

# Caroline County Board of Supervisors Agenda Executive Summary

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**Meeting Date:** February 12, 2019

**Title:** Presentations/Reports

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*(Check Mark)*

Consent

Action

No Action (Information Only)

Resolution

Closed Meeting

Public Hearing

Ordinance

PowerPoint Presentation

**Summary:** The following presentations have been scheduled for the February 12<sup>th</sup> Board of Supervisors meeting:

### **Presentation of Black History Month Resolution**

Presentation of a resolution proclaiming the month of February as Black History Month in Caroline County has been placed on the agenda at the request of Supervisor Thomas. The Board adopted the attached resolution at its January 22<sup>nd</sup> meeting.

### **Request for Plaque to Honor County Citizens Who Served in Armed Services in Post Vietnam War Conflicts**

Commander Gerry Gunn of VFW Post 10292 will attend the February 12<sup>th</sup> Board meeting to seek approval for a plaque honoring Caroline County veterans who served in the United States military in conflicts following the Vietnam War. As the Board is aware, a plaque honoring Vietnam War veterans was recently installed alongside a previously existing plaque at the current Sheriff's Office.

### **Update from Commonwealth Fairs & Events & the Meadow Event Park**

Marlene Pierson-Jolliffe, Vice President of Operations for Commonwealth Fairs and Events & Meadow Event Park, will provide a recap of events at MEP in 2018 and present a brief overview of major activities and developments for 2019.

Ms. Pierson-Jolliffe will also provide an update on the recreational vehicle (RV) events that were held at Meadow Event Park last year and plans for such events

in the upcoming year. As indicated in the attached memorandum from Planning Director Michael Finchum, it is time for a required two-year review of compliance with the conditions of the special exception permit issued to Commonwealth Fairs & Events for RV camping events.

No violations of the conditions or concerns have been identified by Planning Department staff and no complaints have been received from the public.

Therefore, the report is informational only. No action is necessary by the Board of Supervisors unless the Board wishes to modify any conditions of the previously approved permit.

**VDOT Update**

New Residency Administrator Lynn Keenan will provide an update on VDOT activities that affect Caroline County at the February 12<sup>th</sup> Board meeting. Ms. Keenan will also discuss proposed speed limit increases on portions of Route 207 and Route 301.

**Presentation of Caroline County Public Schools Proposed Budget for Fiscal Year 2019/2020**

Superintendent of Schools Dr. Sarah Calveric will present the schools' proposed budget for FY 2019/2020 on February 12<sup>th</sup>.

## **A Resolution Declaring the Month of February Black History Month in Caroline County**

**WHEREAS**, the history of the Commonwealth of Virginia and the United States of America includes numerous accomplishments and contributions of African-Americans; and

**WHEREAS**, Caroline County, in particular, has been fortunate to benefit from the contributions of its native sons and daughters of African descent; and

**WHEREAS**, the contributions of these Caroline natives are noteworthy and have benefited not only Caroline County, but in many cases the Commonwealth of Virginia and the United States as well; and

**WHEREAS**, the contributions of African-Americans often go unnoticed and unappreciated by many Americans; and

**WHEREAS**, it is important and fitting to recognize and celebrate the significant role African-Americans have played in the development of our great county, state and nation.

**NOW, THEREFORE BE IT RESOLVED** that the Caroline County Board of Supervisors hereby proclaims the month of February as *Black History Month* in Caroline County and encourages County residents to take advantage of the presentations, displays and other materials available to learn more about the contributions of African-Americans.

Adopted this 22<sup>nd</sup> day of January 2019

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Chairman

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Clerk

# Caroline County Board of Supervisors Agenda Executive Summary

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**Meeting Date:** February 12, 2019

**Title:** SPEX-03-2014 - Commonwealth Fairs & Events  
Review of Special Exception Conditions  
RV Camping Events

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*(Check Mark)*

Consent

Action

No Action (Information Only)

Resolution

Closed Meeting

Public Hearing

Ordinance

PowerPoint Presentation

**Summary:** The Board of Supervisors approved SPEX-03-2014 for Commonwealth Fairs and Events subject to conditions (Attachment 1) which include a review of those conditions one year from the date of approval and two subsequent two year reviews. This is the first of the required two year reviews. This special exception permit allows Meadow Event Park to hold RV Camping Events.

