

**Caroline County
Board of Supervisors Agenda
Executive Summary**

Meeting Date: **March 9, 2021**

Title: **Consent Agenda – Proposed Purchase Over \$50,000 (Building
Inspections Vehicle Replacement)**

(Check Mark)

<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Closed Meeting
<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Public Hearing
<input type="checkbox"/> No Action (Information Only)	<input type="checkbox"/> Ordinance
<input type="checkbox"/> Resolution	<input type="checkbox"/> PowerPoint Presentation

Summary: As indicated in the attached memorandum, Building Official Kevin Wightman is seeking authorization to purchase replacements for the pickup trucks used by the Building Inspectors (two vehicles in total). The existing trucks (a 2005 and a 2007 Chevrolet Colorado) have become unreliable and maintenance intensive for use as an everyday vehicle.

The recommended replacement for the existing vehicles is a Ford F-150 ½-ton crew cab 4 x 4 pickup truck. Based on the information Mr. Wightman has gathered, the estimated cost of the vehicles will not exceed \$35,000 per vehicle.

Budget Impact: The proposed source of funds for the purchase is the Undesignated General Fund Balance as no funds are included in the adopted FY 2020/2021 budget.

Requested Action from Board of Supervisors: Approve purchase of replacement pickup trucks for the Utilities Division at a not to exceed cost of \$70,000 in total for both vehicles. Staff will follow the normal procurement process to purchase the vehicles.

County of Caroline
Kevin R. Wightman, CBO
Department of Planning
& Community Development
233 West Broadus Street
Bowling Green, Virginia 22427
(804) 633-4303 Main



MEMORANDUM

TO: Mr. Charles M. Culley, Jr.
County Administrator

FROM: Kevin R. Wightman, CBO
Caroline County Building Official

SUBJECT: Proposed Purchase over \$20,000 –Pick-up trucks (Building
Inspections)

DATE: January 26, 2021

Staff is seeking Board approval for the purchase of two replacement pick-up trucks for the Building Inspections Department. The 2005 and 2007 Chevrolet Colorado trucks have become unreliable and meet the replacement criteria. A spreadsheet of maintenance costs for the past several years is attached.

The recommended replacement vehicle is a Ford 150 ½ ton Crew Cab 4 x 4 pick-up at a not to exceed cost of \$35,000 (quotes attached). Vehicle replacement cost was not authorized in the FY21 adopted Building Inspections budget.

Expected delivery is within 60 days of receipt of the purchase order.

The 2005 Colorado and 2007 Colorado will be transferred to Fire and Rescue for their use.

KRW/lz

VEHICLE MAINTENANCE COST
07 Colorado - 462L Inspections

DATE	VENDOR	COST	NOTES
9/9/2014	Poplar Inn	130.52	Battery
10/5/2013	Winding Brook	1169.62	Tie rods, tires, brakes
3/5/2015	Poplar Inn	90.49	Oil change; headlight bulb
12/3/2015	Poplar Inn	104.77	Oil change; tire rotation
6/16/2016	Poplar Inn	857.05	Brakes (calipers, rotors, hose)
12/22/2016	Poplar Inn	30.50	Inspection; brake light bulb
3/17/2017	Poplar Inn	758.35	oil change;tensioner; idler pulley, belts
12/18/2017	Poplar Inn	16.00	Inspection
4/3/2018	Winding Brook	578.48	Tires
4/16/2018	Poplar Inn	359.59	waterpump
8/22/2018	Poplar Inn	89.45	oil change;tire rotation
10/3/2019	Winding Brook	748.67	battery; brake shoes&drums;oil; tire rotation
2/26/2020	Winding Brook	819.22	fuel pump; brake light
11/9/2020	Winding Brook	48.00	oil change
		\$5,800.71	

