

At a regular meeting of the Caroline County Board of Supervisors held on September 24, 2019 in the auditorium of the Community Services Center, located at 17202 Richmond Turnpike, Milford, Virginia 22514.

PRESENT

Clayton F. Forehand – Chairperson, Madison District
Jeffery M. Sili – Vice-Chair, Bowling Green District
Jeffrey S. Black – Western Caroline District
Nancy L. Long – Port Royal District
Floyd W. Thomas – Mattaponi District
Reginald L. Underwood – Reedy Church District

ALSO PRESENT

Charles M. Culley, Jr. – County Administrator
Alan L. Partin – Deputy County Administrator
Michael A. Finchum – Director of Planning & Community Development
Curtis S. Finney, Jr. – Director of Finance
Jason R. Loftus – Fire-EMS Chief
Joseph C. Schiebel – Director of Public Works/Utilities
Gary R. Wilson – Director of Economic Development
Christopher MacKenzie – County Attorney

CALL TO ORDER

Chairman Forehand called the meeting to order at approximately 6:00 p.m.

INVOCATION

Supervisor Thomas led the invocation.

PLEDGE OF ALLEGIANCE

Chairman Forehand led the Pledge of Allegiance.

OPENING BOARD COMMENTS

Supervisor Thomas stated that last month was the 400th anniversary of the first slaves landing in Virginia. He asked that everyone remember that slaves came to America with Columbus during the celebration of Columbus Day next month. He noted that he had received calls from citizens requesting additional speed limit signs on Ladysmith Road and Sparta Road. He then talked about the County's agreement with Germanna Community College for the space in Caroline and suggested the possibility of extending the financial assistance for one more year.

Board members congratulated Chief Loftus and everyone involved for their efforts in securing the \$900,000 plus grant from Homeland Security.

Supervisor Black reported that 31 bags of trash were picked up on Ladysmith Road over the weekend and thanked everyone that participated. He then reminded everyone that the State Fair of Virginia was scheduled to begin on Friday.

Supervisor Long thanked the Praise Temple Apostolic for their hospitality in allowing her to host her recent community meeting.

Some Board members attended the 5th anniversary celebration of the Caroline YMCA along with Congressman Wittman.

Supervisor Underwood requested a resolution honoring Rev. Dr. Bernard P. Goode for 25 years of service with Mt. Salem Baptist Church be placed on the next meeting agenda. He said information related to a budget surplus was included in the last packet and commended staff for doing a good job with the budget, noting that a surplus did not mean extra spending.

Other Board members agreed with Supervisor Underwood's comments about good budgeting practices on behalf of staff.

Vice-Chair Sili reminded everyone of new laws going into effect beginning July 1st and noted that holding a cell phone in your hands while in a construction zone was a ticketable offense. He then encouraged everyone to attend Bowling Green's Clean Sweep on Saturday.

AMENDMENTS TO THE AGENDA

Supervisor Long moved and Supervisor Thomas seconded to amend the agenda as follows:

Addition of the following items:

Item #6A - Proposed Meeting To Discuss Rappahannock River Withdrawal Permit Project And Possible Water Main Routes To Carmel Church

Item# 6B – Proposed Comments On Virginia Department of Transportation (VDOT Alternatives to Improve the Route 301 Corridor in The Town of Port Royal

Item #6C – Discussion on the Possible Reimbursement of Costs Associated with National Night Out

Supervisor Black stated that he was going to vote against the motion because of receiving all of the information at the last minute. He said he understood emergency situations; however, it did not provide Board members with adequate time to review the material prior to making a decision.

<i>Roll Call Vote:</i>	<i>Black</i>	<i>Nay</i>
	<i>Forehand</i>	<i>Yea</i>
	<i>Long</i>	<i>Yea</i>
	<i>Sili</i>	<i>Yea</i>
	<i>Thomas</i>	<i>Yea</i>
	<i>Underwood</i>	<i>Yea</i>

The motion carried 5-1.

1. PRESENTATIONS/REPORTS

➤ **A Resolution Recognizing the 235th Anniversary of County Line Baptist Church**

Representatives from County Line Baptist Church attended the meeting and accepted a resolution recognizing the 235th anniversary of the church.