Staff reviewed the permit conditions and no issues have been identified since the issuance of the permit by the Board of Supervisors. Planning staff has not received any complaints concerning the use permit.

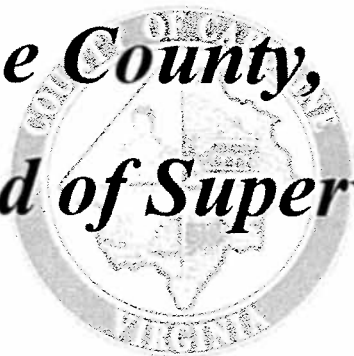
No action is necessary by the Board unless they wish to modify any conditions of the previously approved permit.

**Budget Impact:** N/A

**Action(s) Requested of the Board of Supervisors:** No action.

# Caroline County, Virginia

## Board of Supervisors



Caroline County, VA



Wayne A. Acors  
Madison District

Jeff Black  
Western Caroline District

Jeff Sili  
Bowling Green District

Calvin B. Taylor, Sr.  
Port Royal District

Floyd W. Thomas  
Mattaponi District

Reginald L. Underwood  
Reedy Church District

Charles M. Culley, Jr.  
County Administrator

August 28, 2015

**Special Exception Request:** SPEX-03-2014

**Applicant:** Commonwealth Fairs & Events, Inc.

**Tax Map Numbers:** 100-A-1A, 100-A-1A2, 100-A-2, 100-A-3 (portion of), and 101-A-100B

**County of Caroline, To-Wit:**

At a regular meeting of the Caroline County Board of Supervisors on Tuesday, August 18, 2015, in the Community Services Center, Auditorium, located at 17202 Richmond Turnpike, Milford, Virginia, at the hour of 7:30 p.m.

**Present**

Calvin Taylor, Chairman  
Jeff Sili, Vice -Chairman  
Wayne Acors  
Jeff Black  
Floyd Thomas  
Reginald Underwood

***On a motion by Supervisor Underwood, seconded by Supervisor Black, the following special exception was unanimously approved subject to the attached conditions:***

**SPEX-03-2014 – Commonwealth Fairs & Events, Owner/Applicant:** Request an amendment to the Special Exception Permit in accordance with Article XVII, Section 13 (Standards for Special Use Permits) and Article XI (Planned Unit Developments), Division 6 (Planned Recreation and Entertainment District), Section 3 of the Caroline County Zoning Ordinance on tax map #100-A-1A, 100-A-1A2, 100-A-2, 100-A-3 (portion of) and 101-A 100B consisting of 358.765+/- acres. This property is located at Meadow Event Park, Route 30 (Dawn Blvd.) and the Hanover County Line, Reedy Church Voting District. **Proposed Amendment:** Modify previously approved Special Exception permit (SPEX-08-2005, as amended), to **add** Campground and Travel Trailer Park as a permitted use with conditions.

*“Committed To Service, Dedicated To The People”*

212 North Main Street, P. O. Box 447, Bowling Green, Virginia 22427

(804)633-5380 – Telephone (804)633-4970 – Fax

[www.visitcaroline.com](http://www.visitcaroline.com)

