

**Caroline County
Board of Supervisors Agenda
Executive Summary**

Meeting Date: **March 8, 2022**

Title: **Consent Agenda – Recommended Ranking of Responses to
RFP for Auditing Services**

(Check Mark)

<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Closed Meeting
<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Public Hearing
<input type="checkbox"/> No Action (Information Only)	<input type="checkbox"/> Ordinance
<input type="checkbox"/> Resolution	<input type="checkbox"/> PowerPoint Presentation

Summary: The County recently issued a Request for Proposals (RFP) for auditing services for the next five fiscal years as required by the Virginia Auditor of Public Accounts. A staff committee consisting of Deputy County Administrator Alan Partin, Finance Director Tomeka Smith and Caroline County Public Schools Chief Operating Officer Marcia Stevens evaluated the proposals received in response to the RFP and interviewed all five firms.

After completing the interviews, the committee recommends ranking the firms in the following order:

1. Brown Edwards
2. Robinson Farmer Cox
3. UHY
4. Creedle Jones
5. Global Accounting

Budget Impact: To be determined

Action requested of the Board of Supervisors: Under the RFP process, the actions being requested of the Board at this time are to approve the rankings and authorize staff to negotiate a contract with the top-ranked firm.

Staff hopes to bring a proposed contract back to the Board for consideration at the March 22 meeting.