

At a regular meeting of the Caroline County Board of Supervisors held on Tuesday, September 28, 2021 in the auditorium of the Community Services Center, located at 17202 Richmond Turnpike, Milford, Virginia 22514.

PRESENT

Reginald L. Underwood – Chair, Reedy Church District
Jeffrey S. Black – Vice-Chair Western Caroline District
Clayton T. Forehand – Madison District
Nancy L. Long – Port Royal District
Jeffery M. Sili – Bowling Green District
Floyd W. Thomas – Mattaponi District

ALSO PRESENT

Charles M. Culley, Jr. – County Administrator
Alan L. Partin – Deputy County Administrator
Michael A. Finchum – Director of Planning & Community Development
Jason R. Loftus – Fire-EMS Chief
David Sadler – Director of Information Technology
Tomeka C. Smith – Finance Director
Megan Upshaw – Library Director
Gary R. Wilson – Director of Economic Development
Benjamin W. Emerson – County Attorney

CALL TO ORDER

Chairman Underwood called the meeting to order at approximately 6 p.m.

INVOCATION

Chairman Underwood led the invocation.

PLEDGE OF ALLEGIANCE

Chairman Underwood led the Pledge of Allegiance.

OPENING BOARD COMMENTS

Board members talked about attending this year’s State Fair and commended everyone involved for a great event. Supervisor Forehand noted the efforts of the students from Caroline Middle School and Caroline High School. He also noted that “Caroline County” had been included in the radio advertisements for the Fair and said that earlier conversations were successful.

Some of the Board members attended the ribbon cutting for the expansion of the MC Dean facility and noted that it was a very impressive operation.

Supervisor Thomas requested that the Solar Ordinance and the universal broadband plan be included on the County website. He also requested that staff look into a property maintenance violation in Milford. He then informed everyone about Sunday voting on October 10th.

Supervisor Long expressed condolences to the family of Emmett Farmer in his recent passing.

Supervisor Sili moved and Supervisor Black seconded to amend the agenda as follows:

- ***Move “Recognition of Martina Conley Upon the Occasion of Her Retirement from the Caroline County Department of Public Works/Utilities” from Presentations/Reports to the Consent Agenda as Item #3E***
- ***Addition of Item #8A, “Discussion of Possible Use of Proceeds from Sale of Former Frog Level Volunteer Rescue Squad Property”***
- ***Removal of Item # 5, “Proposed Adoption of Resolution R17/21 to Post Notice of Intent to Abandon School Access Route 9081”***

<i>Roll Call Vote:</i>	<i>Black</i>	<i>Yea</i>
	<i>Forehand</i>	<i>Yea</i>
	<i>Long</i>	<i>Yea</i>
	<i>Sili</i>	<i>Yea</i>
	<i>Thomas</i>	<i>Yea</i>
	<i>Underwood</i>	<i>Yea</i>

1. PRESENTATIONS/REPORTS

- ***Recognition of Martina Conley Upon the Occasion of Her Retirement from the Caroline County Department of Public Works/Utilities***

This item was moved to the Consent Agenda.

- ***Report on Results of Request for Proposals (RFP) for Tax-Exempt Equipment Lease Financing, Series 2021 - Davenport & Company***

Courtney Rogers, with Davenport & Company, presented the results of an RFP for an equipment lease financing for capital projects included in the adopted FY 2021/2022 budget and reviewed the items that would be included at a not to exceed amount of \$1,450,000. He said that eight proposals were received and Davenport recommended that the County accept the C&F Bank proposal, which contemplated a single 15-year Equipment Lease at an interest rate of 1.25%.

In response to questions from Supervisor Thomas, Mr. Rogers explained that all of the vehicles included in the lease would be financed for four years except for the fire engine and ambulance. He said the fire engine would be leased for 15 years and the ambulance for 10 years.

