

**Caroline County
Board of Supervisors Agenda
Executive Summary**

Meeting Date: **May 25, 2021**

Title: **Consent Agenda – Approval of Engineering Services Contracts**

(Check Mark)

<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Closed Meeting
<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Public Hearing
<input type="checkbox"/> No Action (Information Only)	<input type="checkbox"/> Ordinance
<input type="checkbox"/> Resolution	<input type="checkbox"/> PowerPoint Presentation

Summary: On May 11, 2021, the Board of Supervisors selected the firms of Draper Aden Associates, WW Associates and Dewberry to perform various utility and solid waste related engineering services for the County. Staff advised at that time that it would negotiate general contracts with these firms for approval by the Board.

Attached are proposed one-year contracts with the three firms that establish the framework for the engineering services that will be provided. The contracts are renewable annually for an additional four years.

Again, these are general contracts that establish a framework and associated billing rates. Individual task contracts will be brought to the Board for specific projects as they are needed in the future. These task contracts will outline the scope of work and associated fees for each individual project.

The proposed contracts are identical to the engineering contract the County has used for years and was previously reviewed and approved by the County Attorney.

Additional information is included in the attached memorandum from Director of Public Works/Utilities Joseph Schiebel.

Budget Impact: There is no cost associated with the general contracts.

Action Requested of the Board of Supervisors: Approved attached contracts as proposed

County of Caroline
Joseph C. Schiebel
Director
Public Utilities
P.O. Box 424
Bowling Green, Virginia 22427
(804) 633-4390 Main
(804) 633-9558 Fax
E-mail: jschiebel@co.caroline.va.us



MEMORANDUM

TO: Charles M. Culley, Jr.
County Administrator

FROM: Joseph C. Schiebel
Director of Public Utilities

DATE: May 19, 2021

RE: Ranking of Engineering Services

On May 11, 2021, the Board of Supervisors selected three firms to perform water, sewer, solid waste, and related engineering services for the County, and staff was to negotiate a general contract and bring it back to the Board for approval.

Staff has negotiated a one-year contract with each of the engineering firms, with an option to extend for up to four (4) additional years on a one-year basis. This contract establishes the overall framework for the engineering services that will be provided.

The Board will be asked to approve individual task contracts or "project orders" before a firm is authorized to complete a specific project in the future. These project orders will outline the specific scope of work and the associated fees for each project.

The following contracts have been negotiated:

1. Draper Aden Associates - River Intake and Design, Potable Water and Wastewater Treatment, NEPA, Soils Environmental, Funding Agency Assistance
2. W.W. Associates - Groundwater Supply, Distribution and Collections Conveyance, Additions and Expansions, and Plan Review
3. Dewberry - Water and Sanitary Sewer Master Planning and Future Stormwater Utility Development

The engineering firms have agreed to and signed the initial one-year contract. They have also provided a 2021 Bill Rate Table and a Certificate of Liability Insurance naming Caroline County as the Certificate Holder.

Staff requests that the Board of Supervisors approve each of the three engineering contracts with Draper Aden, WW, and Dewberry.

Attached:

- Draper Aden Associates – Contract, Certificate of Insurance, and Bill Rate Table
- W.W. Associates - Contract, Certificate of Insurance, and Bill Rate Table
- Dewberry - Contract, Certificate of Insurance, and Bill Rate Table

CONTRACT

This contract is made this 25 day of May, 2021 by and between Dewberry Engineers Inc. of Glen Allen, Virginia, (the "Contractor"), and the County of Caroline, Virginia (the "County"), a political subdivision of the Commonwealth of Virginia.

WHEREAS, pursuant to the Virginia Public Procurement Act, the County solicited an Invitation for Bid/Request for Proposal for Contract for Engineering Services RFP#2020-05-21.

WHEREAS, the Contractor has submitted a Bid/Proposal and that the Bid/Proposal has been accepted by the County (the "Project").