Supervisor Black moved and Supervisor Thomas seconded to adopt the following resolution:

R23/19

**A RESOLUTION CELEBRATING THE 235th ANNIVERSARY
OF COUNTY LINE BAPTIST CHURCH**

WHEREAS, County Line Baptist Church has a rich and vibrant history in Caroline County and has been a pillar of the Chilesburg community since it began welcoming parishioners in 1784; and

WHEREAS, tradition had it that County Line Baptist Church was originally located on the current Route 738 very close to the border with Spotsylvania County; a fact that lent the church its name and was confirmed when a map and a note were found in 1996; and

WHEREAS, the church was organized by the renowned Baptist pastor John Waller, whose actions in refusing to secure a state license to preach the gospel were a catalyst for the religious freedom afforded through the United States Constitution; and

WHEREAS, sometime around 1840, the church moved from its original location to where the current cemetery is located and in 1884 a new building was constructed on the current site and many subsequent renovations followed to add needed space for worship, education and fellowship; and

WHEREAS, Caroline County wishes to honor the church's history and accomplishments on this special occasion and thank its members for their many contributions to the betterment of the County throughout the years.

NOW, THEREFORE, BE IT RESOLVED that the Caroline County Board of Supervisors hereby extends its heartfelt congratulations to County Line Baptist Church on the occasion of its 235th anniversary and sends its best wishes for much continued success in the years to come.

Adopted this 24th day of September 2019.

<i>Roll Call Vote:</i>	<i>Black</i>	<i>Yea</i>
	<i>Forehand</i>	<i>Yea</i>
	<i>Long</i>	<i>Yea</i>
	<i>Sili</i>	<i>Yea</i>
	<i>Thomas</i>	<i>Yea</i>
	<i>Underwood</i>	<i>Yea</i>

➤ **Update from Empower House**

Kathy Anderson, Executive Director of Empower House formerly known as the Rappahannock Council on Domestic Violence, provided an overview of the programs and services provided to Caroline and surrounding localities. She explained that their mission was to empower survivors of domestic violence and their children to believe in themselves and build new lives filled with dignity, respect, safety and hope and to create a diverse network of community members working together to promote safe relationships, homes and communities. She provided statistics for Caroline County residents and said that all services were free and confidential.

➤ **Report from Rappahannock Area YMCA**

Barney Reiley, Chief Executive Officer for the Rappahannock Area YMCA, stated that the Caroline YMCA just had its five-year anniversary and provided an update on various services and activities available through the YMCA for toddlers through senior citizens. He noted that over 7,000 Caroline County citizens were members of the YMCA.

Supervisor Underwood stated that he had been a longtime supporter of the YMCA and talked about the many benefits provided to communities by the YMCA. He then expressed concerns about the Silver Slipper program being offered to senior citizens in other areas, but not in Caroline. He talked about the importance of providing services to all citizens from all areas of the County. He also asked about a previous capital campaign program for the Caroline YMCA.

Mr. Reiley explained that the Silver Slipper program was associated with some health care programs that had actually stopped providing financial assistance for that program so the YMCA no longer offer it. However, similar programs were available to senior citizens. He noted that the YMCA provided services to everyone regardless of their ability to pay and other gyms and fitness organizations did not. He talked about various efforts to provide services to citizens throughout the County and agreed to work on transportation efforts to the Dawn area.

He further stated that the Rappahannock Area YMCA was not involved in any type of capital campaign to raise funds for the Caroline YMCA. He noted that he had assisted a previous Board of Supervisors member with some efforts for the Caroline YMCA, but had not heard anything about it in years.

Chairman Forehand and Supervisor Black commended the YMCA for their various programs and being a positive part of the community.

➤ **Update from Caroline's Promise**

Shermeka Baker-Latney, Executive Director of Caroline's Promise, talked about the Young Entrepreneurs Expo coming up on November 16th at the Caroline Community Services Center. She said this event provides the pathway for the kids' futures. She explained that kids would be introduced to the basics of creating a successful business and talked about an eighth grader who wrote a book and sold it at last year's event.