Supervisor Sili moved and Supervisor Thomas seconded to adopt the following resolution:

R17/21

RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF CAROLINE, VIRGINIA APPROVING EQUIPMENT LEASE
FINANCING
(C&F OPTION B)

WHEREAS, the Board of Supervisors (the “Board of Supervisors”) of the County of Caroline, Virginia (the “County”) has determined (i) that a true and very real need exists for certain equipment and improvements, and the installation thereof, consisting of various vehicles and related equipment for County use (the “Equipment”) described in the Lease Agreement (as hereinafter defined); (ii) that the Equipment is essential to the governmental functions of the County; and (iii) that it reasonably expects the Equipment to continue to be essential to the governmental functions of the County for a period not less than the term of the Lease Agreement as described herein; and

WHEREAS, the County proposes to enter into an Equipment Lease Purchase Agreement, in the aggregate principal amount not to exceed \$1,450,000 (the “Lease Agreement”) with Citizens and Farmers Bank (the “Lessor”) to finance the purchase of the Equipment, over approximately fifteen (15) years, pursuant to the proposal of the Lessor dated September 14, 2021 (the “Proposal”); and

WHEREAS, (i) all amounts payable by the County under the Lease Agreement (the “Lease Obligations”) are subject to appropriation by the Board of Supervisors; (ii) the Board of Supervisors is under no obligation to make any appropriation with respect to the Lease Agreement; (iii) the Lease Agreement is not a general obligation of the County or a charge against the general credit or taxing power of the County; and (iv) amounts payable by the County under the Lease Agreement do not constitute a debt of the County within the meaning of any constitutional, charter or statutory limitation; and

WHEREAS, the County is entering into the Lease Agreement to finance the acquisition of the Equipment and will be providing the moral obligation pledge of the County to support the payment of Lease Obligations (the “Moral Obligation Pledge”); and

NOW THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Caroline, Virginia:

- 1. The financing of the Equipment pursuant to the Lease Agreement is hereby approved. The Board of Supervisors hereby approves the Lease Agreement reflecting an aggregate principal component of Lease Obligations thereunder not to exceed \$1,450,000, with a final*

lease term of not to exceed 15 years, an interest cost of the interest component of Lease Obligations thereunder at an annual rate not to exceed 1.25%, with the final amortizations, terms, interest rates and prepayment provisions to be approved by the Chairman or Vice Chairman of the Board of Supervisors or the County Administrator, any of whom are authorized to act, whose execution thereof shall be conclusive evidence of such approval. The form of the Lease Agreement will be in substantially the form submitted to this meeting or otherwise in similar form provided by the Lender pursuant to the terms set forth in the Proposal and the Chairman or Vice-Chairman of the Board of Supervisors or the County Administrator, any of whom is authorized to act, are hereby authorized and directed to execute and deliver to the Lessor the Lease Agreement in substantially such form, with such changes and amendments, including schedules thereunder, as the officer executing the same shall approve, such approval to be conclusively evidenced by his execution and delivery thereof. The obligation of the County to pay rent under the Lease Agreement will be subject to the Board of Supervisors of the County making annual appropriations for such purpose.

- 2. The Board of Supervisors on behalf of the County has adopted this resolution as its moral obligation to the payment of the Lease Agreement. The obligation of the County to pay rent under the Lease Agreement and to make any payments under the Moral Obligation Pledge will be subject to the Board of Supervisors of the County making annual appropriations for such purpose.*
- 3. The County represents and covenants that it shall not take or omit to take any action the taking or omission of which will cause the Lease Agreement to be an "arbitrage bond" within the meaning of Section 148 of the Internal Revenue Code of 1986, as amended (the "Code") or otherwise cause the interest on the Lease Agreement to be includable in gross income for Federal income tax purposes under existing law. Without limiting the generality of the foregoing, the County shall comply with any provision of law that may require the County at any time to rebate to the United States any part of the earnings derived from the investment of the gross proceeds from the execution and delivery of the Lease Agreement.*
- 4. The County hereby declares, in accordance with U.S. Treasury Regulation Section 1.150-2, as amended from time to time, the County's intent to reimburse the County with the proceeds of the Lease Agreement for expenditures related to the Equipment (the "Expenditures") made on and after the date which is no more than 60 days prior to the date hereof. The County reasonably expects on the date hereof that it will reimburse itself for the Expenditures with the proceeds of the Lease Agreement. Each Expenditure was and will be either (a) of a type properly chargeable to a capital account under general federal income tax principles (determined in each case as of the date of the Expenditures), (b) a cost of issuance with respect to the Lease Agreement, (c) a nonrecurring item that is not customarily payable from current revenues, or (d) a grant to a party that is not related to or an agent of the County so long as such grant does not impose any obligation or condition (directly or indirectly) to repay any amount to or for the benefit of the County.*
- 5. The County will make a reimbursement allocation, which is a written allocation by the County that evidences the County's use of proceeds of the Lease Agreement to reimburse an Expenditure, no later than 18 months after the later of the date on which the Expenditure is*

