

**Caroline County
Board of Supervisors Agenda
Executive Summary**

Meeting Date: **March 10, 2020**

Title: **Consent Agenda – Proposed Revisions to First Responders
Monument Paver Guidelines and Symbols on Monument Stone
to Include Sheriff’s Office**

(Check Mark)

<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Closed Meeting
<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Public Hearing
<input type="checkbox"/> No Action (Information Only)	<input type="checkbox"/> Ordinance
<input type="checkbox"/> Resolution	<input type="checkbox"/> PowerPoint Presentation

Summary: As the Board of Supervisors is aware, Sheriff Lippa has agreed to allow the use of his administration’s Sheriff and E-911 Communications symbols on the monument stone honoring the County’s first responders. The Sheriff has also agreed to allow his employees to be eligible for the brick pavers honoring individual first responders.

As a result, both the monument paver guidelines and the monument stone symbols approved by the Board at its January 28, 2020 meeting will need to be amended to accommodate these changes.

Update: The revised guidelines were placed on the February 11th Board agenda for discussion, but action was deferred at Supervisor Long’s request to allow her to take one more look at the language and proposed Fire & Rescue symbols on the monument. As a result, a few additional changes have been proposed for consideration by the BOS at the March 10th meeting.

The changes better define the requirement for a Fire-EMS provider to have served in an “operational” role to be eligible for a brick paver and eliminate the following language: “bricks may only be removed from the monument at the request of the individual member and/or the Board of Supervisors. The Sheriff shall have the authority to remove bricks of Sheriff’s Office employees who served during his tenure as Sheriff.”

Upon further consideration, the language about the Sheriff making decisions about removing bricks for employees who served during his tenure (included in the February

11th version) is not practical. For example, what if the decision concerns an employee that served under a Sheriff who is deceased or has moved out of the area and can no longer be contacted? The County could also be faced with a scenario in which it has to ask a former Sheriff who has not been in office for many years to make a decision about removing a brick years after it was installed.

Therefore, it appears the best way to address these flaws is to eliminate the language about removing bricks altogether. Hopefully, the removal of a brick will be an outcome that happens very rarely, if at all. In the event it does happen, the Board of Supervisors and Sheriff in office at that time can determine how to address it.

Staff has explained the proposed changes to Sheriff Lippa he has indicated that he finds them acceptable.

Also attached is a revised mockup of the monument stone to include Sheriff Lippa's Sheriff and E-911 Communications symbols, which the Sheriff has also approved. At Supervisor Long's request, the Fire and EMS related symbols have been changed from the version provided for the February 11th Board meeting to the version included in the Board packet.

Budget Impact: N/A

Action(s) Requested of Board: Adopt paver guidelines and monument stone symbol revisions as proposed

REVISED 3/4/20

Proposed Changes in Red

PROPOSED GUIDELINES FOR FIRST RESPONDER MOMUMENT PAVERS

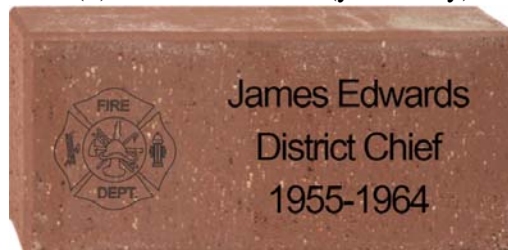
Changes already included in February 11th Board packet version in red; further changes for March 11th Board packet in blue

A. DEFINITIONS

1. Monument: The area dedicated to the acknowledgement of the service of Caroline County's volunteer and career firefighters/emergency medical services providers **and Sheriff's Office personnel, including E 911 Dispatchers and Animal Control Officers (collectively referred to as first responders).**
2. Dedication Pavers: Pavers purchased for or by personnel who have served in Caroline County. These pavers shall have a place of prominence in the monument.
3. Support Pavers: Pavers for those individuals, families, **businesses** or organizations that wish to show support for our first responders-and the monument. These pavers shall be the outside edge of the monument.

B. DEDICATION PAVERS

1. Purpose: To honor the men and women who have served Caroline County in the past or present.
2. Pavers
 - a) Shall be a 4"x 8" brick
 - b) Shall be a contrasting color to the Support Pavers.
 - c) Each brick will have a standardized graphic (to be developed) engraved to identify the organization of the first responder.
 - d) The cost of the Dedication Paver shall be \$100
 - e) Each brick will have three lines:
 1. Line (1): First Name Last Name
 2. Line (2): Highest rank attained (unless demoted)
 3. Line (3): Dates of service (years only)



3. Criteria
 - a) Shall be limited to current and former employees of the Caroline County Department of Fire-Rescue & Emergency Management, current and former Fire-Rescue volunteers, **current and former**

employees of the Sheriff's Office and E-911 Dispatchers and Animal Control Officers who did not serve under the Sheriff.

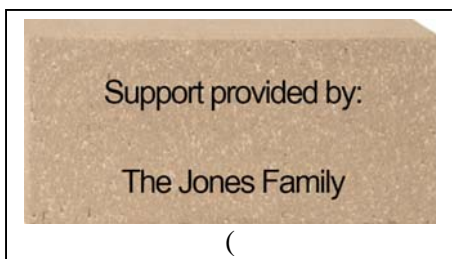
- b) Shall have served for a continuous period of a minimum of 5 years
- c) Shall have departed the organization in good standing, as confirmed by an appropriate representative of the respective organization.
- d) Fire-EMS providers shall have served in an operational role for the required time period. For the purposes of this policy, "operational" is defined as those volunteer or career Fire/EMS providers who meet the release requirements for firefighter or EMS provider, ambulance or engine driver or higher and meet the yearly minimum duty hours or incident response participation requirements established by the Department of Fire-Rescue.

4. Approval

- a) All engraving shall meet the criteria outlined above as confirmed by an appropriate representative of the respective organization.
- b) Only (1) brick per individual
- c) ~~Bricks may only be removed from the monument at the request of the individual and/or the Board of Supervisors. The Sheriff shall have the authority to remove bricks of Sheriff's Office employees who served during his tenure as Sheriff.~~

C. Support Pavers.

- 1. Purpose: To provide acknowledgement of support of the monument and Caroline County first responders.
- 2. Pavers
 - a) Shall be 4"x8" brick
 - b) Shall be a contrasting color to the Dedication Pavers.
 - c) The cost of the Support Paver shall be \$500
 - d) Engraving shall consist of:
 - i. Line 1: Support Provided by:
 - ii. Line 2: Name of purchaser, family, organization or company
 - iii. Line 3: company or organization symbol or logo (optional)
 - e) All engraving shall meet the criteria outlined above
 - f) Lines 1 or 2 may be omitted and a logo or symbol substituted with the approval of the County.





HONORING OUR BRAVE FIRST RESPONDERS

— *past, present, future* —