She thanked the Board members for their support as well as area businesses and encouraged everyone to attend the Expo.

She then gave special birthday wishes to Cleo Coleman.

Cleo Coleman stated that she very much appreciated all of the opportunities afforded to her since her retirement 31 years ago.

2. APPOINTMENTS

➤ Recreation Advisory Committee (Student Representative)

Supervisor Long moved and Vice-Chair Sili seconded to approve the appointment of Kendal Jackson as the student representative to the Recreation Advisory Committee for a term beginning immediately and expiring June 30, 2021.

<i>Roll Call Vote:</i>	<i>Black</i>	<i>Yea</i>
	<i>Forehand</i>	<i>Yea</i>
	<i>Long</i>	<i>Yea</i>
	<i>Sili</i>	<i>Yea</i>
	<i>Thomas</i>	<i>Yea</i>
	<i>Underwood</i>	<i>Yea</i>

➤ U.S. Census Complete Count Committee

Supervisor Long moved and Vice-Chair Sili seconded to approve the appointment of Rebecca Deyo and Arlene Calhoun-Hicks to serve on the U.S. Census Complete Count Committee.

<i>Roll Call Vote:</i>	<i>Black</i>	<i>Yea</i>
	<i>Forehand</i>	<i>Yea</i>
	<i>Long</i>	<i>Yea</i>
	<i>Sili</i>	<i>Yea</i>
	<i>Thomas</i>	<i>Yea</i>
	<i>Underwood</i>	<i>Yea</i>

3. CONSENT AGENDA

Vice-Chair Underwood moved and Supervisor Underwood seconded to approve the following Consent Agenda items as presented:

A) Approval of Minutes

Action Taken: Approval of the minutes from the April 16 and 23, 2019 Board of Supervisors meetings.

B) Approval of Warrants

Action Taken: Approval of the following warrants:

<i>General Fund</i>	<i>\$175,499</i>
<i>Law Library Fund</i>	<i>479</i>
<i>Tourism Fund</i>	<i>706</i>

<i>School Capital Improvements Fund</i>	<i>36,068</i>
<i>Carmel Church Utilities Fund</i>	<i>73,197</i>
<i>Dawn Wastewater Fund</i>	<i>11,725</i>
<i>Social Services Fund</i>	<i><u>3,182</u></i>
 <i>TOTAL</i>	 <i>\$300,856</i>

C) *Adoption of a Resolution Declaring October 6 through 12, 2019 as “Fire Prevention Week” in Caroline County, Virginia*

Action Taken: Adoption of the following resolution:

R24/19

A RESOLUTION DECLARING THE WEEK OF OCTOBER 6 - 12, 2019 AS FIRE PREVENTION WEEK IN CAROLINE COUNTY, VIRGINIA

WHEREAS, the County of Caroline, Virginia is committed to ensuring the safety and security of all those living in and visiting Caroline; and

WHEREAS, fire is a serious public safety concern both locally and nationally, and homes are the location where people are at the greatest risk from fire; and

WHEREAS, home fires caused 2,735 deaths and 14,660 injuries in the United States in 2016, according to the National Fire Protection Association (NFPA), and fire departments in the United States responded to 352,000 home fires; and

WHEREAS, the majority of U.S. fire deaths (4 out of 5) occur at home each year; and

WHEREAS, the fire death rate per 1,000 home fires reported to U.S. fire departments was 10 percent higher in 2016 than in 1980; and

WHEREAS, Caroline County residents should identify places in their home where fires can start and eliminate those hazards; and

WHEREAS, working smoke alarms cut the risk of dying in reported home fires in half; and

WHEREAS, Caroline County residents should install smoke alarms in every sleeping room, outside each sleeping area, and on every level of the home; and

WHEREAS, Caroline County residents should listen for the smoke alarm and when it sounds respond by going outside immediately to the designated meeting place;

WHEREAS, Caroline County residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and

WHEREAS, Caroline County's first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

WHEREAS, Caroline County's residents are responsive to public education measures and are able to take personal steps to increase their safety from fire, especially in their homes; and

WHEREAS, the 2019 Fire Prevention theme, "Not Every Hero Wears a Cape. Plan and Practice Your Escape!" effectively serves to remind us that we need to take personal steps to increase our safety from fire.