paid or the Equipment are placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. The County recognizes that exceptions are available for certain "preliminary expenditures," costs of issuance, certain de minimis amounts, expenditures by "small issuers" (based on the year of issuance and not the year of expenditure) and expenditures for construction projects of at least 5 years.

- 6. The Board of Supervisors has determined to authorize the County, if and as necessary, to utilize SNAP in connection with the investment of the proceeds of the Lease Obligations.*
- 7. Any authorization herein to execute a document shall include authorization to deliver it to the other parties thereto and to record such document where appropriate.*
- 8. All other acts of the officers of the County that are in conformity with the purposes and intent of this resolution and in furtherance of the execution and delivery of the Lease Agreement and the undertaking of the acquisition, equipping and installation of the Equipment are hereby approved, ratified and confirmed. County officials are authorized and directed to execute and deliver all agreements, certificates and other instruments considered necessary or desirable in connection with the execution and delivery of the Lease Agreement pursuant to this Resolution, including, but not limited to a financing agreement, project fund or escrow agreement, liens on certificates of title and any other agreements, financing statements or certificates.*
- 9. Nothing in this Resolution, the Lease Agreement or the Moral Obligation Pledge or any documents executed or delivered in relation thereto shall constitute a debt or a pledge of the faith and credit of the County, and the County shall not be obligated to make any payments under the Lease Agreement except from payments made by or on behalf of the County pursuant to annual appropriation thereof by the Board of Supervisors in accordance with applicable law.*
- 10. This resolution shall take effect immediately.*

ADOPTED THIS 28th OF SEPTEMBER, 2021.

<i>Roll Call Vote:</i>	<i>Black</i>	<i>Yea</i>
	<i>Forehand</i>	<i>Yea</i>
	<i>Long</i>	<i>Yea</i>
	<i>Sili</i>	<i>Yea</i>
	<i>Thomas</i>	<i>Yea</i>
	<i>Underwood</i>	<i>Yea</i>

2. APPOINTMENTS

- Social Services Board (Madison)*
- Recreation Advisory Committee (Madison)*
- Caroline County Broadband Advisory Committee (Port Royal, Madison and Western Caroline)*

All of the appointments were deferred.

3. **CONSENT AGENDA**

Vice-Chair Black moved and Supervisor Long seconded to approve the following Consent Agenda items:

A) **Approval of Minutes**

Action Taken: Approval of the minutes from the January 12, 2021 Board of Supervisors meeting.

B) **Approval of Warrants**

Action Taken: Approval of the following warrants:

<i>General Fund</i>	<i>\$154,198</i>
<i>Law Library Fund</i>	<i>479</i>
<i>Social Services Fund</i>	<i>1,789</i>
<i>Tourism Fund</i>	<i>200</i>
<i>Fire/Rescue Grant Fund</i>	<i>5,912</i>
<i>Capital Improvements Fund</i>	<i>46,107</i>
<i>Debt Retirement Fund</i>	<i>1,476,202</i>
<i>Carmel Church Utilities Fund</i>	<i>1,795,970</i>
<i>Capital Projects Utilities Fund</i>	<i>32,840</i>
<i>Dawn Wastewater Fund</i>	<i><u>3,766</u></i>
TOTAL	\$3,517,462

C) **Request from Treasurer to Dispose of Old Tax Records**

Action Taken: Approval of a request from the Treasurer to destroy old County tax records in accordance with the Virginia State Library & Archives.