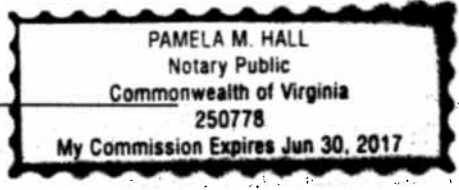
**VI CAMPGROUND FOR RV/CAMPING EVENTS**

1. Camping shall only be allowed in the areas designated on the Property Survey dated January 31, 2013 as camping areas.
2. Layout plan – indicating lots, access and toilet facilities – shall be provided as a part of the Safety/Operations plan(s) submitted for each event pursuant to the Proffers for RZ-02-2014 and shall be approved, as necessary, by the Department of Planning & Community Development, Building Official, Department of Health, Department of Fire & Rescue and the Sheriff’s Office prior to occupancy for each event. Such plan shall be submitted at least 30 days prior to the date of each event
3. Prior to occupancy of the campground, CF&E shall show the Department of Planning & Community Development proof of compliance with Virginia Department of Health regulations regarding restroom and bath facilities.
4. Notwithstanding the Health Department requirements for toilet facilities, the County may require additional facilities based on the number of people attending an event or the layout of the campsites.
5. Campground shall only be used for RV/Camping Events at the Meadow Event Park, not open to the general public. Camping events as defined herein are those events that are camping related, not camping associated with other events held on the property and not camping for those attending an event, or camping that is open to the general public.
6. Promoters shall not arrive for camping more than 2 days prior to any event and shall vacate the camping area within 2 days of the closing of any event, unless prior approval is obtained from the Zoning Administrator.
7. A maximum of ten RV/Camping Events shall be permitted in any 12 month period.
8. A security/safety official shall be on-site for the duration of the event, who shall be responsible for ensuring compliance with these conditions, the Safety/operations plan, and any other requirements of Meadow Event Park.
9. Quiet time shall commence at 10 pm weeknights and 11:00 pm on weekends for any event, which shall be contained in the Safety/Operations Plan.
10. This permit shall be subject to an initial one year review and two subsequent two year reviews from the date of approval of this special exception.

CLERK: CM Culley  
State of: Virginia  
County of: Caroline

The foregoing instrument was acknowledged before me this 23<sup>rd</sup> day of September, 2015, by Charles M. Culley, Jr., County Administrator, on behalf of the Caroline County Board of Supervisors.

Pamela M Hall  
(Signature of Notary Public)



Notary Public # 250778

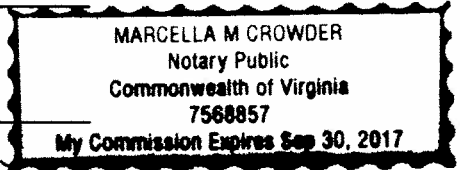
My Commission Expires: 6/30/2017

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APPLICANT: Marlene Jolly  
Signature  
State of: VA  
County of: Caroline

The foregoing instrument was acknowledged before me this 5<sup>th</sup> day of October, 2015, by MARLENE P. JOLIFFE, on behalf of Commonwealth Fairs & Events.  
(Name and Title)

Marcella M. Crowder  
(Signature of Notary Public)



