

At a regular meeting of the Caroline County Board of Supervisors held on Tuesday, December 1, 2009 in the auditorium of the Community Services Center, located at 17202 Richmond Turnpike, Milford, VA 22514.

PRESENT

Wayne A. Acors - Chairman
D. M. "Maxie" Rozell, Jr. – Vice-Chairman
Bobby Popowicz
Jeff Sili
Floyd W. Thomas

ALSO PRESENT

Percy C. Ashcraft – County Administrator
Alan L. Partin – Assistant County Administrator
Michael A. Finchum – Director of Planning & Community Development
John Boryshuck – Public Utilities Director
Frances Hatcher – Finance Director
Ann Neil Cosby – County Attorney

CALL TO ORDER

Chairman Acors called the meeting to order at approximately 6:07 p.m.

INVOCATION

Supervisor Thomas led the invocation.

PLEDGE OF ALLEGIANCE

Chairman Acors led the Pledge of Allegiance.

AMENDMENTS TO THE AGENDA

Supervisor Sili moved and Supervisor Popowicz seconded to amend the agenda by adding Section 2.2-3711(A)(7): Consultation with Legal Counsel and Briefings by Staff involving the Aqua Virginia case and general discussion about the Public Utilities ordinance to Closed Meeting.

<i>Roll Call Vote:</i>	<i>Acors</i>	<i>Yea</i>
	<i>Popowicz</i>	<i>Yea</i>
	<i>Rozell</i>	<i>Yea</i>
	<i>Sili</i>	<i>Yea</i>
	<i>Thomas</i>	<i>Yea</i>

OPENING BOARD COMMENTS

There were no opening Board comments.

1. PRESENTATIONS/REPORTS

◆ VDOT Monthly Report

Charlie Stunkle, Residency Administrator for the Bowling Green Office of VDOT, stated that he understood that the County was represented at the Six-Year Plan Public Hearing in Richmond. He said in terms of the cuts proposed to the Six-Year Plan, Caroline fared pretty well. He said Caroline did not have as much taken from the secondary construction budget; however, some of Caroline's neighbors did not fair as well.

He further stated that they do know a little bit more about Phase III of the blueprint for VDOT. He said people impacted by Phase III include the Bowling Green Residency Office, who will receive layoff notices the week of January 4th. He said the proposal is that all employees will either be going home or to new assignments by April 23rd. He said some time between now and then, hopefully they would be able to present the Board with a picture of what the organization will look like and who the County will be dealing with on highway matters.

Supervisor Popowicz expressed his appreciation to Mr. Stunkle for taking care of the problem on Rozell Road.

Supervisor Thomas asked if the limited funding would affect the speed studies like the one on Moore's Mill Road.

Mr. Stunkle stated that there are some proposals out there as far as the secondary speed limits are concerned that would eventually reduce the speed on some secondary roads. He said for the time being they are continuing to operate as they have in the past.

Supervisor Thomas asked if the proposals Mr. Stunkle was talking about were coming from the State.

Mr. Stunkle said yes, the proposals were from the State.

Vice-Chair Rozell asked if the timeline for the Carmel Church Project was ahead of schedule.

Mr. Stunkle stated that he could tell the Board what the official drop-dead completion date is; however, he does not know what the estimated completion date is at this time. He said hopefully by Spring they would be in a better position to see what the timing looks like.

◆ *Report from Caroline County Agricultural Fair*

Ms. Fran Whittaker, President of the Caroline County Fair Association, stated that she was pleased to be at the Board meeting representing the County Fair. She then provided a PowerPoint presentation on the County Fair. She reviewed the accomplishments made by the Fair in 2009, but said the most important accomplishment for the County Fair was acquiring a 40-acre permanent home provided to them by Mrs. Ann Tate and her family. She said the Fair would have on-going, yearlong activities and fundraising events. She then added that although they do not bring revenue to the County like the State Fair of Virginia, they do promote a positive image for the County.

Supervisor Popowicz asked about the status of the County Fair's application for rezoning.

Ms. Whittaker stated that the application for rezoning would be done within 30 days.

Supervisor Popowicz stated that they have been thinking about doing a Public Overlay Zoning District like in Bridgewater and he would like to direct staff to do that. He said the original zoning that was there would come back if the Fair ever left.

Chairman Acors directed staff to start the process of a Public Overlay Zoning.

Supervisor Thomas stated that by law, the County is required to make you pay for the rezoning fees; however, he does not want to force them to do that. He asked Ms. Whittaker if she would object to the County donating those fees later on.

Ms. Whittaker said they would have no objection.

Supervisor Sili stated that this year's Fair was absolutely fabulous and he looks forward to next year's Fair.

Vice-Chair Rozell commended Ms. Whittaker on her presentation and said there was a lot of time and effort put into the Fair. He said everyone is very proud of the Fair and what the Fair has accomplished.

Vice-Chair Acors stated that the Board was certainly complimentary of the Fair and were very proud of the Fair over the years. He said they went for many years without a Fair and now they are running with other localities. He commended Ms. Whittaker, the Fair Board and Directors. He said for many years there were a small number of people trying to do many things and he was glad that the number of people who are involved in the Fair has increased. He said those people involved are beneficial to the Fair and to the County and they are all very much appreciated.

Supervisor Thomas stated on behalf of the County, he wanted to say thank you again to the Tate Family for making it possible for the Fair to have a permanent site.

Chairman Acors stated that it was commendable that the Tate children gave up 40 acres of their inheritance for the Fair and commendable that it was unanimous among the family members. He said Caroline County is indebted to the Tate Family for their gift.

♦ **Presentation of Proposal for New Dawn Library**

Kay Brooks, Director of the Library, thanked the Board of Supervisors on behalf of the Library Board and the Dawn Community, for putting this item on the agenda. She said they have reached another milestone in the development of the project and they are here to update the Board. She said Al Johnson, President of the Library Board and Glen Reynolds, Architect, is also in attendance to speak to the Board about the project.

Al Johnson, President of the Library Board, stated that over the many years, the County Library has come from virtually nothing to what he considers now to be, something they can all be very proud of. He said the Board of Supervisors has supported the Library throughout this period, as have many volunteers. He said recently, in 2005/2006, they built a new branch in Ladysmith that provides many services they did not have before, not only books, but the ability to do research, job search, etc. He said computers were recently acquired and a historical archive with the County's help. He said the County has every right to be proud that the library system is both a frugal organization and customer service organization that has had a great amount of success. He then stated that they were proud that the library is a meaningful part of the effort to becoming an All American City.