D) **Adoption of a Resolution to Approve the Sale and Conveyance of Real Property (Former Frog Level Volunteer Rescue Squad) to Frog Level LLC**

Action Taken: Adoption of the following resolution:

R19/21

**RESOLUTION TO APPROVE
SALE AND CONVEYANCE OF REAL PROPERTY**

WHEREAS, the Frog Level Volunteer Rescue Squad ("FLVRS") has ceased operations and conveyed its real property located on Route 301 in

Caroline County, known as 29415 Richmond Turnpike and identified as Map ID 102 2 2, to the County (the "Property"); and

WHEREAS, the Board of Supervisors (the "Board") of Caroline County (the "County"), after holding a due noticed public hearing on the sale of the Property on February 11, 2020, determined to sell and convey title to the Property and improvements thereto and has since entered into a contract (the "Contract") for such sale and conveyance to Frog Level LLC or its assigns (the "Purchaser"); and

WHEREAS, the Board desires to formally approve the sale and conveyance of title to the Property pursuant to its contract with the Purchaser by the adoption of a resolution approving such sale and conveyance, which resolution can be recorded in the clerk's office of the Circuit Court with the deed to the Property as evidence of such approval;

NOW, THEREFORE, BE IT RESOLVED, that the Board finds it to be in the best interests of the County and the citizens thereof to approve the sale and conveyance of the Property and improvements thereto to the Purchaser and hereby does approve such sale and conveyance pursuant to the Contract; and

BE IT FURTHER RESOLVED, that the County Administrator, Chairman of the Board, Vice-Chairman of the Board, and County Attorney are hereby authorized and directed to take such action as is necessary in their sole discretion to carry out the purposes and intents of this resolution, including without limitation, the execution and delivery of a deed to the Property, a settlement statement, and all documents related thereto; and

BE IT FURTHER RESOLVED, that all actions taken in furtherance of the sale and conveyance of the Property prior to the date of adoption of this Resolution are hereby ratified and confirmed.

Adopted this 28th day of September, 2021.

E) Resolution Recognizing Martina Conley Upon the Occasion of Her Retirement from the Caroline County Department of Public Works/Utilities

Action Taken: Adoption of the following resolution:

R18/21

*A RESOLUTION OF APPRECIATION FOR THE PUBLIC SERVICE
OF MARTINA CONLEY UPON THE OCCASION OF HER
RETIREMENT*

WHEREAS, Martina Conley will retire on October 1, 2021 after nearly 18 years of service to Caroline County; and

WHEREAS, she began her career in Caroline as a part-time Wastewater Treatment Plant Operator in November 2003, became a full-time Laboratory Technician in August 2006 and was ultimately promoted to Wastewater Treatment Plant Laboratory Manager in September 2009; and

WHEREAS, during her many years of employment with the Department of Public Works/Utilities Ms. Conley has served with distinction and has been a key component in the successful operation of the wastewater treatment plant; and

WHEREAS, she will be missed by her fellow employees and her knowledge, experience and reliability will be difficult to replace.

NOW, THEREFORE, BE IT RESOLVED that the Caroline County Board of Supervisors expresses its gratitude and appreciation to Ms. Martina Conley for her dedicated service to the citizens of Caroline County and extends its best wishes for good health and happiness in her retirement.

Adopted this 28th day of September, 2021.

<i>Roll Call Vote:</i>	<i>Black</i>	<i>Yea</i>
	<i>Forehand</i>	<i>Yea</i>
	<i>Long</i>	<i>Yea</i>
	<i>Sili</i>	<i>Yea</i>
	<i>Thomas</i>	<i>Yea</i>
	<i>Underwood</i>	<i>Yea</i>

CLOSED MEETING

Vice-Chair Black moved and Supervisor Sili seconded to convene in closed meeting pursuant to the prospective business exemption of Section 2.2-3711.A. 5 of the Code of Virginia to discuss a potential economic development project in the County about which no previous public announcement has been made.