Notary Public # 7568857

My Commission Expires: Sept. 30, 2017



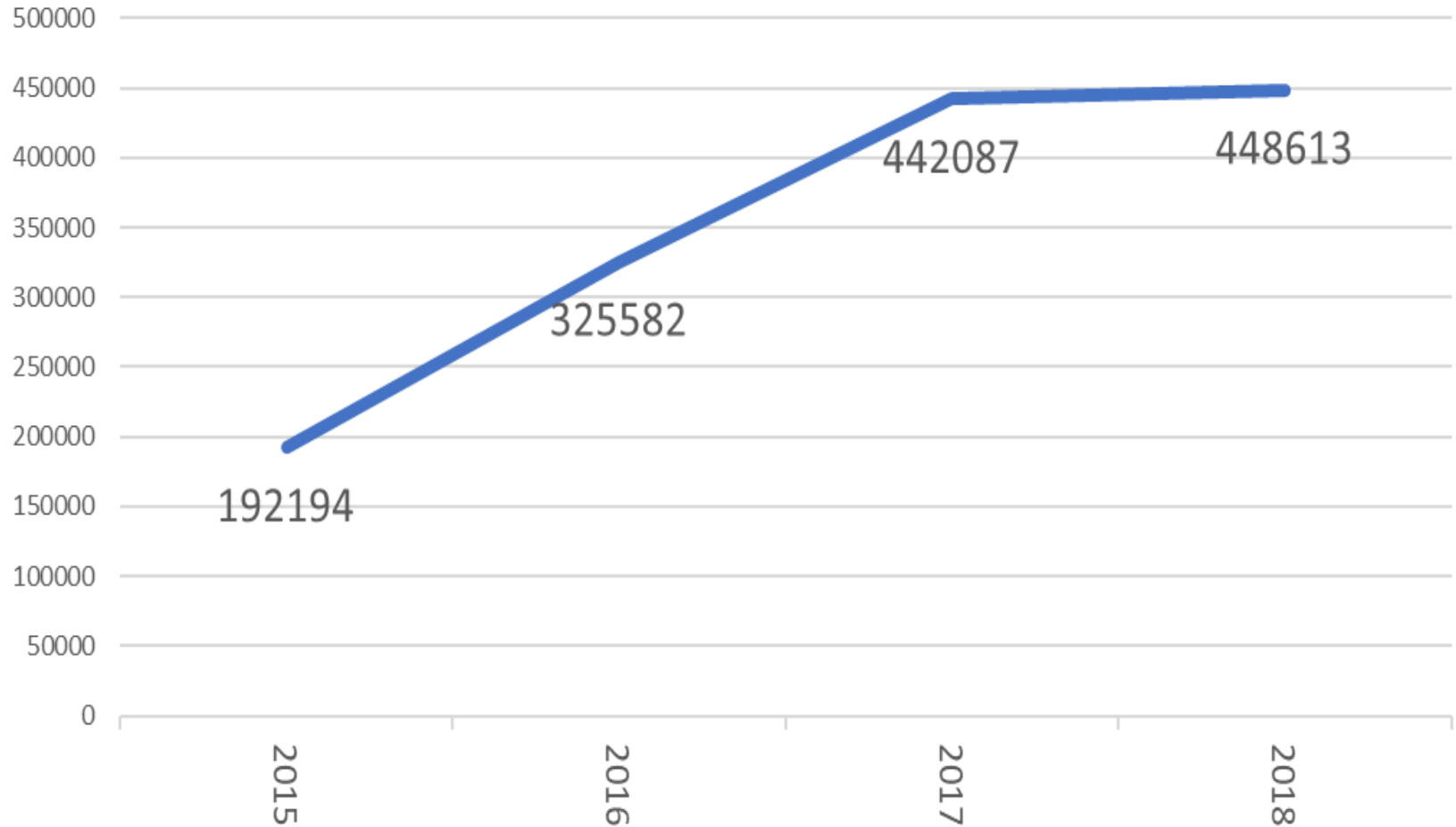
**CAROLINE COUNTY BOARD OF SUPERVISORS**