MILEAGE AS OF 01/22/2021 132,580

VEHICLE MAINTENANCE COST
05 Colorado - 356L Inspections

DATE	VENDOR	COST	NOTES
8/15/2013	Poplar Inn	\$16.00	Inspection
6/1/2014	Poplar Inn	\$27.50	Jump Start
10/24/2017	Poplar Inn	\$761.24	Tires, etc
6/22/2018	Poplar Inn	\$620.02	brake pads & rotors
10/24/2018	Winding Brook	\$28.95	Inspection; light bulb
10/14/2019	Winding Brook	\$1,541.24	brakes (everything)
9/16/2020	Poplar Inn	\$78.45	oil change/tail light bulb
		\$3,073.40	

MILEAGE AS OF 01/22/2021 88,450

#1

BUYER	CO-BUYER	Deal #: 62490
CAROLINE COUNTY		Deal Type: Retail
2012 N MAIN		Deal Date: 12/01/2020
BOWLING GREEN, VA 22427		Print Time: 05:32pm
Cell #: (804) 239-2250		Salesperson: WILLIAM J CUDLIP III
Email:		

VEHICLE				
New <input checked="" type="checkbox"/>	Stock #:	Description:	VIN:	Mileage:
Used <input type="checkbox"/>	OF	2020 F-150	1FTEX1EP8LKF34014	
Demo <input type="checkbox"/>				

TRADE	

AFTERMARKETS			
		MSRP:	\$ 0.00
		Sale Price:	\$ 32,349.00
		Total Financed Aftermarkets:	\$ 0.00
		Total Trade Allowance:	\$ 0.00
		Trade Difference:	\$ 32,349.00
		Doc Fee:	\$ 0.00
		State & Local Taxes:	\$ 0.00
		Total License and Fees:	\$ 20.00
		Total Cash Price:	\$ 32,369.00
		Total Trade Payoff:	\$ 0.00
Total Aftermarkets:	\$ 0.00	Delivered Price:	\$ 32,369.00
		Cash Down Payment + Deposit:	\$ 0.00
		Sub Total:	\$ 32,369.00
		Service Agreement:	\$ 0.00
		Maintenance Agreement:	\$ 0.00
Amount Financed:	\$ 32,369.00	GAP Insurance:	\$ 0.00
		Credit Life, Accident & Health:	\$ 0.00
		Other:	\$ 0.00
		Amount Financed:	\$ 32,369.00

Must Be eligible to USE Q0429
 Fleet # for GAP
 Must supply Tax Certificate
 CAROLINE COUNTY to TAG
 Temp Tag only
 X

X

 CUSTOMER SALES MANAGER

#1



Disclaimer: This window sticker is only representative of the information contained on an actual window sticker, and may or may not match the actual window sticker on the vehicle itself. Please see your retailer for further information.

Vehicle Description

F-150 **2020 F150 4X4 S/C**
 2.7L V6 ECOBOOST
 ELEC 10-SPEED AUTO W/TOW MODE

VIN 1FTEX1EP8LK F34014

Exterior
 OXFORD WHITE
Interior
 MEDIUM EARTH GRAYSTX SPORT
 CLOTH 40/CON/40

Standard Equipment INCLUDED AT NO EXTRA CHARGE

EXTERIOR

- . EASY FUEL FILLER
- . HALOGEN HEADLAMPS
- . HEADLAMPS - AUTOLAMP
- . LOCKING REMOVABLE TAILGATE
- . REAR, 170-DEGREE DOOR
- . WIPERS- INTERMITTENT

INTERIOR

- SEAT CONTROL, SINGLE ZONE
- . OUTSIDE TEMP DISPLAY
- . TILT/TELESCOPE STR COLUMN

FUNCTIONAL

- . CURVE CONTROL
- . ELECT 4X4 SHIFT-ON-FLY
- . FADE-TO-OFF INTERIOR LIGHT
- . GAS-CHARGED SHOCKS
- . MANUAL FOLD MIRRORS
- . PRE-COLLISION ASSIST W/AEB
- . REAR VIEW CAMERA