NOW, THEREFORE BE IT RESOLVED THAT the Caroline Board of Supervisors hereby proclaims October 6-12, 2019, as FIRE PREVENTION WEEK throughout this County, and we urge all the people of Caroline County to be aware of their surroundings, look for available ways out in the event of a fire or other emergency, respond when the smoke alarm sounds by exiting the building immediately, and to support the many public safety activities and efforts of Caroline Fire-Rescue during Fire Prevention Week 2019.

Adopted this 24th day of September 2019

D) Authorization to Exercise Purchase Option for New Well Site in Pendleton Subdivision

Action Taken: Staff was authorized to purchase a well lot from Pendleton Land Development, LLC in the amount of \$4,000 due at the time of closing after all required legal instruments have been completed.

E) Request for Contribution to the Virginia War Memorial Foundation

Action Taken: Approval of a request for a contribution to the Virginia War Memorial Foundation in the amount of \$41 (\$1 for each of the 41 Caroline County citizens whose names are inscribed on the Virginia War Memorial Shrine of Memory in Richmond).

Roll Call Vote:

<i>Black</i>	<i>Yea</i>
<i>Forehand</i>	<i>Yea</i>
<i>Long</i>	<i>Yea</i>
<i>Sili</i>	<i>Yea</i>
<i>Thomas</i>	<i>Yea</i>
<i>Underwood</i>	<i>Yea</i>

PUBLIC COMMENTS

George Spinner, of the Mattaponi District, suggested that citizens living a certain distance from the Caroline YMCA be provided with a discount on the membership fee.

There being no further public comments, Chairman Forehand declared the Public Comments closed.

PUBLIC HEARINGS

4. TXT-09-2019: AN ORDINANCE TO AMEND THE ZONING ORDINANCE OF CAROLINE COUNTY BY AMENDING ARTICLE XV, SUPPLEMENTAL REGULATIONS, SECTION 4, ACCESSORY BUILDINGS & USES

Director of Planning and Community Development Michael Finchum stated that staff was bringing forward a text amendment to permit accessory structures in the front yard of a single family dwelling lot in the R-1 Zoning District under certain conditions. He explained that the impetus for the proposed zoning amendment was the multiple variance cases heard by the Board of Zoning Appeals within the past year.

He stated that the Board of Supervisors held a first reading on the proposed amendment at the August 13, 2019 meeting and authorized advertisement of a public hearing for this meeting. He said that the Planning Commission held a public hearing at the May 24, 2019 meeting and forwarded the amendment to the Board with a recommendation of approval.

In response to questions from Board members, Mr. Finchum stated that the proposed amendment was intended for existing structures and lots. He said that staff always encouraged people to consider future uses of property when building.

Chairman Forehand declared the public hearing open for TXT-09-2019. There being no public comments, he then declared the public hearing closed.

In response to questions from Board members, Mr. Finchum stated that this would primarily be for Lake Caroline and Lake Land’Or because they tend to have smaller lot sizes and combined with the requirements for Resource Protection Areas (RPAs) could be problematic.

Supervisor Black moved and Supervisor Long seconded to approve TXT-09-2019 as presented.

Roll Call Vote:	Black	Yea
	Forehand	Yea
	Long	Yea
	Sili	Yea
	Thomas	Yea
	Underwood	Nay

The motion carried 5-1.