He further stated that currently the Dawn Library does not provide citizens with the services that they would like to provide and that is one of the reasons for the project. He said the community has rallied behind this project and some of those members of the community are here tonight to support the project. He said they have raised over \$94,000 for the project and they are very proud of those efforts. He said the land has now been donated, the plans have been drawn and they are now set to move to the next phase of the project. He said the new facility would provide much needed services to the Dawn community. He then provided a overview of the layout of the new library and said there will be a State of the Art computer lab and meeting room for adult education, helping people find work, helping students do research for their homework, etc.

Mr. Johnson stated that they have learned first hand that in tough economic times, the library plays a very important role. He said they have noticed a sizeable increase in customers and he hopes to have the Board's continued support. He said they are very proud of what they are doing in Dawn and this is a very good indication of why Caroline is considered an All-American City.

Glen Reynolds, Architect, stated that he met with the Board of Supervisors several months back. He said as an update, the plans at this point are 95% complete and have been delivered to the Building Department for review. He said the site plan from Webb and Associates has been completed and they are going through the process with the

County. He said currently, the specifications are finished and they are ready to talk about the next step.

He then explained that the next step was to put this project out for bids and so he is asking the Board of Supervisors for authorization. He explained that it was not a commitment at this point to actually fund the library, but just the right to put it out to bid and receive bids. He said the idea at that time is to bring it back to the Board with a list of possible alternatives to put this project within a budget that the County can afford. He said at that point, if they need to phase the project, they have ideas of ways to phase the project. He pointed out that there are numerous ways to put this project together.

Mr. Reynolds further stated that he was encouraging the Board to allow the bidding process to go forward. He said they know the bidders are very interested in this project because they continue to receive calls about it. He said he believes this project is a very positive project and it would benefit the County. He said the library is not just 5,300 square feet, it's a place for a computer lab, meeting space and books. He said it would be an area where the County and the community can be proud. He said the site has been worked out and they have fill dirt waiting to be put on site and that would help with costs already budgeted for the project. He said they have a set of prints and they will work with the County on any issue.

He then stated that they would like to put the project out to bid in the next few weeks. He said the bid market is very solid. He explained that in years past they have done this in other libraries and they worked with contractors to provide more time to get the building constructed. He said again, this does not commit the County to any money at this point and they will bring back a positive bid that the County can work with.

Supervisor Sili expressed concerns about going to bid right now and having a lot of change orders. He said he has a page and a half of issues from the Building Official.

Mr. Reynolds said that is very normal and they will get all of those issues resolved before going to bid.

Supervisor Sili said he would like to see all of these things resolved and cleaned up before the project goes to bid.

Mr. Reynolds stated that they would get the plans approved by the County before putting it out to bid and get all the issues resolved. He said the items on the list are very minimal and he was very proud of the fact that his firm has less than 1/10% of change orders on a project.

Vice-Chair Rozell stated that he understands what Supervisor Sili is saying; however, the list is really not that bad. He said he believes it can be done and he does not see why they can't go ahead, list a RFP, and see what the market will bare and hopefully it will bring back some good news. He said King George recently put out a RFP on their animal

shelter and it came back low. He said he believes this is a good opportunity to put it out there and see what comes back.

Chairman Acors stated that he did not have a problem with putting out an RFP. He said he was just asking the citizens to be patient because they do not know if they can afford it. He pointed out that just because it goes out to bid and they get a favorable bid back, does not mean that they can move ahead with the project. He said they might not be able to do the project because their financial consultants say what they can borrow and what they can't borrow. He said he just wanted to caution the citizens that they might not be able to fund this project.

Supervisor Popowicz stated that Vice-Chair Rozell did come to him with this and they discussed the fact that there may be some alternative funding for this project. He said he has asked Economic Development to look into those options for funding the project; however, in order to do some of those they will need to have a preliminary cost for the project. He said he would like to encourage fellow Board members to move forward with the bid process.

Supervisor Thomas stated that they have budgeted \$1 million in the CIP and asked Mr. Reynolds, in his professional opinion, if he felt that they could have the project come in at \$1 million.

Mr. Reynolds stated that he believes it will be significantly less and at least would be a few hundred thousand dollars less.

Supervisor Thomas noted they have already spent \$235,000 and asked if any of that \$235,000 was left.

Mr. Reynolds said yes. He said the idea would be at the time that they come back with the bids, that fundraising would still be ongoing. He said they as the architects are actively involved in trying to help raise money for the project.

Supervisor Thomas stated that the County has invested almost \$250,000 on a million dollar project and so they have already provided 25% in terms of funding.

Mr. Reynolds said he would agree that, that was a good analogy. He said they have \$94,000 in fundraising and he would expect it to be at \$100,000 shortly. He said basically they have \$300,000 in a kitty at this point, of which site plans and some work like that have been paid out of that money.

Supervisor Thomas said significant savings means they only have to come up with \$800,000 more dollars.

Mr. Reynolds said hopefully less than \$800,000.

Supervisor Thomas stated that he did not expect to see any change orders.

Chairman Acors stated that he still has no problem with moving ahead with the RFP. He said they have budgeted \$1,000,000 but they do not have that money in the bank. He said whatever the amount of money is, they are still going to have to borrow it and that is not going to be an easy task either. He asked if they still had another \$193,000 left in the account for the library and could be used for the building.

Ms. Brooks said that was correct.

Chairman Acors said they would look at the numbers and see what happens.

Vice-Chair Rozell stated that he has been reminded by some of his good friends, that there has been a lot invested already in the soil and architectural work. He said they have a lot of soil that was paid to be delivered. He said after the groundbreaking, the Library Board took that to mean that they could move forward. He said he also knows that they understood the state of the economy and was asking for the Board's support. He said the Board will do what they can, but they will have to take it one day at a time. He said he appreciated the Board of Supervisors' continued support for this project.

Vice-Chair Rozell moved and Supervisor Thomas seconded to allow the Library Board to move forward with the Request for Proposals for the new Dawn Library.

Vice-Chair Rozell asked the people in the audience to stand if they were in support of the project. Approximately 30 people stood up to signify their support of the project.

Supervisor Sili stated that he wanted to make sure the punch list gets straight with the Building Official so there are no disconnects.

Mr. Reynolds stated that he would take care of the punch list with the Building Official.