SAFETY/SECURITY

- . AIRBAGS - FRONT SEAT
- . AIRBAGS - SAFETY CANOPY
- . SECURILOCK ANTI-THEFT SYS
- . TIRE PRESSURE MONIT SYS
- . 3YR/36,000 BUMPER / BUMPER
- . 5YR/60,000 ROADSIDE ASSIST

- . DAYTIME RUNNING LIGHTS
- . FULLY BOXED STEEL FRAME
- . HEADLAMPS - AUTO HIGH BEAM (ON/OFF)
- . PICKUP BOX TIE DOWN HOOKS
- . TRAILER SWAY CONTROL
- . 60/40 FOLD-UP REAR BENCH
- . A/C W/MANUAL CLIMATE
- . DUAL SUNVISORS
- . POWERPOINT - 12V (FRONT)
- . AUTO START STOP TECH
- . DYNAMIC HITCH ASSIST
- . ELECTRIC-ASSIST PARK BRAKE
- . FAIL-SAFE COOLING SYSTEM
- . HILL START ASSIST
- . OUTBOARD MNTD REAR SHOCKS
- . PWR RACK AND PINION STEER
- . SELECTSHIFT
- . ADVANCETRAC WITH RSC MOUNTED SIDE IMPACT
- . CTR HIGH MOUNT STOP LAMP
- . SOS POST-CRASH ALERT SYS

WARRANTY

- . 5YR/60,000 POWERTRAIN

Price Information **MSRP**
STANDARD VEHICLE **\$36,260**
PRICE

Included on this Vehicle
 EQUIPMENT GROUP 101A 2,480
 XL SERIES
 XL POWER EQUIPMENT GROUP
 FORDPASS CONNECT 4G WIFI
 MOD
 CRUISE CONTROL

Optional Equipment
 2020 MODEL YEAR
 OXFORD WHITE
 GRAY INT W/BLACK 40/CON/40
 2.7L V6 ECOBOOST 995
 ELEC 10-SPEED AUTO W/TOW
 MODE
 3.55 RATIO REGULAR AXLE
 6500# GVWR PACKAGE
 FRONT LICENSE PLATE BRACKET
 COLOR-COORDINATED CARPET 145
 BLACK PLATFORM RUNNING
 BOARDS 250
 CALIFORNIA EMISSIONS SYSTEM
 CLASS IV TRAILER HITCH 150
 STX APPEARANCE PACKAGE 1,995
 .275/65R20 BSW ALL-TERRAIN
 .SYNC 3
 .REAR-WINDOW DEFROSTER
 .20" MACH-ALUM W/FLASH GRAY
 PK
 .MANUAL DRIVER LUMBAR
 .PRIVACY GLASS
 XL SPORT APPEARANCE 775
 PACKAGE
 .FOG LAMPS
 STX SPORT CLOTH 40/CON/40 295

 TOTAL VEHICLE & OPTIONS 43,345
 DESTINATION & DELIVERY 1,695

 TOTAL BEFORE DISCOUNTS 45,040
 XL MID DISCOUNT -750
 STX APPEARANCE DISC -1,250
TOTAL SAVINGS **-2,000**

TOTAL MSRP **\$43,040**

Disclaimer: Option pricing will be blank for any item that is priced as 0 or "No Charge".

CITY MPG
18
HIGHWAY

Vehicle Engine Information

Actual mileage will vary with options, driving conditions, driving habits and vehicle's condition. Results reported to EPA indicate that the majority of vehicles with these estimates will achieve between _ and _ mpg in the city and between _ and _ mpg on the highway.