<i>Roll Call Vote:</i>	<i>Black</i>	<i>Yea</i>
	<i>Forehand</i>	<i>Yea</i>
	<i>Long</i>	<i>Yea</i>
	<i>Sili</i>	<i>Yea</i>
	<i>Thomas</i>	<i>Yea</i>
	<i>Underwood</i>	<i>Yea</i>

Supervisor Long moved and Supervisor Thomas seconded to leave Closed Meeting.

Roll Call Vote:

<i>Black</i>	<i>Yea</i>
<i>Forehand</i>	<i>Yea</i>
<i>Long</i>	<i>Yea</i>
<i>Sili</i>	<i>Yea</i>
<i>Thomas</i>	<i>Yea</i>
<i>Underwood</i>	<i>Yea</i>

Vice-Chair Black moved and Supervisor Sili seconded that the Caroline County Board of Supervisors certify that to the best of each Board member’s knowledge:

(i) only public business matters lawfully exempted from the open meeting requirement by Virginia law were discussed in closed meeting to which this certification applies, and

(ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board.

Certification by Roll Call Vote:

<i>Black</i>	<i>Certify</i>
<i>Forehand</i>	<i>Certify</i>
<i>Long</i>	<i>Certify</i>
<i>Sili</i>	<i>Certify</i>
<i>Thomas</i>	<i>Certify</i>
<i>Underwood</i>	<i>Certify</i>

NEW BUSINESS

8A) DISCUSSION OF POSSIBLE USE OF PROCEEDS FROM SALE OF FORMER FROG LEVEL VOLUNTEER RESCUE SQUAD PROPERTY

Supervisor Forehand suggested using the proceeds from the sale of the former Frog Level Volunteer Rescue Squad property for recreation purposes throughout the County. Chairman Underwood stated that he would like to see the proceeds used in the Frog Level area because the original funds for the Rescue Squad were raised by people in that area. He talked about future growth in the Reedy Church District and Frog Level Volunteer Fire Department needing money for equipment and resources.

County Administrator Charles M. Culley, Jr. stated that the money had not been appropriated yet and the net amount needed to be determined. After discussion, it was the consensus of the Board to schedule this item on a future agenda.

UNFINISHED BUSINESS

6. CONTINUED FIRST READING OF ZONING ORDINANCE TEXT AMENDMENTS TXT -04-2021 THROUGH TXT - 06-2021 (CAR WASH)

Director of Planning & Community Development Michael Finchum stated at the previous meeting,

the Board directed staff to make changes to the proposed text amendments to address water conservation and water re-use. He said those changes had been made as well as the replacement of “car” with “vehicle” for consistency with DEQ language.

He stated that the proposed amendments had been brought about by discussions with an individual interested in opening a fully automated car wash in the County. He said that the Planning Commission held a public hearing and forwarded the proposed text amendments to the Board with a recommendation of approval.

In response to questions from Supervisor Thomas, Mr. Finchum stated that in the event of any type of drought or water issue, a water restriction would be put in place by the Board of Supervisors and all users of the system would be required to comply.

Chairman Underwood asked about regulating the usage of a carwash. Mr. Finchum explained that the type of system that would be installed would actually be designed for a certain amount of gallons per day and then recycle back into the wash and rise cycle. He said it would then tie back to the volume of use of the facility.

Supervisor Long moved and Supervisor Forehand seconded to authorize staff to advertise a public hearing for TXT-04-2021, TXT-05-2021 and TXT-06-2021 for the November 9, 2021 meeting.

<i>Roll Call Vote:</i>	<i>Black</i>	<i>Yea</i>
	<i>Forehand</i>	<i>Yea</i>
	<i>Long</i>	<i>Yea</i>
	<i>Sili</i>	<i>Yea</i>
	<i>Thomas</i>	<i>Yea</i>
	<i>Underwood</i>	<i>Yea</i>

PUBLIC COMMENTS

Cassandra Zeigler, of the Reedy Church District, expressed concerns about the noise disturbance from rumble strips on Route 301 near her home.

Alan Reese, of the Port Royal District, thanked Supervisor Long for speaking with him and listening to his concerns. He then expressed opposition to the County building a new fire station in Carmel Church because of the inability to staff the current stations.