**FEBRUARY 2019**

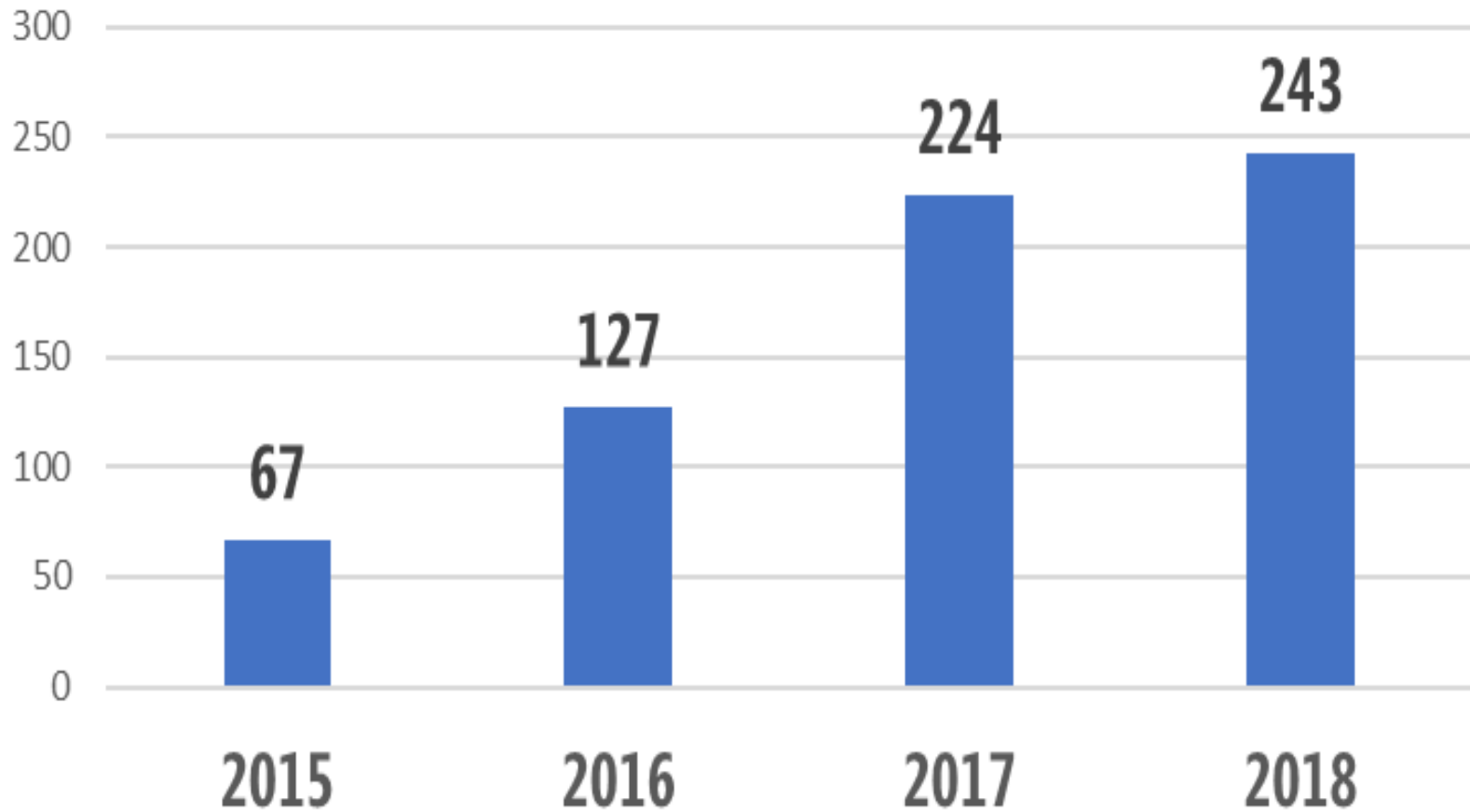


# MEADOW EVENT PARK ATTENDANCE

2015-2018

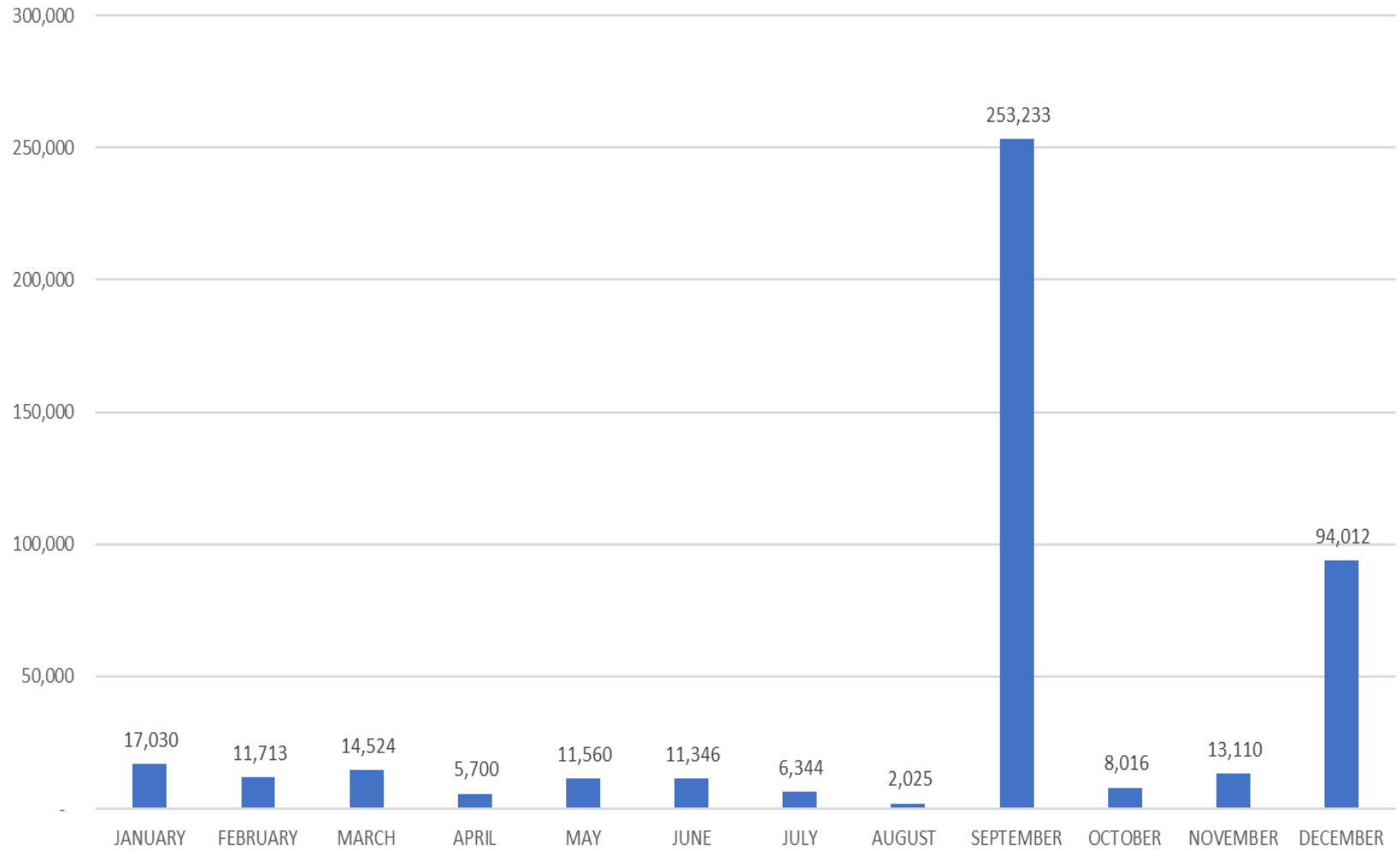


## MEADOW EVENT PARK EVENT DAYS 2015-2018

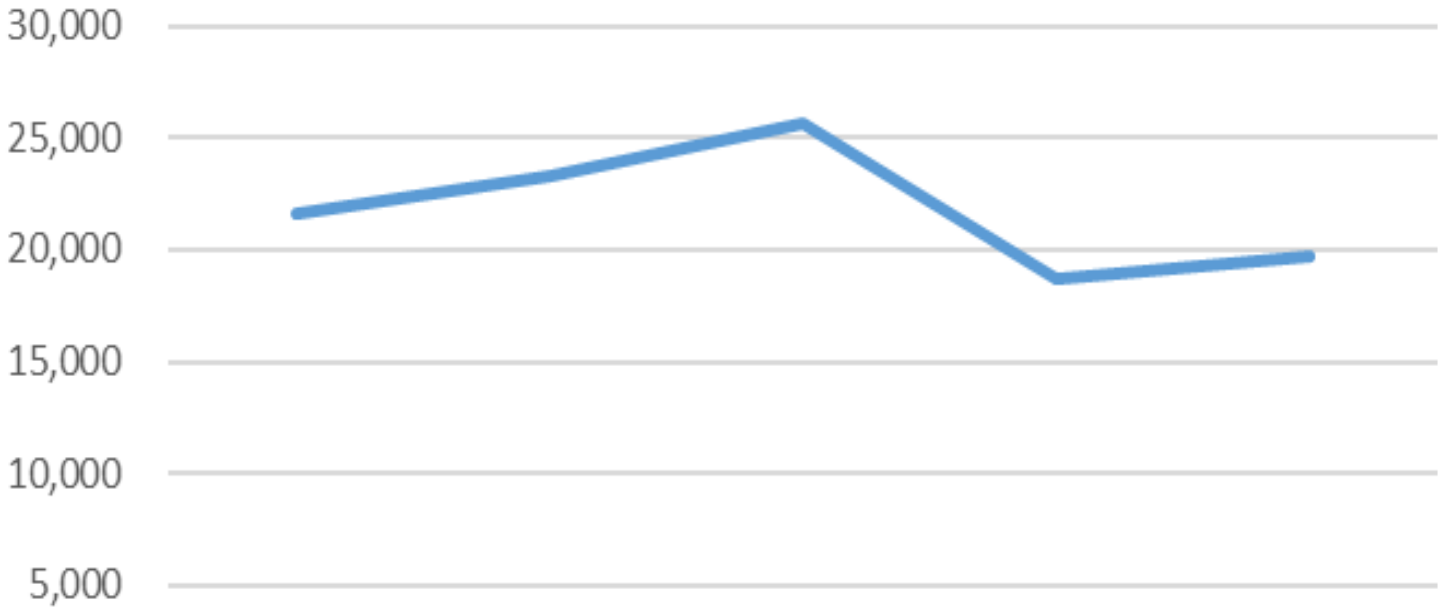


# MEADOW EVENT PARK EVENT ATTENDANCE

448,613



# ILLUMINATE 2014-2018



	2018	2017	2016	2015	2014
Series2	21,562	23,262	25,685	18,652	19,727

# **FREDERICKSBURG REGIONAL FOOD BANK**

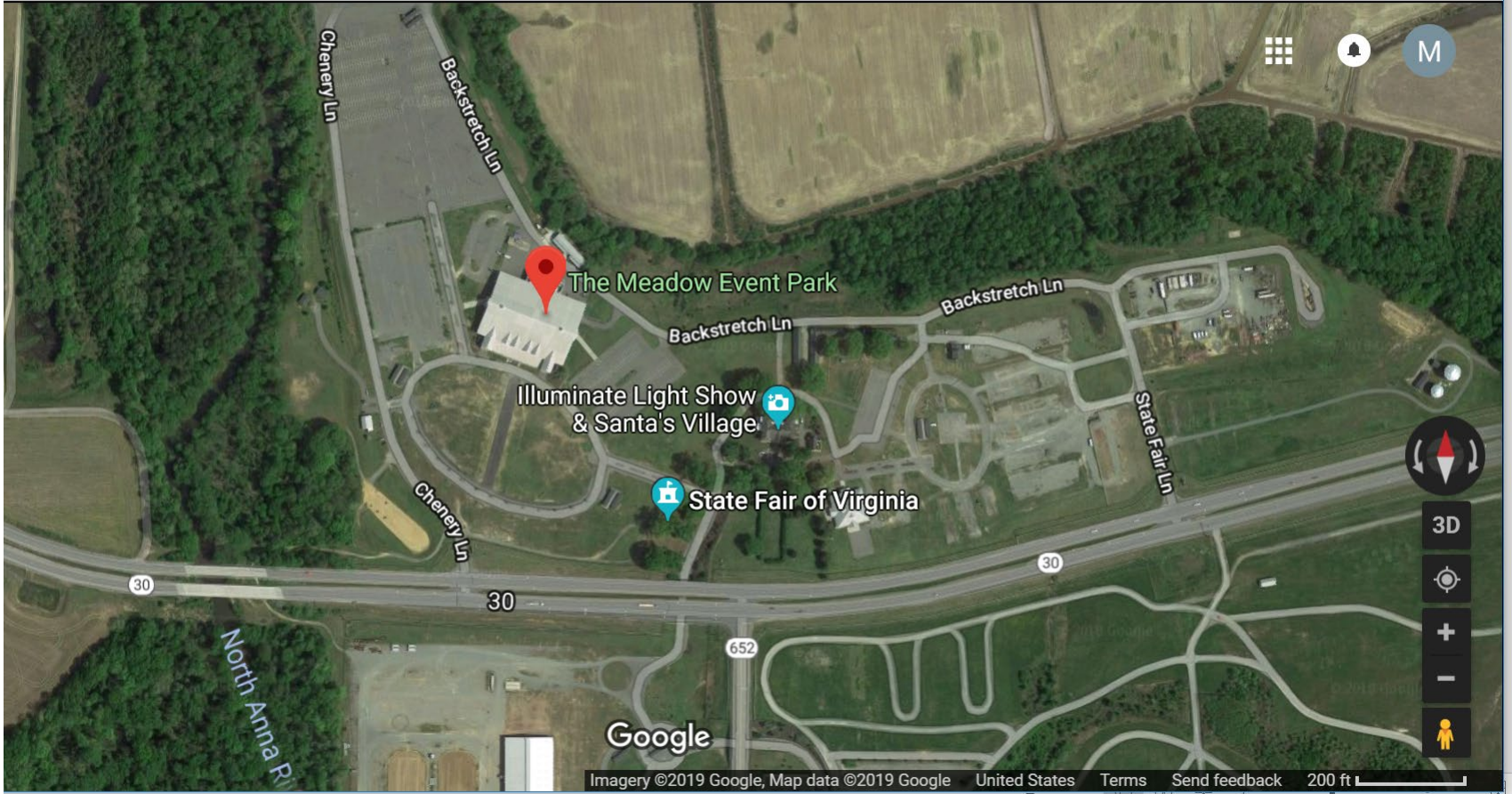
Locust Grove · Stafford · Caroline  
Spotsylvania · King George · the  
City of Fredericksburg