#2

ORIGINAL(1) OF Trucks requested

BUYER	CO-BUYER	Deal #: 62489
CAROLINE COUNTY BOARD OF SUPERVISOR 2012 N MAIN BOWLING GREEN, VA 22427 Cell #: (804) 239-2250 Email:		Deal Type: Retail Deal Date: 12/01/2020 Print Time: 05:36pm
		Salesperson: WILLIAM J CUDLIP III

VEHICLE				
New <input type="checkbox"/>	Stock #:	Description:	VIN:	Mileage:
Used <input type="checkbox"/>	TB		1FTEX1EP8LFC4683	
Demo <input type="checkbox"/>				

TRADE	

AFTERMARKETS			
	MSRP:	\$	42,895.00
	Discount:	\$	10,678.00
	Sale Price:	\$	32,217.00
	Total Financed Aftermarkets:	\$	0.00
	Total Trade Allowance:	\$	0.00
	Trade Difference:	\$	32,217.00
	Doc Fee:	\$	0.00
	State & Local Taxes:	\$	0.00
	Total License and Fees:	\$	20.00
	Total Cash Price:	\$	32,237.00
	Total Trade Payoff:	\$	0.00
Total Aftermarkets:		\$	0.00
	Delivered Price:	\$	32,237.00
	Cash Down Payment + Deposit:	\$	0.00
	Sub Total:	\$	32,237.00
	Service Agreement:	\$	0.00
	Maintenance Agreement:	\$	0.00
	GAP Insurance:	\$	0.00
	Credit Life, Accident & Health:	\$	0.00
	Other:	\$	0.00
Amount Financed:		\$	32,237.00

MUST BE ELIGIBLE TO USE GO429 Fleet # for GPC

MUST SUPPLY TAX CERTIFICATE CAROLINE COUNTY TO TAG Temp TAG

X _____ X _____
 CUSTOMER SALES MANAGER

#2



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Vehicle Description

F-150 **2020 F150 4X4 S/C**
2.7L V6 ECOBOOST
ELEC 10-SPEED AUTO W/TOW MODE

VIN 1FTEX1EP8LF C46843

Exterior
 OXFORD WHITE
Interior
 MEDIUM EARTH GRAYSTX SPORT
 CLOTH 40/CON/40

Standard Equipment INCLUDED AT NO EXTRA CHARGE

EXTERIOR

- . EASY FUEL FILLER
- . HALOGEN HEADLAMPS
- . HEADLAMPS - AUTOLAMP
- . LOCKING REMOVABLE TAILGATE
- . REAR, 170-DEGREE DOOR
- . WIPERS- INTERMITTENT

INTERIOR

- SEAT CONTROL, SINGLE ZONE
- . OUTSIDE TEMP DISPLAY
- . TILT/TELESCOPE STR COLUMN

FUNCTIONAL

- . CURVE CONTROL
- . ELECT 4X4 SHIFT-ON-FLY
- . FADE-TO-OFF INTERIOR LIGHT
- . GAS-CHARGED SHOCKS
- . MANUAL FOLD MIRRORS
- . PRE-COLLISION ASSIST W/AEB
- . REAR VIEW CAMERA

SAFETY/SECURITY

- . AIRBAGS - FRONT SEAT
- . AIRBAGS - SAFETY CANOPY
- . SECURILOCK ANTI-THEFT SYS
- . TIRE PRESSURE MONIT SYS
- . 3YR/36,000 BUMPER / BUMPER
- . 5YR/60,000 ROADSIDE ASSIST

- . DAYTIME RUNNING LIGHTS
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- . DUAL SUNVISORS
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- . AUTO START STOP TECH
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- . FAIL-SAFE COOLING SYSTEM
- . HILL START ASSIST
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 .SYNC 3
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 .MANUAL DRIVER LUMBAR
 .PRIVACY GLASS
 XL SPORT APPEARANCE PACKAGE 775
 .FOG LAMPS
 STX SPORT CLOTH 40/CON/40 295

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 DESTINATION & DELIVERY 1,695

TOTAL BEFORE DISCOUNTS 44,895
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TOTAL SAVINGS -2,000

TOTAL MSRP \$42,895

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