<i>Roll Call Vote:</i>	<i>Acors</i>	<i>Yea</i>
	<i>Popowicz</i>	<i>Yea</i>
	<i>Rozell</i>	<i>Yea</i>
	<i>Sili</i>	<i>Yea</i>
	<i>Thomas</i>	<i>Yea</i>

2. REPORTS FROM SUPERVISOR LIAISONS

- ◆ ***Planning/Economic Development/Utilities***
- ◆ ***Communications/Technology/Recreation***
- ◆ ***Bowling Green/Port Royal/A. P. Hill***
- ◆ ***Public Safety/Public Works***
- ◆ ***Finance/Education***

Chairman Acors stated that this item would be moved to the next Board meeting in January.

3. **APPOINTMENTS**

◆ **Recreation Advisory Committee**

These appointments were deferred to the next meeting in January.

◆ **Rappahannock Area Alcohol Safety Action Program**

Supervisor Sili moved and Vice-Chair Rozell seconded to reappoint Danny Carter as the County's representative to the Rappahannock Area Alcohol Safety Action Program (RAASAP) Policy Board for a new term beginning March 1, 2010 and expiring February 28, 2013.

<i>Roll Call Vote:</i>	<i>Acors</i>	<i>Yea</i>
	<i>Popowicz</i>	<i>Yea</i>
	<i>Rozell</i>	<i>Yea</i>
	<i>Sili</i>	<i>Yea</i>
	<i>Thomas</i>	<i>Yea</i>

◆ **Board of Assessors**

Supervisor Popowicz moved and Vice-Chair Rozell seconded to appoint Art Terry as the Port Royal Representative to the Board of Assessors and Addie Terrell as the Reedy Church District representative.

<i>Roll Call Vote:</i>	<i>Acors</i>	<i>Yea</i>
	<i>Popowicz</i>	<i>Yea</i>
	<i>Rozell</i>	<i>Yea</i>
	<i>Sili</i>	<i>Yea</i>
	<i>Thomas</i>	<i>Yea</i>

4. **CONSENT AGENDA**

Supervisor Popowicz moved and Supervisor Sili seconded to approve the following Consent Agenda items:

A) **Approval of Warrants**

Action Taken: Approval of the following warrants:

General Fund

\$80,747.65

<i>Consumer Utility Tax 911</i>	<i>1,752.28</i>
<i>Capital Improvements Fund</i>	<i>27,190.00</i>
<i>School Projects</i>	<i>29,166.15</i>
<i>Carmel Church Utilities</i>	<i><u>1,010.77</u></i>
TOTAL	\$139,866.85

B) Approval of Memorandum of Understanding (MOU) with Town of Port Royal for Property Maintenance Program

Action Taken: Approval of a Memorandum of Understanding with Town of Port Royal for assistance in enforcing the Property Maintenance Program.

C) Adoption of Resolution of Appreciation for Mattaponi Hunt Club for Organizing Wounded Warrior Project Outing

Action Taken: Adoption of the following resolution:

R45/09

A Resolution of Appreciation for the Mattaponi Hunt Club for Organizing the 2nd Annual Wounded Warriors Project Hunt in Caroline County

WHEREAS, thousands of members of America's armed forces have been wounded protecting our nation's freedom on the battlefields of Iraq and Afghanistan; and

WHEREAS, these brave warriors seldom receive the recognition or appreciation they so richly deserve for their sacrifices and service to our country; and

WHEREAS, as a show of gratitude for the contributions of our soldiers and marines, the Mattaponi Hunt Club organized the 2nd Annual Wounded Warriors Project hunt in Caroline County on November 21, 2009; and

WHEREAS, twenty-three wounded warriors from Bethesda, Walter Reed and Fort Meade took part in a fun-filled day of hunting and fellowship and were treated to a home cooked meal by Upper Caroline Volunteer Fire Department; and

WHEREAS, the citizens of Caroline County owe a debt of gratitude to the members of the Mattaponi Hunt Club for their efforts on

behalf of our wounded warriors.

NOW, THEREFORE BE IT RESOLVED that the Caroline County Board of Supervisors hereby commends the Mattaponi Hunt Club for organizing the 2nd Annual Wounded Warriors Project in Caroline and expresses its sincere appreciation to club members for taking the initiative to complete this very worthwhile and important project.

Adopted this 1st day of December 2009.

D) Approval of Letter Authorizing Peumansend Creek Regional Jail to Accept Federal Prisoners Under Certain Circumstances

Action Taken: Approval of the letter Authorizing Peumansend Creek Regional Jail to accept federal prisoners under certain circumstances.

E) Approval of Employee Benefit Services Agreement with Strategic Employee Benefit Services of Virginia

Action Taken: Approval of agreement with Strategic Employee Benefit Services as the County's health insurance consulting services pending final review by the County Attorney. Strategic Employee Benefit Services will not be compensated unless it achieves at least a 3% savings in premiums. There will be no additional cost to the County under any scenario. Either Strategic Employee Benefit Services will achieve at least a 3% reduction and be compensated from the savings generated or not paid at all.

<i>Roll Call Vote:</i>	<i>Acors</i>	<i>Yea</i>
	<i>Popowicz</i>	<i>Yea</i>
	<i>Rozell</i>	<i>Yea</i>
	<i>Sili</i>	<i>Yea</i>
	<i>Thomas</i>	<i>Yea</i>

The Board recessed at approximately 7:10 p.m. and reconvened the meeting at approximately 7:38 p.m.

PUBLIC COMMENTS

There were no public comments.

PUBLIC HEARINGS

5. DRAFT 2030 CAROLINE COUNTY COMPREHENSIVE PLAN

Michael Finchum, Director of Planning and Community Development, stated the first public hearing is a public hearing to consider the adoption of the 2030 Comprehensive Plan. He said this has been discussed over the course of the last four to five months and so he is not going to go into great detail about the process.

He stated that over the course of the last few months the Board has reviewed the draft of the 2030 Comprehensive Plan and the 2030 Land Use Map in preparation for tonight's public hearing. He explained that the current plan is the 2006 to 2026 Comprehensive Plan, which was updated and adopted by the Board in March of 2008. He said that plan primarily included updates to the Ladysmith Sub-Area Plan. He said that process culminated a series of Comprehensive Plan updates that were centered primarily around incorporating the area plans into the then current Comprehensive Plan and making any necessary corrections to insure that those area plans were consistent with the rest of the plan. He said those planning processes really did not look at the entire Comprehensive Plan and any needed changes to the entire document. He said shortly after the update of the 2026 plan, staff began the process of reviewing the entire Comprehensive Plan to clean up any outdated data and to make the document more user friendly and make it more than a planning document. He explained that it was to make it a document that anybody could look at and get a good feel for the County, who we are and what we represent.