NOW THEREFORE, in consideration of the mutual benefits, promises, and undertakings, the sufficiency and receipt of which are acknowledged, the parties to this Contract agree the following terms and conditions:

1. **Incorporation by Reference.** The County's IFB/RFP is attached as Exhibit A and made a part hereof. The Contractor's Bid/Proposal is attached as Exhibit B and is made a part hereof. If any discrepancies arise between Exhibit A and Exhibit B the Contractor agrees to abide by Exhibit A.
2. **Time of Performance.** The Contractor agrees to complete all work and to deliver the Project in a timely manner. Time is of the essence.
3. **Term.** This Contract shall be for a term of one year and shall begin on the date set forth above. The County may at its sole option extend this contract for four additional one-year terms.
4. **Costs.** Contractor agrees to perform all work for a sum no greater than that the amounts set forth on Exhibit C.
5. **Payment.** Within forty-five (45) days of receipt of invoice for goods or services satisfactory to the County, the County shall make payments to the Contractor consistent with the agreed payment schedule.
6. **Rights and Obligations.** The rights and obligations of each party under this Contract are personal to that party and may not be assigned or transferred to any other person, firm, corporation, or other entity without the prior, express and written consent of the other

party. Any approved successor to the Contract shall be bound by all the terms included herein.

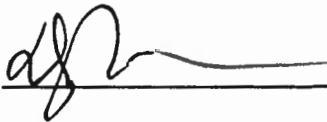
7. **General Terms and Conditions.** Contractor agrees to maintain during the term of this Contract insurance as required in the General Terms and Conditions found in Exhibit A. The Contractor's certificate of insurance is attached and incorporated into this Contract as Exhibit D.
8. **Miscellaneous.**
 - a. All pronouns used herein shall refer to every gender. Headings or titles in this Contract are only for convenience and shall have no meaning or effect upon the interpretation of the provisions of this Contract.
 - b. This Contract is the entire agreement between the parties and may not be amended or modified, except by writing, signed by each party.
 - c. If any provision of this Contract is determined to be unenforceable, then the remaining provisions of this Contract shall be interpreted as in effect as if such unenforceable provisions were not included therein.

REMAINDER OF THIS PAGE IS BLANK

IN WITNESS WHEREOF, and intending to be legally bound by this Agreement, Caroline County, Virginia, and Dewberry Engineers Inc. by its duly authorized officers, have caused these presents to be properly executed under seal, the day and year first above written.

CONTRACTOR

(SEAL)

By: 

Name: Danylo A. Villhauer

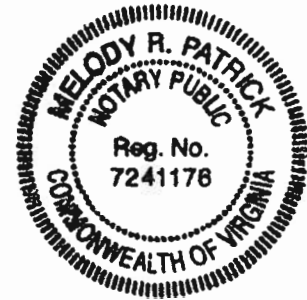
Title: Associate Vice President

COMMONWEALTH OF VIRGINIA

CITY/COUNTY OF HENRICO, to-wit:

The foregoing instrument was acknowledged before me this 18th day of May, 2021, by Danylo A. Villhauer.


Notary Public



COUNTY OF CAROLINE

Witness

Title: County Administrator

COMMONWEALTH OF VIRGINIA

CITY/COUNTY OF _____, to-wit:

The foregoing instrument was acknowledged before me this ___ day of _____, 20___, by _____.

Notary Public



Dewberry Engineers Inc.
4805 Lake Brook Drive, Suite 200
Glen Allen, VA 23060

804.290.7957
804.290.7928 fax
www.dewberry.com

May 18, 2021

Mr. Joseph C. Schiebel
Director
Caroline County
Department of Public Utilities/Works
12613 Mill Creek Road
Ruther Glen, VA 22546

VIA E-MAIL

**RE: Annual Contract for Engineering Services
RFP # 2029-05-21
Standard Hourly Rates and Certificate of Liability Insurance**

Dear Mr. Schiebel:

In response to your request, please find enclosed Dewberry's Certificate of Liability Insurance with Caroline County named as the certificate holder, and Dewberry's non-binding standard hourly billing rate schedule.

For this contract, the individuals that we anticipate will work on contract tasks for Caroline County will typically be within the following rate classification ranges:

Project Role	Category Range	Hourly Rate Range
Project Manager/Senior Engineer	Engineer IV – VI	\$150 – \$200
Project Engineer (PE)	Engineer II – IV	\$120 – \$150
Staff Engineer	Engineer I – II	\$110 – \$120
CADD Technician	CADD Technician II – III	\$90 – \$105
Survey Crew	2 Person Crew – Fully Equipped	\$155

Thank you for the opportunity to submit this information for your review. If you have any questions or need any additional information, please feel free to contact me.