There being no further comments, Chairman Underwood declared the Public Comments closed.

PUBLIC HEARINGS

- 4. SPEX-02-2021 – Caroline Development, LLC, Owner/ Hidden Farm Estate, LLC, Applicant: Request a Special Exception Permit in accordance with Article XVII, Section 13 (Standards for Special Use Permits) and Article XVII, Section 16 (Development Standards Waiver Requirements in the Residential District subject to Special Exception Approval) of***

the Caroline County Zoning Ordinance on tax map #52-A-34; 52C-1-13, 52C-1-14; 52C-1-15, 52C-1-16; 52C-1-17; 52C-1-18; 52C-1-19; 52C-1-20; 52C-1-21; 52C-1-22; 52C-1-23; 52C-1-24; 52C-1-25; 52C-1-26; 52C-1-E-21; 52C-1-E-22 and 52C-1-E-23, consisting of 64.17 acres in total, , more or less. The properties are zoned R-1, Low Density Residential. The 2030 Comprehensive Plan designates this property as being within the Ladysmith Community Plan as Low Density Residential with a density of 1-4 dwelling units per acre. Proposed Use: To reduce the minimum lot size from 15,000 square feet (S.F.) to 6,600 S.F. and permit an increase in the permitted number of building lots from 112 to 187 (no increase in density).

Director of Planning & Community Development Michael Finchum stated that the applicant was requesting a special exception to allow for a smaller lot size than was allowed in the R-1 zoning district. He said that the subject properties abutted Bridlewood Subdivision on Route 639. He then reviewed the Staff Report included in the Board's packet and explained that the current lot size was 15,000 square feet and if approved, the average lot size would be reduced to 9,533 square feet. He noted that Bridlewood Sections 3, 4 and 5 (South Village) had been approved for 112 lots.

He stated that this application would, with its smaller lot size, permit up to 187 lots resulting in 75 additional lots but no increase in density. He noted that an increase in density would require a rezoning. He said that the applicant was proposing the construction of a second entrance to Bridlewood at the previously approved location and noted that the General Development Plan and other information related to the application had been included in the Board's packet.

He further stated that the Planning Commission forwarded this request to the Board of Supervisors with a recommendation of approval subject to amended conditions as provided in the packet.

In response to questions from Board members, Mr. Finchum stated that Bridlewood was originally approved in the early 1970's and he believed there were 53 houses already built. He explained that the special exception was on the residue of the undeveloped portion of the subdivision.

Supervisor Forehand expressed concerns about the setback of only two feet.

Chairman Underwood declared the public hearing open for SPEX-02-2021 for Caroline Development, LLC, Owner/Hidden Farm Estate, LLC, Applicant.

Justin Boynton, on behalf of the applicant, stated that there was a certain density allowed for this project and they had allowed a trade off for better standards and more safety. He explained that the current entrance to Bridlewood was located on a hill with no left turn lane and the proposed project would allow for a new main entrance as well as providing a left and right turn lane. He said that the existing entrance would be used as a right turn in only and a right turn out if approved by VDOT. He talked about the installation of sidewalks to provide added safety for the residents and connecting to a bike and pedestrian trail.

He pointed out that they were also proposing over 15 acres of green space and two playgrounds. He said that they were including enforceable architectural standards while maintaining reasonableness and had put a cap on the number of homes to be built per year.

There being no further comments, Chairman Underwood declared the public hearing closed.

In response to questions from Supervisor Long, Mr. Boynton explained that an architectural review board would be established by the HOA and a qualified professional would be employed by the builder to ensure that the architectural standards were followed. Supervisor Long talked about new regulations since the original development and asked for a copy of the HOA regulations when established.

In response to questions from Vice-Chair Black, Mr. Finchum stated that Bridlewood did not currently have an HOA and the existing homes would not be affected by an HOA for the new homes.

Board members expressed concerns about the proposed small spacing between homes. After discussion, Building Official Kevin Wightman stated that five (5) feet from the property line was required for fire standards. Mr. Finchum pointed out that the County Attorney would need to review any language changes related to housing or construction standards.