UNFINISHED BUSINESS

5. **RZ-06-2018 – FRENCH, WILLIAM & BETTIE, OWNER; STEPHEN BROWN (MARSHALL AUTOMOTIVE), APPLICANT:** *Request a Rezoning from RP, Rural Preservation (density of one dwelling unit per 10 acres of land) to B-1 Business (no specified density), on tax map #83-A-10 consisting of 5.78 acre, more or less. This property is located at 23553 Rogers Clark Boulevard, Ruther Glen, Mattaponi Voting District. Proposed Use: Business. The 2030 Comprehensive Plan designates this property as being within the Carmel Church Community Plan as Commercial/Office & Office/Industrial.*

SPEX-12-2018 – FRENCH, WILLIAM & BETTIE, OWNER; STEPHEN BROWN (MARSHALL AUTOMOTIVE), APPLICANT: *Request a Special Exception Permit (pending approval of RZ-06-2018) in accordance with Article XVII, Section 13 (Standards for Special Use Permits), Article IX, (B-1 Business), Section 3.16 and Article XV, Section 15.7.B.1 and 15.7.B.2 of the Caroline County Zoning Ordinance on tax map #83-A-10 consisting of 5.78 acres, more or less. This property is located at 23553 Rogers Clark Boulevard, Ruther Glen, Mattaponi Voting District. Proposed Use: Used Auto Sales to include modifications to the Highway Corridor Overlay District regulations related to the storage and display of goods to allow the display of vehicles for sale in the front yard. The 2030 Comprehensive Plan designates this property as being within the Carmel Church Community Plan as Commercial/Office & Office/Industrial.*

SPEX-14-2018 – FRENCH, WILLIAM & BETTIE, OWNER; STEPHEN BROWN (MARSHALL AUTOMOTIVE), APPLICANT: *Request a Special Exception Permit (pending approval of RZ-06-2018) in accordance with Article XVII, Section 13 (Standards for Special Use Permits), Article IX, (B-1 Business), Section 3.20 of the Caroline County Zoning Ordinance on tax map #83-A-10 consisting of 5.78 acres, more or less. This property is located at 23553 Rogers Clark Boulevard, Ruther Glen, Mattaponi Voting District. Proposed Use: Motor Vehicle Repair/Service Facility-Minor. The 2030 Comprehensive Plan designates this property as being within the Carmel Church Community Plan as Commercial/Office & Office/Industrial.*

Director of Planning & Community Development Michael Finchum stated that the Board conducted a public hearing on the applicant's request to rezone 5.7 acres on Rogers Clark Boulevard from Rural Preservation to B-1 Business and special exception requests for used auto sales and minor vehicle repair at the August 13, 2019 meeting. He explained that the public hearing was closed, but action was deferred to give Supervisor Thomas time to meet with the Belmont Homeowner's Association.

In response to questions from Chairman Forehand, Mr. Finchum stated that a total of 321 parking spots would be allowed on site for all uses for staff and visitors. He said that the applicant had multiple sites for car sales in other areas and intended to use this site for repairs for all vehicles in need.

Chairman Forehand stated that the hours of operation were 8 a.m. until 6 p.m. and noted that a lot of people bought cars later in the day and suggested 8 p.m. He then asked about the conditions related to signage and landscaping.

Mr. Finchum explained that landscaping was covered by the Highway Corridor Overlay District Standards and any violation of the Special Exception conditions would result in revoking the permit because of non-compliance.

Supervisor Thomas stated that the special exceptions and the rezoning were actually two separate issues and the rezoning could be approved without the special exceptions being approved.

In response to questions from Supervisor Thomas, Mr. Finchum stated that some examples of the types of businesses that could be allowed with the special exceptions were retail stores, convenience stores, gas stations, sales and service, places of worship, etc.

Supervisor Thomas stated that he believed it would be in the best interest of the County to rezone the property. However, after several meetings with the Belmont HOA and citizens, he did not believe this was a good location for a car lot.

Supervisor Thomas moved and Supervisor Long seconded to approve RZ-06-2018 for William and Bettie French, Owner and Stephen Brown of Marshall Automotive; Applicant with the proffers as presented.

<i>Roll Call Vote:</i>	<i>Black</i>	<i>Yea</i>
	<i>Forehand</i>	<i>Yea</i>
	<i>Long</i>	<i>Yea</i>
	<i>Sili</i>	<i>Yea</i>
	<i>Thomas</i>	<i>Yea</i>
	<i>Underwood</i>	<i>Yea</i>

Supervisor Thomas moved and Supervisor Underwood seconded to deny SPEX-012-2018 and SPEX-14-2018 for William and Bettie French, Owner and Stephen Brown of Marshall Automotive; Applicant.

