

**Caroline County
Board of Supervisors Agenda
Executive Summary**

Meeting Date: February 11, 2020

Title: Consent Agenda – Proposed Revisions to First Responders Monument Paver Guidelines and Symbols on Monument Stone to Include Sheriff’s Office

(Check Mark)

<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Closed Meeting
<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Public Hearing
<input type="checkbox"/> No Action (Information Only)	<input type="checkbox"/> Ordinance
<input type="checkbox"/> Resolution	<input type="checkbox"/> PowerPoint Presentation

Summary: Subsequent to the January 28th Board of Supervisors meeting, Sheriff Lippa agreed to allow the use of his administration’s Sheriff and E-911 Communications symbols on the monument stone honoring the County’s first responders. The Sheriff has also agreed to allow his employees to be eligible for the brick pavers honoring individual first responders.

As a result, both the monument paver guidelines and the monument stone symbols approved by the Board at its January 28, 2020 meeting will need to be amended to accommodate these changes. Attached are proposed revisions to the guidelines to incorporate the Sheriff’s Office, which have been reviewed and approved by Sheriff Lippa. Also attached is a revised mockup of the monument stone to include Sheriff Lippa’s Sheriff and E-911 Communications symbols, which the Sheriff has also approved..

Budget Impact: N/A

Action(s) Requested of Board: Adopt paver guidelines and monument stone symbol revisions as proposed

REVISED 2/5/20

Proposed Changes in Red

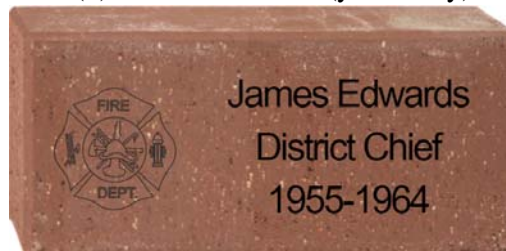
PROPOSED GUIDELINES FOR FIRST RESPONDER MOMUMENT PAVERS

A. DEFINITIONS

1. Monument: The area dedicated to the acknowledgement of the service of Caroline County's volunteer and career firefighters/emergency medical services providers **and Sheriff's Office personnel, including E 911 Dispatchers and Animal Control Officers (collectively referred to as first responders).**
2. Dedication Pavers: Pavers purchased for or by personnel who have served in Caroline County. These pavers shall have a place of prominence in the monument.
3. Support Pavers: Pavers for those individuals, families, **businesses** or organizations that wish to show support for our first responders-and the monument. These pavers shall be the outside edge of the monument.

B. DEDICATION PAVERS

1. Purpose: To honor the men and women who have served Caroline County in the past or present.
2. Pavers
 - a) Shall be a 4"x 8" brick
 - b) Shall be a contrasting color to the Support Pavers.
 - c) Each brick will have a standardized graphic (to be developed) engraved to identify the organization of the first responder.
 - d) The cost of the Dedication Paver shall be \$100
 - e) Each brick will have three lines:
 1. Line (1): First Name Last Name
 2. Line (2): Highest rank attained (unless demoted)
 3. Line (3): Dates of service (years only)



3. Criteria
 - a) Shall be limited to current and former employees of the Caroline County Department of Fire-Rescue & Emergency Management, current and former Fire-Rescue volunteers, **current and former employees of the Sheriff's Office and E-911 Dispatchers and Animal Control Officers who did not serve under the Sheriff.**

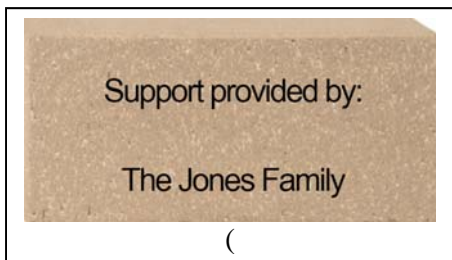
- b) Shall have served for a continuous period of a minimum of 5 years
- c) Shall have departed the organization in good standing, as confirmed by an appropriate representative of the respective organization.
- d) Fire-EMS providers shall have served in an operational role for the required time period.

4. Approval

- a) All engraving shall meet the criteria outlined above as confirmed by an appropriate representative of the respective organization.
- b) Only (1) brick per individual
- c) Bricks may only be removed from the monument at the request of the individual and/or the Board of Supervisors. **The Sheriff shall have the authority to remove bricks of Sheriff's Office employees who served during his tenure as Sheriff.**

C. Support Pavers.

- 1. Purpose: To provide acknowledgement of support of the monument and Caroline County first responders.
- 2. Pavers
 - a) Shall be 4"x8" brick
 - b) Shall be a contrasting color to the Dedication Pavers.
 - c) The cost of the Support Paver shall be \$500
 - d) Engraving shall consist of:
 - i. Line 1: Support Provided by:
 - ii. Line 2: Name of purchaser, family, organization or company
 - iii. Line 3: company or organization symbol **or logo** (optional)*
 - e) All engraving shall meet the criteria outlined above
 - f) Line 1 may be omitted and a logo substituted with the approval of the County.





HONORING OUR BRAVE FIRST RESPONDERS

— *past, present, future* —