Sincerely,
Dewberry Engineers Inc.

Danylo A. Villhauer, P.E.
Associate Vice President

Enclosures

STANDARD HOURLY BILLING RATE SCHEDULE WITH CREW

DEWBERRY	HOURLY RATES
PROFESSIONAL	
Principal	\$299.00
Architect I, II, III	\$92.00, \$105.00, \$120.00
Architect IV, V, VI	\$140.00, \$155.00, \$175.00
Architect VII, VIII, IX	\$195.00, \$210.00, \$230.00
Interior Designer I, II, III, IV	\$85.00, \$100.00, \$120.00, \$150.00
Engineer I, II, III	\$110.00, \$120.00, \$135.00
Engineer IV, V, VI	\$150.00, \$170.00, \$200.00
Engineer VII, VIII, IX	\$220.00, \$235.00, \$250.00
Professional I, II, III	\$95.00, \$115.00, \$135.00
Professional IV, V, VI	\$155.00, \$170.00, \$185.00
Professional VII, VIII, IX	\$200.00, \$225.00, \$240.00
TECHNICAL	
Geographer/GIS I, II, III	\$85.00, \$95.00, \$110.00
Geographer/GIS IV, V, VI	\$125.00, \$140.00, \$155.00
Geographer/GIS VII, VIII, IX	\$185.00, \$205.00, \$235.00
Designer I, II, III	\$100.00, \$120.00, \$140.00
Designer IV, V, VI	\$155.00, \$175.00, \$200.00
CADD Technician I, II, III, IV	\$75.00, \$90.00, \$105.00, \$125.00
Surveyor I, II, III	\$60.00, \$75.00, \$90.00
Surveyor IV, V, VI	\$105.00, \$115.00, \$130.00
Surveyor VII, VIII, IX	\$150.00, \$170.00, \$195.00
Technical I, II, III	\$80.00, \$95.00, \$110.00
Technical IV, V, VI	\$120.00, \$130.00, \$150.00
CONSTRUCTION	
Construction Professional I, II, III	\$120.00, \$145.00, \$165.00
Construction Professional IV, V, VI	\$185.00, \$210.00, \$235.00
Inspector I, II, III	\$80.00, \$105.00, \$125.00
Inspector IV, V, VI	\$140.00, \$155.00, \$170.00
SURVEY FIELD CREWS	
Fully Equipped 1, 2, 3, 4 Person Crews	\$125.00, \$155.00, \$190.00, \$225.00
With Laser Scanner 1, 2 Person	\$175.00, \$205.00
ADMINISTRATION	
Admin Professional I, II, III, IV	\$70.00, \$90.00, \$110.00, \$145.00
Non-Labor Direct Costs	Cost + 15%

CONTRACT

This contract is made this 25 day of May, 2021 by and between Draper Aden Associates of Blacksburg, Virginia, (the "Contractor"), and the County of Caroline, Virginia (the "County"), a political subdivision of the Commonwealth of Virginia.

WHEREAS, pursuant to the Virginia Public Procurement Act, the County solicited an Invitation for Bid/Request for Proposal for Contract for Engineering Services RFP#2020-05-21.

WHEREAS, the Contractor has submitted a Bid/Proposal and that the Bid/Proposal has been accepted by the County (the "Project").

NOW THEREFORE, in consideration of the mutual benefits, promises, and undertakings, the sufficiency and receipt of which are acknowledged, the parties to this Contract agree the following terms and conditions:

1. **Incorporation by Reference.** The County's IFB/RFP is attached as Exhibit A and made a part hereof. The Contractor's Bid/Proposal is attached as Exhibit B and is made a part hereof. If any discrepancies arise between Exhibit A and Exhibit B the Contractor agrees to abide by Exhibit A.
2. **Time of Performance.** The Contractor agrees to complete all work and to deliver the Project in a timely manner. Time is of the essence.
3. **Term.** This Contract shall be for a term of one year and shall begin on the date set forth above. The County may at its sole option extend this contract for four additional one-year terms.
4. **Costs.** Contractor agrees to perform all work for a sum no greater than that the amounts set forth on Exhibit C.
5. **Payment.** Within forty-five (45) days of receipt of invoice for goods or services satisfactory to the County, the County shall make payments to the Contractor consistent with the agreed payment schedule.
6. **Rights and Obligations.** The rights and obligations of each party under this Contract are personal to that party and may not be assigned or transferred to any other person, firm, corporation, or other entity without the prior, express and written consent of the other

party. Any approved successor to the Contract shall be bound by all the terms included herein.