Mr. Finchum further stated with this Plan update, he believes they have tried to go beyond just a normal planning document to try to give some insight into the County. He said as part of this update they have added a couple of new chapters. He said they added a chapter on housing, economic development and tourism, which is an important aspect of their planning process. He said at the same time they also made some significant updates to transportation where the new code regulations require us to identify all planned improvements and give cost estimates for those. He said the transportation update not only includes road improvements, but also includes pedestrian facilities, etc. He said they also, for the first time, conducted an inventory of all County Government services as well as facilities for those services, and that was included in the communities' facilities chapter.

He then said they did not make any significant changes to the Land Use Plan. He said they felt that the area planning processes had actually addressed many of the land use issues in the land use chapter; however, they did include discussions and updates to the proposed Sparta Agricultural Preserve area as well as included some language concerning conservation development known as "cluster subdivisions".

Mr. Finchum stated that they also tweaked the boundary of the Ladysmith Sub-Area Plan just a little bit. He said in the northeastern part of the planning area there were some existing industrial uses, that were not actually part of the area plan and so they included those in the Ladysmith growth area.

Supervisor Popowicz stated that he believes in light of the public overlay thing, he wanted to make sure it does not change anything in the Comprehensive Plan.

Mr. Finchum said he would look at that.

Supervisor Thomas stated that he wanted to make it clear that he only sub-area plans that are in the Comprehensive Plan are Ladysmith, Carmel Church, Bowling Green, Milford and Dawn.

Mr. Finchum said they also have Port Royal. He pointed out that Guinea, Woodford and Chilesburg are not included in this Plan because that it a separate processes. He said in addition, the Skinker's Neck growth area, which has not been subject to a sub-area planning process, was designated in 1994 after Haymount was approved.

Chairman Acors declared the public hearing open for the Draft 2030 Caroline County Comprehensive Plan.

Sheryl Finucane, of the Madison District, stated that she was a member of the Ladysmith Sub-Area Advisory Committee and FAMPO Bicycle and Pedestrian Advisory Committee. She said she was also a Board member of the Virginia Bikes Association. She then commended the County and staff on redrafting the plan to use the tools available to link land use and transportation. She said she also wanted to commend the County for adopting the portion of the George Washington Regional Commission Bike and Pedestrian Plan that were relevant to Caroline County. She thanked staff for recognizing the need for mass transit and said that she very much supports the adoption of those portions of the plan.

She then said that she encourages the Board of Supervisors, once the Plan is adopted, not to let development or financial pressures dissuade the Board from meeting those transportation goals that are set forth in the Plan.

Ms. Finucane further stated that there is one piece of the Plan that she would like to be reconsidered and that is the intersection of Jeff Davis Highway and Ladysmith Road. She said the Ladysmith Sub-Area Committee intentionally ignored VDOT's recommendation on that intersection because they wanted to keep that intersection as a village atmosphere in that area. She said they really felt at that time that widening that road to two lanes going each way would detract from that social atmosphere. She said she could not speak for the entire committee, but again, she commended staff for their work on the Plan. She encouraged the Board of Supervisors to adopt and accept the goals set forth in the Plan for setting aside scenic resources, open spaces, etc., and the goals of developing a master plan for Parks & Recreation and resist developmental pressures.

Carol Thomas Horton, of the Port Royal District, stated that she would also like to thank the Board of Supervisors and staff for a commendable job on this new Comprehensive Plan. She said Board members hold public meetings and support the citizens. She said

Caroline has taken a different approach and doesn't follow other localities. She said she believes this is a good Comprehensive Plan because it centralized the growth area near Ladysmith and Carmel Church, which is the center of the County and is more likely to provide jobs for our citizens. She said there is easy access when you have centralized growth because you have railroad tracks available and I-95, which benefits our citizens. She said the Plan protects our rivers and water supply, which is going to become an important commodity. She said the Plan is very important to our citizens because it protects our land that they may need in an emergency and also protects storage sites. She said this plan has a balance and is not trying to fill in every nook and cranny of the County, and this plan is what they call real progress. She said she received a lot of calls and e-mails from concerned citizens about the Plan. She said they worked with the Planning Department to make sure they knew what was going on and they would like to commend them on this Plan and for maintaining the County.

Phil Sheridan, of the Bowling Green District, stated that he wanted to commend staff for doing an excellent job on the Comprehensive Plan. He said it was clear that a tremendous amount of dedicated work and effort went into this document and it was a job well done. He then said he had one suggestion and that would be to include more information and put more emphasis on rare, threatened and endangered species in Chapter 8. He said this was not in the Comprehensive Plan and he felt it would be very useful as decision makers to know where they have species of concern. He said he does not want it to be too late for these rare, threatened and endangered species because they should do due diligence to prevent extinction.

He further stated that his other comment is with regard to Page 8-2, Growth Management Plan. He said he does not believe the statement "Growth cannot be controlled or limited" needs to be included in the Plan. He said he understands that you want to have development, but the basis of the Plan is to control growth, so how can you have a statement that says you cannot control growth. He said otherwise, the Plan was a "good job".

There were no further public comments and Chairman Acors declared the public hearing closed.

Supervisor Sili stated that he just had a few issues that need to be addressed with staff about the overlay issues. He said they were not necessarily problems, but he just wanted to be sure he understands.

Chairman Acors stated that in relation to the comments they have just heard, staff needs to go back and look at some of those areas of concern about endangered species and determine if we need to go more in depth and where to get the data on those endangered species.

Mr. Finchum stated that he has made notes on the endangered species and transportation issues and he believes they can accomplish that without having to have another public

hearing. He said there is one typographical error despite staff's best efforts and so they will also correct that and make the correct map reference for four lanes.

Chairman Acors stated that in reference to what was said, he is assuming that they are still looking at a bypass around Route 1 or connector roads around the intersection of Route 1 and Ladysmith Road.

Mr. Finchum responded yes, they were still looking at a bypass.

Chairman Acors stated that he would ask Board members to postpone voting on the Plan until Supervisor Sili has had an opportunity to have his issues cleared up and have some of the comments from tonight incorporated in the Plan. He said that will not require another public hearing unless Supervisor Popowicz' suggestion for an Overlay District would require another public hearing.