<i>Roll Call Vote:</i>	<i>Black</i>	<i>Nay</i>
	<i>Forehand</i>	<i>Nay</i>
	<i>Long</i>	<i>Yea</i>
	<i>Sili</i>	<i>Nay</i>
	<i>Thomas</i>	<i>Yea</i>
	<i>Underwood</i>	<i>Yea</i>

The motion failed 3-3.

In response to questions from Board members, County Attorney Chris MacKenzie stated that this item could be deferred for 12 months from the date the application was filed, which was December 2018 and the applicant could consent to additional time.

Vice-Chair Sili moved and Supervisor Long seconded to defer action on SPEX-012-2018 and SPEX-14-2018 for William and Bettie French, Owner and Stephen Brown of Marshall Automotive; Applicant until the November 14, 2019 meeting.

<i>Roll Call Vote:</i>	<i>Black</i>	<i>Yea</i>
	<i>Forehand</i>	<i>Yea</i>

<i>Long</i>	<i>Yea</i>
<i>Sili</i>	<i>Yea</i>
<i>Thomas</i>	<i>Nay</i>
<i>Underwood</i>	<i>Yea</i>

The motion carried 5-1.

Chairman Forehand stated that questions related to the special exceptions should be forwarded to Mr. Finchum so he could research them prior to the November meeting.

NEW BUSINESS

6. ACCEPTANCE OF U.S. DEPARTMENT OF HOMELAND SECURITY ASSISTANCE TO FIREFIGHTERS GRANT FOR SELF CONTAINED BREATHING APPARATUS (SCBA) AND AUTHORIZATION OF LOCAL MATCHING FUNDS

Fire-EMS Chief Jason Loftus stated that he was pleased to announce that Caroline County was awarded a U.S. Department of Homeland Security Assistance to Firefighters Grant (AFG) in the amount of \$904,586.36 to purchase replacement self-contained breathing apparatus (SCBA). He explained that SCBA was a device worn by rescue workers, firefighters and others to provide breathable air in an immediately dangerous to life or health atmosphere. He then thanked everyone involved on the grant writing team that helped to make this possible

He stated that the grant would provide the large majority of the estimated \$1,000,000 plus needed to replace the County’s current SCBA inventory, which was nearing the end of its useful life. He explained that the grant required a local match of \$95,313.64 and the proposed revenue source was the Fire-Rescue Capital Reserve.

Supervisor Thomas moved and Vice-Chair Sili seconded to approve the acceptance of the Assistance to Firefighters Grant from the U.S. Department of Homeland Security in the amount of \$904,586.36 and authorized the expenditure of \$95,313.64 in local matching funds from the Fire-Rescue Capital Reserve.

<i>Roll Call Vote:</i>	<i>Black</i>	<i>Yea</i>
	<i>Forehand</i>	<i>Yea</i>
	<i>Long</i>	<i>Yea</i>
	<i>Sili</i>	<i>Yea</i>
	<i>Thomas</i>	<i>Yea</i>
	<i>Underwood</i>	<i>Yea</i>

6A) PROPOSED PUBLIC MEETING TO DISCUSS RAPPAHANNOCK RIVER WITHDRAWAL PERMIT PROJECT AND POSSIBLE WATER MAIN ROUTES TO CARMEL CHURCH

County Administrator Charles M. Culley, Jr. stated that on August 26, 2019, County staff sent a letter to property owners along the path of potential water main routes from the Rappahannock River intake location to a possible water treatment plant in Carmel Church. He explained that the purpose of this “goodwill” letter was to ask permission for the County’s agents, the engineering consultants Draper Aden and Hazen and Sawyer, to enter onto the properties (approximately 20

feet from the edge of pavement) to inspect and delineate wetlands in the proposed water main routes. He continued that the wetland inspection and delineation process was required by federal and state regulatory agencies prior to the issuance of a water withdrawal permit, even though construction of the actual water main was not expected for many years.