In response to questions from Board members, Mr. Boynton stated that brick homes would be allowed in the proposed development and explained that they were trying to maintain a high quality of homes to prevent poor aging.

Supervisor Thomas talked about phasing plans with other developments. Mr. Finchum explained that phasing plans varied by the size of the development.

In response to questions from Vice-Chair Black, Mr. Finchum stated that without a special exception, 112 homes could be built by right and the existing entrance would be used. He explained that the proposed turn lanes and second entrance were not required.

Vice-Chair Black talked about the dangers of the current entrance being on a hill and said that at least nine (9) accidents had occurred there between January and June of this year. He then spoke in support of the request because of safety improvements to Ladysmith Road.

Supervisor Long stated that she understood the support for safety reasons, but expressed concerns about the additional traffic and asked about the standards when Bridlewood was developed. Mr. Finchum stated that there were no standards in place at that time.

After discussion, ***Supervisor Long moved and Supervisor Forehand seconded to defer SPEX-02-2021 to the October 12, 2021 meeting.***

<i>Roll Call Vote:</i>	<i>Black</i>	<i>Yea</i>
	<i>Forehand</i>	<i>Yea</i>
	<i>Long</i>	<i>Yea</i>

Sili *Yea*
Thomas *Yea*
Underwood *Yea*

UNFINISHED BUSINESS (continued)

5. PROPOSED ADOPTION OF RESOLUTION R17/21 TO POST NOTICE OF INTENT TO ABANDON SCHOOL ACCESS ROUTE 9081

This item was removed from the agenda at the request of VDOT.

7. DECISION ON RENAMING OF JEFFERSON DAVIS HIGHWAY (ROUTE 1)

Director of Planning & Community Development Michael Finchum stated that as a result of Special Session 1 of the 2021 Virginia general Assembly, the Governor signed law into legislation renaming U.S. Route 1 from Jefferson Davis Highway to Emancipation Highway.

He stated that localities were given until January 1, 2022 to rename Jefferson Davis Highway in their respective jurisdictions with a locally approved name. He explained that if no action was taken by the local governing body, then it would be named Emancipation Highway. He said if an alternative name was selected by the Board, it was recommended that the change be submitted to VDOT by the end of September in order to have adequate time to get on the agenda for the Commonwealth Transportation Board.

He further stated that regardless of whether the Board chose a name or deferred to the General Assembly, the County would be responsible for the purchase and installation of the new street name signs and affected property owners would have to change their mailing address and notify correspondents, without any financial assistance from the Commonwealth.

In response to questions from Board members, Deputy County Administrator Alan Partin stated that a summary of the citizen survey results regarding the renaming had been provided to the Board with a total of 42 responses. Board members noted that they received a few responses as well.

Supervisor Thomas expressed concerns about the small number of survey responses. Chairman Underwood stated that the Board had to make the ultimate decision.

Supervisor Long talked about the additional work placed on staff to change the road name signs.

Supervisor Long moved and Supervisor Forehand seconded to adopt the following resolution to change the name of Jefferson Davis Highway in Caroline County to U.S. Route 1:

R16/21

A RESOLUTION OF INTENT TO RENAME JEFFERSON DAVIS HIGHWAY TO COMPLY WITH THE DIRECTIVE OF THE VIRGINIA GENERAL ASSEMBLY (HB 2075)

WHEREAS, the General Assembly adopted House Bill 2075, renaming U.S. Route 1 from

Jefferson Davis Highway to Emancipation Highway, effective January 1, 2022; and

WHEREAS, the Governor of Virginia signed HB 2075 into law on March 30, 2021; and

WHEREAS, the January 1, 2022 effective date provides localities the opportunity to rename U.S. Route 1 from Jefferson Davis Highway to a locally adopted road name; and

WHEREAS, the Board desires to adopt a local road name prior to the January 1, 2022 effective date, consistent with the legislation.