Ann Neil Cosby, County Attorney, stated that it would not require another public hearing.

Mr. Finchum stated that he will address all of the comments and meet with Supervisor Sili and bring the Plan back to the Board prior to the next meeting.

Supervisor Sili moved and Supervisor Popowicz seconded to defer action on the 2030 Comprehensive Plan until the January 12, 2010 meeting of the Board of Supervisors.

<i>Roll Call Vote:</i>	<i>Acors</i>	<i>Yea</i>
	<i>Popowicz</i>	<i>Yea</i>
	<i>Rozell</i>	<i>Yea</i>
	<i>Sili</i>	<i>Yea</i>
	<i>Thomas</i>	<i>Yea</i>

6. ***RZ-04-2009 – Davis, Norman Lee c/o Juan Young Owner/Applicant: Request a Rezoning from B-1, Business, Conditional (no specified density) to B-1, Business, Conditional (with no specified density) on tax map #67-A-69 (portion of) consisting of 10 acres, more or less. This property is located at the intersection of Route 1 (Jefferson Davis Highway) and Route 601 (Cedar Fork Road), Madison Voting District. Proposed Use: To amend proffers associated with RZ-18-98 by amending Item #4 to add Hotel, Motel and Restaurant as permitted uses; and add Item #6 stating the applicant will connect to County water and sewer. The 2006 – 2026 Comprehensive Plan identifies this area as Rural Preservation with a density of one dwelling unit per ten acres of land.***

Mr. Finchum stated that the applicant is requesting to amend the original proffers filed with the rezoning RZ-18-98 dated February 23, 1999. He explained that it was to add two uses that were previously eliminated with RZ-18-98. He said they were now requesting the expansion of the uses allowed under the original rezoning that hotels, motels and restaurants be allowed as permitted uses on this property , which are

permitted by-right under the present B-1 Business District. He said the Planning Commission reviewed this application and forwarded it to the Board of Supervisors with a recommendation of approval at the November 19, 2009. He said as previously stated, the property was rezoned to Business in 1999 with those previous conditions, which were designed to limit the intensity and impacts of the B-1 zoning at that time.

He said the five (5) proffers from the 1999 rezoning were as follows:

1. *Provide a buffered area around the cemetery that is consistent with state policy for cemeteries.*
2. *Provide a right-of-way for purpose of entrance to and egress from said cemetery.*
3. *Restrict use of foundation area located in front of cemetery for one year giving descendents of Joseph T. and Susan Terrell opportunity to provide sufficient information that a Quaker Meeting House was once constructed on said foundation.*
4. *The use shall be limited to the following areas:*
 - *Offices*
 - *Auto Sales and Services*
 - *Gifts shops*
 - *Retail stores*
 - *Clothing store*
 - *Barber and Beauty Shop*
5. *These proffers shall be binding upon the heirs, executors, administrators, assigns and successors in interest of the applicant.*

Mr. Finchum further stated that staff believes that this request is consistent with the existing B-1 zoning and suggested that the proffers be amended as follows:

Add item #6: The applicant will at his own expense connect to Caroline County water & sewer prior to the issuance of a certificate of occupancy.

Chairman Acors declared the public hearing open for RZ-04-2009, Norman Lee Davis c/o Juan Young, owner, applicant.

Juan "J. D." Young, the applicant, stated that he had prepared a presentation but would just review it with the Board because of the time. He explained that Caroline Hospitality, LLC was founded in 2009 with the intentions to open a new hotel in the midst of a thriving and rapidly growing community located in a strategic and progressive county. He said Caroline Hospitality, LLC members are entrepreneurs who have over 40 years of experience between them.

He stated that the main market sectors Caroline Hospitality, LLC will penetrate are government personnel, business travelers, families of sports events and people in the local area within a 30 mile radius. He informed the Board that the product they chose is Microtel by the Wyndham Group and has been rated as the “highest in guest satisfaction among economy/budget hotel chains eight years in a row” by J. D. Powers and Associates. He explained that the marketing target is the following:

- *Government personnel training at Fort A. P. Hill*
- *Business people visiting the local offices of local companies and business complexes*
- *Families of local baseball training facility (VA Sports Complex)*
- *Families of local State Fair of Virginia*
- *Families of local NASCAR International Raceway*

Mr. Young further stated that they would offer a brand new hotel with high quality of consistency throughout the continental US that supersede the local competitors of conversion hotels. He reported that revenues forecast for the first year of operation are \$1.2 million with this increasing by 6% to 7% for the subsequent two years as occupancy increases. He said the net profits are forecast to be approximately 35%.

He then stated that Caroline Hospitality, LLC is a new company set up by J. D. Young and Grace Young who have over 40 years of experience combined. He explained that they will hire an experienced Hotel Management Company to manage the daily operations of the hotel for at least one year while staff is trained to continue the operation. He said the directors will invest approximately \$300,000 into the business at the beginning and repay these loans by the end of the second year.

He informed the Board that the demand for a hotel on Route 1 in Golansville was established based on a series of feasibility and market studies conducted by Caroline Hospitality, LLC, with contributions from the County’s Economic Director. He said the studies indicate that the success of the hotel will be significantly enhanced by the need for an executive hotel to support the growing population of TDY travelers from Fort A. P. Hill. He said there was a letter generated from the Department of the Army, that Fort A. P. Hill has no military lodging. He said the letter further stated that based upon average nights stayed during temporary duty, they would require about 11,300 room nights per year.

Mr. Young stated that next door to the proposed site is the Virginia Sports Complex where youths train to play baseball and they host over 200,000 individuals annually. He said from the surveys they were able to determine that a lot of individuals that frequent that location, stayed in the Fredericksburg area and/or the Richmond area and so this hotel would bring business back into the County. He reported that the study also showed that visitors are attracted to Virginia to enjoy the state’s rich, natural, cultural and historic resources. He then reported that Virginia is one of the top ten travel destinations in the United States and is ranked 10th in visitor spending nationwide. He added that Virginia has held this designation for more than half a decade.

He further stated that the hotel would sit on about 1.5 acres and there will be 83 guest rooms. He went on to explain the layout of the hotel and how the rooms will be set up and the services that will be offered by the hotel. He said Microtel provides the highest quality at the lowest price. He said again, it will be a brand new facility with upgrades every 6 to 7 years. He said they do not build and then sell it in a year or two because this is a commitment.

There were no further public comments and Chairman Acors declared the public hearing closed.

Supervisor Popowicz stated that Mr. Young said that he and his wife have invested about \$300,000 and asked if there were other investors.