He further stated that a second letter was sent on September 9, 2019 to property owners that had not responded to the original letter. He said that the letters generated numerous calls from concerned citizens to Supervisor Long and Director of Public Works/Utilities Joseph Schiebel and as a result, Supervisor Long requested that a public meeting be scheduled to allow the County's engineers to provide a PowerPoint presentation explaining the purpose of the project and its potential impact on property owners. He added that property owners would also be given an opportunity to ask questions.

Director of Public Works/Utilities Joseph Schiebel stated that each of the 155 affected property owners would be sent a letter inviting them to the meeting.

After discussion, it was the consensus of the Board to hold the meeting on October 17, 2019 at 7 p.m. at the Community Services Center.

6B) PROPOSED COMMENTS ON VIRGINIA DEPARTMENT OF TRANSPORTATION (VDOT) ALTERNATIVES TO IMPROVE THE ROUTE 301 CORRIDOR IN THE TOWN OF PORT ROYAL

As the former Mayor of the Town of Port Royal, Supervisor Long stated that she was proud of the work done by the Town. She talked about the difficulties in maintaining the historic and residential nature of the Town because of traffic. She stated that a study had been conducted on the possible improvements to the Route 207/301 Corridor to mitigate expected increases in the traffic volume from the expansion of the Harry Nice Bridge on Route 301 between King George County and the State of Maryland for VDOT. She said as a result, VDOT presented proposals featuring various scenarios for through traffic changes and intersection improvements to Route 301 and Route 17 through the Town of Port Royal.

Mayor of Port Royal Alex Long apologized for the short notice of this item, but explained that VDOT had originally planned to close the comment period on September 11th and had extended it to September 25th, which was tomorrow. He provided a PowerPoint presentation and stated that the volume of traffic was expected to more than double with the proposed new bridge, which would be completed in 2023.

He explained that the two main issues for VDOT were the through traffic on Main Street and the intersection of Routes 301 and 17. He said that VDOT provided several alternatives which would require right-of-way and would negatively impact property owners and businesses already close to Route 301. He said that the Town Council and Port Royal Planning Commission held numerous public meetings on the alternatives provided by VDOT and adopted a resolution suggesting a new four-lane bypass west of the existing Route 301 for all north and south traffic and all through truck traffic. He said the resolution proposed that the existing Route 301/Main Street in Port Royal be converted to a classic main street with one southbound traffic lane, one northbound traffic lane and a center lane for turn movements with the forth lane converted to sidewalks and landscaping. He said this would include having the bypass very near the Town, taking back Main Street and no radical changes to the intersection.

Mayor Long stated that the County and the Town of Port Royal had worked together in the past on joint solutions to benefit both entities with the water system and he believed this could be done again. He said that VDOT was seeking comments from Caroline County as part of the study process and the Town was seeking support of the proposed bypass concept by the County endorsing the resolution.

Board members talked about the various alternatives provided by VDOT and asked about opinions from the business owners along Main Street/Route 301 in Port Royal.

Supervisor Long expressed concerns that VDOT had been working on this for approximately a year and provided various options, but had not actually considered how the options would impact the Town. She said it would cause people to lose their homes and businesses.

Board members talked about a main street in Port Royal similar to Bowling Green and Supervisor Long explained the similarities prior to VDOT widening the road years ago.

County Administrator Charles M. Culley, Jr. stated that VDOT would ultimately decide on the way to move the most traffic, but pointed out that something needed to be submitted to VDOT tomorrow.

After discussion, *Supervisor Long moved and Supervisor Thomas seconded to submit a letter to VDOT indicating that while the Board of Supervisors was not yet ready to commit its support for a bypass through that portion of the County around the Town of Port Royal, the County did support further analysis of this option relative to the other alternatives identified.*

<i>Roll Call Vote:</i>	<i>Black</i>	<i>Yea</i>
	<i>Forehand</i>	<i>Yea</i>
	<i>Long</i>	<i>Yea</i>
	<i>Sili</i>	<i>Yea</i>
	<i>Thomas</i>	<i>Yea</i>
	<i>Underwood</i>	<i>Yea</i>

6C DISCUSSION ON THE POSSIBLE REIMBURSEMENT OF COSTS ASSOCIATED WITH NATIONAL NIGHT OUT

Supervisor Underwood stated that the National Night Out event was one of the largest expenses for the Homeowner's Association in Caroline Pines as well as Second Mt. Zion Baptist Church. He said the events were great for the community, but very costly for the organizations. He then suggested that the County reimburse the organizations that sponsor the National Night Out events at amount up to \$500 with appropriate receipts.