7. **General Terms and Conditions.** Contractor agrees to maintain during the term of this Contract insurance as required in the General Terms and Conditions found in Exhibit A. The Contractor's certificate of insurance is attached and incorporated into this Contract as Exhibit D.
8. **Miscellaneous.**
 - a. All pronouns used herein shall refer to every gender. Headings or titles in this Contract are only for convenience and shall have no meaning or effect upon the interpretation of the provisions of this Contract.
 - b. This Contract is the entire agreement between the parties and may not be amended or modified, except by writing, signed by each party.
 - c. If any provision of this Contract is determined to be unenforceable, then the remaining provisions of this Contract shall be interpreted as in effect as if such unenforceable provisions were not included therein.

REMAINDER OF THIS PAGE IS BLANK

IN WITNESS WHEREOF, and intending to be legally bound by this Agreement, Caroline County, Virginia, and Draper Aden Associates by its duly authorized officers, have caused these presents to be properly executed under seal, the day and year first above written.

CONTRACTOR

(SEAL)

By: Draper Aden Associates

Name: Adrianna Dimperio / Adrianna Dimperio
Title: Vice President / Utilities Division Manager

COMMONWEALTH OF VIRGINIA

CITY/COUNTY OF Newport News, to-wit:

The foregoing instrument was acknowledged before me this 17 day of May, 20 21,
by Adrianna Dimperio.

Andrea C. Wilson Exp 9/30/21

A. Wilson

Notary Public



COUNTY OF CAROLINE

Witness

Title: County Administrator

COMMONWEALTH OF VIRGINIA

CITY/COUNTY OF _____, to-wit:

The foregoing instrument was acknowledged before me this ___ day of _____, 20 __, by
_____.

Notary Public



Draper Aden Associates
Engineering • Surveying • Environmental Services

Caroline County 2021 Bill Rate Table

Category	Rate
Engineer I	\$102
Engineer II	\$121
Engineer III	\$156
Engineer IV	\$180
Engineer V	\$202
Environmental – Scientist Staff	\$92
Environmental – Scientist	\$97
Environmental – Project Scientist	\$116
Environmental – Senior Project Scientist	\$128
Environmental – Senior Program	\$241
Environmental – Principal	\$283
Project Manager	\$170
Project Manager – Senior	\$193
Program Manager I	\$205
Program Manager II	\$224
Geologist - Staff	\$104
Geologist	\$110
Geologist – Project Senior I	\$130
Geologist - Program I	\$205
GIS – Senior Administrator	\$128
SUE – Project Leader	\$133
SUE – Program Leader	\$175
SUE – Designating Crew/or Tech with GPR	\$181
SUE – Locating Crew/Vac Truck	\$281
Survey – Crew Leader	\$96
Survey – Senior Project	\$133
Survey – Crew or GPS Robotic Crew	\$155
Survey – Team Leader	\$191
Technician – Staff	\$63
Technician	\$78
Technician – Project	\$87
Technician – Senior	\$97
Technician – Project Senior	\$104



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
5/17/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

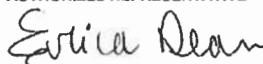
PRODUCER Marsh & McLennan Agency LLC Co. 4900 Libbie Mill East Blvd, Ste 100 Richmond VA 23230		CONTACT NAME: PHONE (A/C No. Ext): 804-780-0611 FAX (A/C No.): E-MAIL ADDRESS: certificates@Marshmma.com	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Continental Insurance Company	NAIC # 35289
		INSURER B: Continental Insurance Company	35289
		INSURER C: American Casualty Company of Reading PA	20427
		INSURER D: National Fire Insurance Co of Hartford	20478
		INSURER E: Hanover Insurance Company	22292
		INSURER F: Cincinnati Insurance Company	10677