Mr. Young stated that their children are the other investors and the total cost of the project will be about \$4 million dollars.

Supervisor Popowicz asked if they have secured financing.

Mr. Young stated that the financing is on hold pending approval of the rezoning by the Board of Supervisors.

Supervisor Popowicz asked if Mr. Young had provided a letter to staff from the bank regarding financing for the project.

Mr. Young stated that it has not been approved; however, they have spoken with lenders that are willing to move forward once this request is approved by the Board of Supervisors.

Supervisor Popowicz stated that he would like to see a letter from the Bank or the lenders provided to staff and then he would feel better about this request.

Mr. Young stated that he understood that and respected Supervisor Popowicz' request. He said one of the major reasons they decided to put the project here is because there is no cost for the land. He said the land would be of major significance to the project.

Supervisor Sili stated that he is concerned that they have two organizations looking to put up a hotel near the Town of Bowling Green and neither of them can secure financing. He asked Mr. Young if he was aware of the competition.

Mr. Young said absolutely, he was aware of the competition. He said Wyndam has provided them with over 20 lending agencies that are ready to move forward.

Supervisor Sili stated that he understand Supervisor Popowicz' concern because no lending institution seems to be ready to do this. He then asked about the value of the land.

Mrs. Young stated that they have been looking at building a hotel on the property for a year and a half. She said one of the reasons they chose Microtel is because they are currently the only hotel being financed in this market. She said if they went through a local bank, they would definitely be turned down. She explained that this hotel qualifies for SDA financing because it is a turnkey package, and so they would like to have local approval. She said it is going to cost a lot of money to get the franchise agreements in place and to get the rezoning. She said they could get a letter from a lender; however, they cannot guarantee that it will be approved in this market. She said they could provide the Board documentation to show that Microtel is the one hotel across the country that is being currently financed.

Vice-Chair Rozell asked if back in 1999, this property was rezoned business.

Mr. Finchum responded yes, in February of 1999 it was zoned B-1. He said there was a significant reduction in the number of permitted uses. He said he believes that zoning limited the use of the property to six uses: offices, auto dealers, and some retail stores. He said he does recall that they had proffered out storage facilities, services stations, auto repair and other similar uses. He then said the number of uses was significantly reduced on that site.

Vice-Chair Rozell stated that his biggest question was with regard to the Comprehensive Plan and asked if this fell in the Ladysmith Sub-Area or if the boundaries had been moved.

Mr. Finchum stated that it does not fall in the Ladysmith Sub-Area currently. He said he believes the Plan in effect at the time of the original zoning application was the 1994-2004 Plan. He explained at that time, this area was included in the Comprehensive Plan and he believes, based on his review of previous staff reports, this area was actually designated for low density residential. He said since that time there has been two Ladysmith Area Planning processes and the resulting Comprehensive Plan update to incorporate those plans. He said they eliminated the large Bowling Green to Ladysmith to Carmel Church primary growth area and went to the Sub-Area Planning process. He said as a part of that Sub Area Plan, the boundary line for the Ladysmith Area Plan was moved north of this site to Route 601, which is Golansville Road east of Route 1 and Cedar Fork Road to the west of Route 1. He said the property was in the primary growth area in 1998 when it was originally zoned, but currently it is not in the growth area but adjacent to the southern boundary. He said for the record, Mr. Young's presentation was included in the packet.

Chairman Acors stated that he did not have any questions, but just comments. He said his concern is not about the financing, but concerns about the integrity of the

Comprehensive Plan. He said he was on the Board of Supervisors in 1999 when they approved the B-1 rezoning request and he voted in favor of it because they were willing to limit the types of businesses and they were not so intense. He said at that time, in 1999, they talked about it being for a car wash, which was not a high-density type of operation. He said moving this to a hotel/restaurant type of operation intensifies that use. He explained that he voted for the rezoning request in 1999 in good faith because he felt he was being able to limit what happens in that area based on the proffers. He said Golansville is a small crossroads area and there is nothing major going on in Golansville that is going to attract a great deal of tourism for the County. He said his concern is twofold. He said number one, he believes it is important that the integrity of the Comprehensive Plan is protected. He said number two, he believes it is important that they protect the integrity of the County's proffer system, which is if they start amending the proffers that are requested, he believes they are starting to poke holes in the proffer system and that is not good for the County. He then expressed concerns about building this hotel and in five years, they don't come, as you would hope they would come. He said he knows there are probably 7 or 8 motels at Carmel Church and any night of the week or any day of the year, there are vacancies at Carmel Church.

He stated that he also had a question about whether or not people are going to drive five miles off of I-95 to come to this particular hotel. He said there was a Microtel hotel in Ashland that sold out to Howard Johnson's. He said he does not want that area to become an eyesore in Caroline County. He said he knows that Mr. Young would put everything into the project to make it the best looking hotel it can be; however, what happens if the people do not come. He said you cannot continue to run or keep that hotel open if you do not have revenue coming in and it would then become a terrible eyesore for the Route 1 corridor. He said they have spent many years trying to clean up the Route 1 corridor and make it the best it can be. He explained that he voted to approve the 1999 rezoning, but cannot support this request for rezoning tonight because they are changing the game rules of what they wanted to put on this site. He said if the hotel gets the people that they are hoping to get to make this endeavor work and be profitable to Mr. Young's family, they would have to do some major roadwork. He said they could certainly not get all those cars in there without major roadwork. He said he believes you would have to bring the sewer from near I-95 to the location and in doing that, you would be opening up more land that could be developed that is not in the Comprehensive Plan to be developed.

Chairman Acors further stated that he has major concerns about what they are trying to do and he has to be concerned about what is best for Caroline County. He said it would be easy to say that it would give the County hookup fees, but he believes they need to look at what is best for the County in the long term and not in the short term. He added that he believes there are too many issues for them to deal with in this proffer amendment for this parcel of land.

Supervisor Popowicz stated that he would like to delay action on this rezoning request to give staff an opportunity to address some of Chairman Acors' concerns.

Supervisor Popowicz moved and Supervisor Sili seconded to defer action on RZ-04-2009 until the February 9, 2010 Board of Supervisors meeting.

