

**Caroline County
Board of Supervisors Agenda
Executive Summary**

Meeting Date: **January 14, 2020**

Title: **New Business – First Reading of Proposed Amendment of
Chapter 93-1 of the Code of Caroline County (Schedule of
Water and Sewer Fees)**

(Check Mark)

<input type="checkbox"/> Consent	<input type="checkbox"/> Closed Meeting
<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Public Hearing
<input type="checkbox"/> No Action (Information Only)	<input type="checkbox"/> Ordinance
<input type="checkbox"/> Resolution	<input type="checkbox"/> PowerPoint Presentation

Background: As indicated in the attached memorandum from Director of Public Works/Utilities Joseph Schiebel, the Brookwood subdivision currently under construction off Anderson Road near the Community Services Center could eventually consist of 203 new homes. Wastewater from the new homes, which are located in the County, will initially be conveyed to the Town of Bowling Green’s wastewater treatment plant via the County’s collection system.

Staff’s long-term objective for the new subdivision has always been to ultimately discharge the wastewater at the County’s wastewater treatment plant at Polecat Creek. This will also enable the County’s plant to treat wastewater from facilities such as the Community Services Center, Bowling Green Elementary School etc. which are currently routed to the Town’s wastewater plant. The County’s cost to treat this wastewater will continue to increase in future years based on rate increases from the Town. Thus, it is thought that the County is better off controlling its own destiny ultimately by constructing the needed connection to our plant.

The County Attorney’s Office has indicated that it is permissible to establish separate wastewater availability fees for the Milford Wastewater System as proposed in Mr. Schiebel’s memorandum. These fees are designed to facilitate the objective of connecting to the County’s wastewater treatment plant.

Budget Impact: See attached memorandum

Requested Action(s) of Board: Conduct first reading and advise staff as to whether to advertise the proposed ordinance for a second reading and public hearing (with our without changes) at an upcoming Board of Supervisors meeting.

County of Caroline
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MEMORANDUM

TO: Charles M. Culley, Jr.
County Administrator

FROM: Joseph C. Schiebel
Director of Public Works/Utilities

DATE: January 8, 2020

REGARDING: **First Reading of Proposed Changes to Chapter 93-1
Schedule of Sewer and Water Fees**

The Brookwood Subdivision will be constructing 203 new homes wherein the sewer will be conveyed through the County's wastewater collection system and discharged into the Town of Bowling Green's Wastewater Treatment Plant.

From the inception of this project, it was determined that the longterm solution for wastewater treatment was to pump the wastewater to the County's Wastewater Treatment Plant. Staff believes that the availability fee for this separate wastewater system is necessary to meet our longterm objective of wastewater treatment at our facility.

Staff has been working with the County attorney's office to establish an availability fee separate from the County's availability fee for the Milford Wastewater System. The current availability fee for wastewater countywide is \$6,000.00 which was recently reduced from \$8,500.00

It is recommended that the Board of Supervisors amend the County Code, Chapter 93-1 Schedule of Sewer and Water Fees to include an Availability Fee for the Milford Wastewater System. This availability fee would be applied to all new utility connections on the Milford Wastewater System with a recommendation of \$11,600.00

The table below provides the proposed changes to Chapter 93-1 Schedule of Water and Sewer Fees.

Availability Fees

Current Residential

Meter Size	Water	Sewer	Multiplier
5/8-3/4" meter	\$5,000	\$6,000	1

Proposed Milford Sewer System

Meter Size	N/A	Sewer	Multiplier
5/8-3/4" meter	\$0.00	\$11,600	1

Current - Commercial

Meter Size	Water	Sewer	Multiplier
5/8-3/4" meter	\$8,000	\$8,500	1
1" meter	\$20,000	\$21,500	2.5
1½" meter	\$40,000	\$42,500	2
2" meter	\$64,000	\$68,000	1.6
3" meter	\$128,000	\$136,000	2
4" meter	\$204,800	\$217,600	1.6
6" meter	\$409,600	\$435,200	2

Proposed - Commercial

Meter Size	Water	Sewer	Multiplier
5/8-3/4" meter	\$8,000	\$11,600	1
1" meter	\$20,000	\$29,000	2.5
1½" meter	\$40,000	\$58,000	2
2" meter	\$64,000	\$92,800	1.6

Staff is seeking Board approval to move this item to public hearing at its February 11, 2020 Board meeting.