County of Caroline
Kevin R. Wightman, CBO
Department of Planning
& Community Development
233 West Broaddus Street
P.O. Box 424
Bowling Green, Virginia 22427
(804) 633-4303 Main
(804) 633-1766 Fax
(804) 633-9896 ext. 1198 Direct
E-mail: kwightman@co.caroline.va.us

MEMORANDUM

TO: Contractors and Tradesmen

FROM: Kevin R. Wightman, CBO
Master Code Professional Official
Building Official

SUBJECT: **ADOPTION OF THE 2009 CODE CYCLE**

DATE: March 11, 2011

I would like to take this opportunity to invite all contractors and tradesmen that work in Caroline County to a seminar on April 6th, 2011. I feel it would be a benefit to bring everyone together to review the code changes regarding the 2009 Virginia Codes, that went into effect March 1, 2011. We would also like to hear any questions or concerns that you may have and what we can do to provide a better service.

We will open the meeting with a 45 minute presentation by David Nunnally, Senior Environmental Planner, who will discuss Erosion & Sediment issues. The remaining time will concentrate on the significant changes between the two code cycles.

The seminar will be held at the Caroline County Community Services Center, located at 17202 Richmond Turnpike, Milford, Virginia, 22514. The meeting is scheduled from 8:30 a.m. to 11:30 a.m.; refreshments will be provided. Please R.S.V.P. to the Department of Planning and Community Development with number of attendees.

If you have any questions, please contact Cindy Tignor at 804-633-1457.

Respectfully,

CBO

Kevin R. Wightman, CBO
Master Code Professional
Caroline County Building Official