**11 MONTHLY FOOD DISTRIBUTIONS FROM THE MEADOW EVENT PARK**  
**1,080 HOUSEHOLDS SERVED**  
**49,500 POUNDS OF FOOD DISTRIBUTED**

# Key Points

- Security issues – almost nonexistent
- Significant Development in Secretariat Heritage Center efforts
- August 24<sup>th</sup> Major Concert Event Still in the books
- 2018 RV events – FMCA was successful – around 300 RV units/Good Sam's was a success but smaller with around 85 units/Winnebago – weather cancellation
- Tough Mudder is not on the schedule for 2019 but has indicated a return for 2020 if we desire to host them again
- Pursuing replacement of large tent on south side of the property with a permanent structure
- Illuminate – Santa's Village moving to Farm Bureau Center and a new 3 year deal through 2022





- Opportunities for Improvement 2019:

- Improve Signage and Wayfinding

- Improve Main Entrance

- Improve Parking and Flow in Livestock Loop

- Improve Marketing of Food to Guests

- Improve back-end staff efficiencies with setup

- Enhance program variety to reflect branding and focus on Virginia

- Proactive planning for Rain issues

- Consistent guest services in areas other than Festival Loop



## Virginia Horse Festival

Rebranding the event with a new logo and continued focus on expanding family activities. Anticipate tickets going on sale March.

May 3-5, 2019.



# 62nd WBCCI International Rally

- July 20-27, 2019 in Doswell, VA
- Meadow Event Park (birthplace of Secretariat)



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## Who's Coming to Doswell?

- 660 Airstreams registered as of 11/1/2018
- Color coded by Region