COVERAGES **CERTIFICATE NUMBER: 1883427010** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Contractual Liab GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			6024114080	2/1/2021	2/1/2022	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
							MED EXP (Any one person)	\$ 15,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
D	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			6024114077	2/1/2021	2/1/2022	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
A F	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			6024114094 EXS0567683	2/1/2021 2/1/2021	2/1/2022 2/1/2022	EACH OCCURRENCE	\$ 11,000,000
							AGGREGATE	\$ 11,000,000
								\$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	6024114063	2/1/2021	2/1/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER	
							E.L. EACH ACCIDENT	\$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000
E	Contractors Equipment			IHRH014803	2/1/2021	2/1/2022	Limit/Ded	\$2,629,061/\$1,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER Caroline County Department of Public Utilities/Works P.O. Box 424 12613 Mill Creek Rd. Ruther Glen, Va. 22546 Bowling Green VA 22427	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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CONTRACT

This contract is made this 25 day of May, 2021 by and between WW Associates, of Charlottesville, Virginia, (the "Contractor"), and the County of Caroline, Virginia (the "County"), a political subdivision of the Commonwealth of Virginia.

WHEREAS, pursuant to the Virginia Public Procurement Act, the County solicited an Invitation for Bid/Request for Proposal for Contract for Engineering Services RFP#2020-05-21.

WHEREAS, the Contractor has submitted a Bid/Proposal and that the Bid/Proposal has been accepted by the County (the "Project").

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IN WITNESS WHEREOF, and intending to be legally bound by this Agreement, Caroline County, Virginia, and W.W. Associates, Inc. by its duly authorized officers, have caused these presents to be properly executed under seal, the day and year first above written.

CONTRACTOR



By: W.W. Associates, Inc.

Name: Herbert White III
Title: PRESIDENT

COMMONWEALTH OF VIRGINIA

CITY/COUNTY OF Bedford, to-wit:

The foregoing instrument was acknowledged before me this 13th day of May, 2021, by Herbert White III

Taylor M. Reedy
Notary Public

COUNTY OF CAROLINE

Witness

Title: County Administrator

COMMONWEALTH OF VIRGINIA

CITY/COUNTY OF _____, to-wit:

The foregoing instrument was acknowledged before me this ___ day of _____, 20___, by _____.

Notary Public



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/12/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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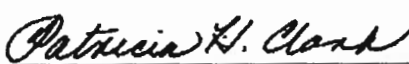
PRODUCER Trustpoint Insurance 16 E Church Ave Roanoke VA 24011		CONTACT NAME: Trish Clark PHONE (A/C, No, Ext): (866) 276-9622 FAX (A/C, No): (888) 872-5496 E-MAIL ADDRESS: tclark@trustpointins.com	
INSURED W W Associates Inc 110 Vista Centre Dr- Suite 1 Forest VA 24502		INSURER(S) AFFORDING COVERAGE INSURER A: Hartford Casualty Ins Co NAIC # 29424 INSURER B: Sentinel Insurance Company, Ltd. 11000 INSURER C: Twin City Fire Insurance Company 29459 INSURER D: Continental Casualty Company INSURER E: INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 20-21 Master **REVISION NUMBER:**

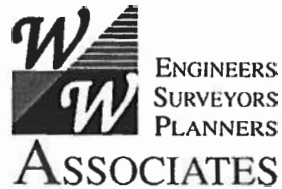
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INBR LTR	TYPE OF INSURANCE	ADDL INSD	SOBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			14SBAUY1819	06/30/2020	06/30/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			14UECBO8926	06/30/2020	06/30/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			14SBAUY1819	06/30/2020	06/30/2021	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	14WECCQ7582	06/30/2020	06/30/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
D	Professional Liability			AEH591910981	06/30/2020	06/30/2021	Each Claim \$2,000,000 Aggregate \$2,000,000 Deductible \$25,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER Caroline County P.O. Box 447 Bowl hg Green VA 22427	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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HOURLY RATE FEE SCHEDULE

January 2021

Project Manager.....	\$ 140
Senior Engineer.....	\$ 135
Engineer I.....	\$ 125
Engineer II	\$ 120
Engineer III	\$ 115
Licensed Surveyor	\$ 120
Survey crew (2-man).....	\$ 130
Senior Designer.....	\$ 100
Designer	\$ 85
Clerical	\$ 55