Roll Call Vote:	<i>Acors</i>	<i>Yea</i>
	<i>Popowicz</i>	<i>Yea</i>
	<i>Rozell</i>	<i>Yea</i>
	<i>Sili</i>	<i>Yea</i>
	<i>Thomas</i>	<i>Yea</i>

NEW BUSINESS

7. REVIEW OF 2010 REGIONAL LEGISLATIVE PLATFORM

Alan Partin, Assistant County Administrator, stated that included in the Board packet is the final draft of the VACo Region 7 2010 Regional Legislative Program. He said that Legislative Liaison Eldon James is seeking input from the Board and would like to receive comments back as soon as possible prior to the January session of the General Assembly.

Chairman Acors stated that he was at the VACo meeting when these changes were discussed. He explained that one of the thought processes about taking out the equal taxing authority is because it has been there for years and the General Assembly is probably not going to do anything with it. He said he believes if they want to go after one thing, maybe they should go with the tax on cigarettes or something along those lines. He said they may need to be careful of what they ask for because along with equal taxing they may get it but they also may have additional revenue shortchanges.

He further stated that the other issue he had, was to do with annexation and that came from this Board. He said some years ago, the County and the Town of Bowling reached an agreement whereas they shook hands and agreed that we would have an amenable and agreeable boundary adjustment. He said whereas they would allow them to get revenue from the shopping center for a certain time; and then the Commission of the local government came in and said that it was not fair and Bowling Green had to pay us back for so many years. He said the thought process was to get the local government commission out of the business of counties and towns. He said if they have a negotiated agreement, they would basically just sign off on it.

Vice-Chair Rozell moved and Supervisor Sili seconded to approve the VACo 2010 Regional Legislative Platform as presented.

Roll Call Vote:	<i>Acors</i>	<i>Yea</i>
	<i>Popowicz</i>	<i>Yea</i>
	<i>Rozell</i>	<i>Yea</i>
	<i>Sili</i>	<i>Yea</i>
	<i>Thomas</i>	<i>Yea</i>

8. INFORMATIONAL/CALENDAR ITEMS

◆ Capital Projects Update

Percy Ashcraft, County Administrator, stated that this is a regular update to the Board and follows the progress of some of the remaining capital items that are still on the calendar.

Chairman Acors stated that his only question was with regard to the school renovations at the Lewis and Clark. He said the Board talked about getting stimulus funds for Caroline High School and the Bowling Green Elementary School and Annex and the school indicated that they were going to use some of this money that was left from this \$800,000 figure.

Frances Hatcher, Director of Finance, stated that was correct and \$819,000 was left over.

Chairman Acors stated that they had asked the School to look at doing the actual construction or something along those lines.

Ms. Hatcher stated that the amended list had \$78,000 for the Bowling Green Annex and it was her understanding that, that included the availability fee. She said that was a project that was already approved before the \$819,000. She said the \$819,000 is already taken care of.

Supervisor Sili stated that the Board actually made a motion that night to approve the Schools going forward with the connection and deferred action on the fees. He asked why they would have made the motion if they already had the money to do that.

Ms. Hatcher stated that she did not know what the actual cost was going to be. She said the list that was originally approved had \$78,000 for the Bowling Green Annex and the money was not broken down. She said the other night when the Board was talking about it, that was the first time they had heard what the construction costs were going to be and that was approved in their revised list.

Chairman Acors stated that they needed to find out those particulars. He said they may have been included and the School Board was just coming to the Board of Supervisors asking for the fees to be waived.

John Boryshuck, Director of Utilities, stated that the request from the School Board was to waive the fee. He said as he recalls, the Board approved them to go ahead with the connection but be prepared to pay the fees and find some place to get the money from, but it was not specified what fund the money would be taken from.

Chairman Acors stated that Ms. Hatcher indicated that the School Board had already factored that into their cost with the \$78,000. He then asked if the \$41,000 was the construction cost.

Mr. Boryshuck stated that he believed it was the construction cost. He said they would be hooking on to their line that goes to the Town.

Chairman Acors stated that the other \$35,000 was the availability fees and that money was already in their budget and now he could see what they are doing. He said his question was how much more money are they going to use on renovations. He said it appears that they have a couple of hundred thousand dollars left from Lewis and Clark.

Ms. Hatcher stated that there is not money left over from Lewis and Clark. She explained that the County was holding a retainage and they will use of that money.

Supervisor Thomas stated that he believes that their retainage was their contingency fund and that would have had to come back to the Board for approval.

Ms. Hatcher stated that the cost that she came up with for Lewis & Clark is in agreement with Clota Gerhart. She said there were things that were spent on the project that were not on the original list and what they have left, they are going to have to pay for the retainage. She said they had \$400,000 plus left to be paid to the contractor. She said she is hearing from Mr. Gerhardt that what little bit is left is going to have to go to the contractor.

Supervisor Thomas insisted that they talk to the School Board or one of their representatives. He said we all had an agreement that they would come back to the Board before spending any more money and it appears that it is being spent without informing the Board. He said he remembered directly not wanting to give them a 5% or 10% contingency as part of the project, but made the compromise that they would if the School Board came back and made the request to the Board if needed. However, it appears that the School Board has already spent the money.

Ms. Hatcher stated that she has a breakdown of all of the costs for Lewis & Clark.

Supervisor Sili said he would also like to know where that \$400,000 went.

Chairman Acors stated that in talking about the contingency fund, isn't the contingency fund generally 10% of the project.

Supervisor Thomas said yes, he also remembers that number.

Chairman Acors stated that he does remember the conversation in January about funding issues. He said when they first borrowed the money for the school, there was a contingency fund and he remembers saying that they needed to come back and get

permission for any spending. He said the question is have they done that. He said the Board is not going to give them a blank check where they can use the contingency fund.

Supervisor Thomas stated that the architect said they needed this contingency fund because there is always change orders; however, the architect specifically said there should not be any change orders. He said he was not saying that this was a problem or an issue, but that he just expected them to come back and say they need another \$400,000 for the HVAC unit or whatever and that would have been fine. He said he was just wondering about what happened to the contingency fund and they need to figure that out.

Ms. Hatcher stated that she has been working with the numbers provided by Courtney Rodgers.

Chairman Acors then asked Mrs. Hatcher to meet with Mr. Gerhardt to figure this out.

Ms. Hatcher advised that Ms. Gerhardt retired November 30th.

Mr. Ashcraft stated that recalled Supervisors Thomas' comments about not wanting a special contingency line item. He said Dr. Killough also inherited this issue and they are holding retainage until the faulty repairs are fixed.

Ms. Hatcher stated that \$245,000 to \$250,000 remains to be paid to the contractor.