Supervisor Thomas talked about donating to other organizations that organize community events, such as Sparta Day and Milford Day.

County Administrator Charles M. Culley, Jr. stated that the County could only donate to 501c3 organizations and stressed the importance of receipts.

Supervisor Underwood moved and Supervisor Thomas seconded to authorize staff to reimburse agencies sponsoring August 2019 National Night Out events at an amount up to \$500 per entity with corresponding receipts.

Supervisor Underwood stated that he would like to talk about the continuation of this effort moving forward during budget season.

Roll Call Vote:

<i>Black</i>	<i>Yea</i>
<i>Forehand</i>	<i>Yea</i>
<i>Long</i>	<i>Yea</i>
<i>Sili</i>	<i>Yea</i>
<i>Thomas</i>	<i>Yea</i>
<i>Underwood</i>	<i>Yea</i>

7. INFORMATIONAL/CALENDAR ITEMS

County Administrator Charles M. Culley, Jr. reminded Board members of upcoming events and activities.

CLOSING BOARD COMMENTS

Supervisor Underwood reminded everyone of the upcoming event on October 5th at Second Mt. Zion Baptist Church related to domestic violence and bullying. He also reminded everyone of his upcoming district meeting on October 1st.

Vice-Chair Sili stated that he had a district meeting scheduled on October 24th.

CLOSED MEETING

Vice-Chair Sili moved and Supervisor Long seconded to enter into Closed Meeting to discuss matters exempt from the open meeting requirements of the Virginia Freedom of Information Act. The purpose of this Closed Meeting is:

- (i) To consult with and receive legal advice from legal counsel retained by the County regarding potential changes to the County's Zoning Ordinance, which is exempted pursuant to Section 2.2-3711 (A)(8) of the Code of Virginia.*
- (ii) To consult with legal counsel retained by the County pertaining to actual litigation and the settlement thereof involving services provided by Clean Harbors Environmental Services, Inc. for the County's Household Hazardous Collection Day in April 2018, which is exempted pursuant to Section 2.2-3711 (A)(7) of the Code of Virginia.*

Vice-Chair Sili moved and Supervisor Long seconded to leave Closed Meeting.

Roll Call Vote:

<i>Black</i>	<i>Yea</i>
<i>Forehand</i>	<i>Yea</i>
<i>Long</i>	<i>Yea</i>
<i>Sili</i>	<i>Yea</i>

Thomas Yea
Underwood Yea

Vice-Chair Sili moved and Supervisor Long seconded that the Caroline County Board of Supervisors certify that to the best of each Board member's knowledge:

- (i) only public business matters lawfully exempted from the open meeting requirement by Virginia law were discussed in closed meeting to which this certification applies; and*
- (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board.*

Certification by Roll Call Vote:

<i>Black</i>	<i>Certify</i>
<i>Forehand</i>	<i>Certify</i>
<i>Long</i>	<i>Certify</i>
<i>Sili</i>	<i>Certify</i>
<i>Thomas</i>	<i>Certify</i>
<i>Underwood</i>	<i>Certify</i>

ACTIONS RESULTING FROM CLOSED MEETING

There were no actions from Closed Meeting.

ADJOURNMENT

Supervisor Underwood moved and Supervisor Long seconded to adjourn the meeting.

Roll Call Vote:

<i>Black</i>	<i>Yea</i>
<i>Forehand</i>	<i>Yea</i>
<i>Long</i>	<i>Yea</i>
<i>Sili</i>	<i>Yea</i>
<i>Thomas</i>	<i>Yea</i>
<i>Underwood</i>	<i>Yea</i>

CLERK TO THE BOARD

CHAIRMAN