Chairman Acors asked Mr. Ashcraft to meet with Dr. Killough and have this come back at the January 13, 2010 meeting of the Board of Supervisors. He explained he is trying to determine if the money that was borrowed has been used or if not, it just doesn't need to be sitting there and used whenever somebody decides to do something to a particular school. He said they do not need that.

He then stated that the other issue is, is there a way for them to come to grips with this in that the million dollars for the Sparta Fire Department is sitting there, \$945,000, and they are paying interest on that money. He said they need to do something with that money, either pay it back or they need to apply it to something else, because they cannot keep letting the money sit there. He said it does not make sense to have to pay on that because they have said that they are cutting back. He said every meeting he has been to in the last two years has predicted that the State "*train wreck*" is projected to take place in 2011. He asked what the County is going to do when that happens. He said they may want to talk about it, but the County has bills that have to be paid. He added that we do not have the luxury of the Federal Government because we are required by the State to balance our budget and pay bills.

Mr. Ashcraft stated that with regard to the informational and calendar items, at the last meeting, Chief Layman updated the Board on the H1N1 virus. He said the Health Department has now received an adequate amount of the vaccine that Chief Layman

discussed. The Health Department will be holding clinics for the vaccine beginning tomorrow.

He then informed everyone that Mike Mastropolo retired as of November 30th from the Court Services Unit with 40 years of service.

Mr. Ashcraft then reminded everyone that this is the last Board meeting of the year and pointed out the following upcoming events:

- ◆ December 3rd at 6 p.m. - Senior Citizens Gala
- ◆ December 5th - Holiday Bazaar
- ◆ December 12th - Bowling Green Parade
- ◆ December 10th at 3 p.m., Award Ceremony - Sheriff's Department
- ◆ December 10th at 6:30 p.m. - Citizen's Police Academy Graduation

Mr. Ashcraft commended Chairman Acors' leadership as chair in 2009 and wished all of the Board members a Happy Holiday Season and a great 2010.

CLOSING BOARD COMMENTS

Supervisor Popowicz thanked the Board for adopting the resolution for Mattaponi Hunt Club. He said the members of the Hunt Club were very appreciative.

Supervisor Sili asked about the Annual Christmas Party and if the budget was the same as last year.

Mr. Ashcraft stated that they have a little money left in the special events line item and it is enough to give employees their party.

Vice-Chair Rozell said ditto to Mr. Ashcraft's comments. He said a lot has happened and he appreciates all of Chairman Acors' efforts in the last year. He also expressed appreciation to Board members and staff for all of their efforts because they make his job easier and they all work hard.

Chairman Acors stated that it had been a pleasure in the past year to serve as Chair. He said they have had their good times and bad times, but overall it has been a good and successful year. He said he certainly wanted to thank staff and that he had come down hard on a few staff members from time to time, but that does not mean he doesn't appreciate them. He said they always say at community meetings, we have the best staff in Caroline County. He said he would put Caroline County staff up against any other locality because they are totally heads above those other localities. He said he believes the citizens appreciate what staff does and the fact that they are so dedicated. He then said sometimes it is hard to have five different people pulling at you with different ideas, and commended Mr. Ashcraft for his professionalism and said he was probably one of the lowest paid County Administrators in the area. He said Mr. Ashcraft has said often

times that he did not want an increase. He said Mr. Ashcraft has been extremely great for this County and has served the Board of Supervisors and citizens well. He said he looked forward to next year. He said they have worked well together over the last several years.

CLOSED MEETING

Vice-Chair Rozell moved and Supervisor Thomas seconded to enter in Closed Meeting pursuant to the consultation with legal counsel and briefings by staff exemption, Section 2.2-3711.A.7 of the Code of Virginia, to discuss actual litigation where such consultation in open meeting would adversely affect the litigation posture of the public body counsel involving the Aqua Virginia rate case currently pending before the State Corporation Commission, and to discuss specific legal matters requiring the provision of legal advice of counsel, specifically regarding public utilities; and Section 2.2-3711(A)(1): Personnel to discuss a position that recently opened.

<i>Roll Call Vote:</i>	<i>Acors</i>	<i>Yea</i>
	<i>Popowicz</i>	<i>Yea</i>
	<i>Rozell</i>	<i>Yea</i>
	<i>Sili</i>	<i>Yea</i>
	<i>Thomas</i>	<i>Yea</i>

The Board returned to the regular meeting and adopted the following certification:

Supervisor Sili moved and Vice-Chair Rozell seconded to certify that the Caroline County Board of Supervisors certifies that to the best of each Board member's knowledge:

- (i) only public business matters lawfully exempted from the open session requirements by Virginia law were discussed in closed session to which this certification applies; and*
- (ii) only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Board.*

<i>Certification by Roll Call Vote:</i>	<i>Acors</i>	<i>Certify</i>
	<i>Popowicz</i>	<i>Certify</i>
	<i>Rozell</i>	<i>Certify</i>
	<i>Sili</i>	<i>Certify</i>
	<i>Thomas</i>	<i>Certify</i>

Chairman Acors stated that he had an item he would like to discuss with the other Board members. He asked if the Board would consider the possibility of having one meeting a month for the first few months of 2010 as a cost saving measure.

Supervisor Popowicz stated that he did not mind discussing it, but wasn't sure how he felt about it yet.

Supervisor Thomas also stated that he did not mind discussing it. However, his personal schedule was dynamic because of his work schedule and expressed concerns about possible conflicts with only one meeting date a month.

Supervisor Sili expressed concerns about having to have earlier start times for the meeting in order to have time to discuss all the issues. He said it bothered him because that could be a conflict with many citizens' schedules and they would not be able to attend.

Vice-Chairman Rozell suggested posting a survey on the County's website to receive input from the public.

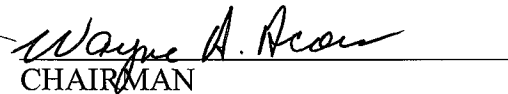
After discussion, staff was directed to investigate the cost savings and overall impact of having one Board meeting a month for the early part of 2010

ADJOURNMENT

Supervisor Popowicz moved and Supervisor Sili seconded to adjourn the meeting.

<i>Roll Call Vote:</i>	<i>Acors</i>	<i>Yea</i>
	<i>Popowicz</i>	<i>Yea</i>
	<i>Rozell</i>	<i>Yea</i>
	<i>Sili</i>	<i>Yea</i>
	<i>Thomas</i>	<i>Yea</i>


CLERK TO THE BOARD


CHAIRMAN