NOW THEREFORE BE IT RESOLVED by the Caroline County Board of Supervisors on this 28th day of September, 2021 that Jefferson Davis Highway in Caroline County is hereby named U.S. Route 1; and

BE IT FURTHER RESOLVED that a copy of this Resolution shall be forwarded to the Virginia Department of Transportation (VDOT) Fredericksburg Residency Administrator.

Adopted this 28th day of September, 2021

Supervisor Forehand noted that there were small “Jefferson Davis Highway” signs along Route 1, but not considered street signs. Mr. Finchum explained that they were highway markers that would most likely be taken care of by VDOT, but were not the responsibility of the County.

Chairman Underwood stated that most localities seemed to have their own ideas about the renaming. It was noted that Route 1 in Spotsylvania had been renamed Patriot Highway and Washington Highway in Ashland.

Supervisor Thomas again expressed concerns about not a significant amount of the County’s population responding to the survey. He then spoke in support of Emancipation Highway as selected by the General Assembly.

<i>Roll Call Vote:</i>	<i>Black</i>	<i>Yea</i>
	<i>Forehand</i>	<i>Yea</i>
	<i>Long</i>	<i>Yea</i>
	<i>Sili</i>	<i>Yea</i>
	<i>Thomas</i>	<i>Nay</i>
	<i>Underwood</i>	<i>Nay</i>

The motion carried 4-2.

NEW BUSINESS (continued)

8. DISCUSSION OF POTENTIAL FISCAL YEAR 2021/2022 VDOT REVENUE SHARING PROJECTS

Director of Planning and Community Development Michael Finchum stated that VDOT was accepting applications for the next round of revenue sharing with submissions due by October 15th. He said that staff had worked with VDOT to identify several projects that may qualify, in which the County and VDOT would divide the cost of a selected project equally. He noted that potential funding was capped at \$5 million per locality.

He then reviewed the possible projects for consideration. He said that based on a review of the program requirements, staff believed that it would be difficult to qualify most of the candidate projects considering that any project would be administered by VDOT and would require significant lead times for right-of-way acquisition and project design. He said that smaller projects, such as the pedestrian access and safety improvements for the high school and middle school and County Park could possibly score better and noted that this was the most ready candidate.

Board members expressed concerns about the short timeframe to consider projects for possible funding and possibly losing State money. Supervisor Sili pointed out that the funds had to be matched by the County and expressed concerns about not having funds available due to the large amount of money just committed for broadband. Board members also talked about meeting on a regular basis to discuss and score possible projects.

After discussion, ***Supervisor Long moved and Supervisor Sili seconded to not move forward with any Revenue Sharing project applications for Fiscal Year 2021/2022 and to schedule a worksession to discuss priorities for future projects.***

Supervisor Forehand talked about the pedestrian access improvements at the schools and County Park and pointed out that it would be an easy submission because it was ready to move forward.

Vice-Chair Black stated that other localities were presenting large projects for Revenue Sharing. He said that Caroline needed to be better prepared in the future and start working on this earlier.

Mr. Finchum stated that he could prepare the application and talk with GWRC to determine if they believed the project was ready and bring it back at the next meeting if that was the desire of the Board.

After discussion, ***Supervisor Long amended her motion and Supervisor Sili amended his seconded to submit a Revenue Sharing application for the proposed pedestrian access and safety improvements for the Caroline High School/Caroline Middle School/County Park.***

Roll Call Vote: Black Yea

<i>Forehand</i>	<i>Yea</i>
<i>Long</i>	<i>Yea</i>
<i>Sili</i>	<i>Yea</i>
<i>Thomas</i>	<i>Yea</i>
<i>Underwood</i>	<i>Nay</i>

The motion carried 5-1.

9. INFORMATIONAL/CALENDAR ITEMS

County Administrator Charles M. Culley, Jr. reminded Board members of upcoming meetings and activities.

After discussion, a worksession to discuss solar was scheduled for October 26, 2021.

CLOSING BOARD COMMENTS

Vice-Chair Black stated that he was looking forward to upcoming discussions on Smartscale projects.

ADJOURNMENT

Supervisor Sili moved and Supervisor Forehand seconded to recess the meeting until 4:30 p.m. on Tuesday, October 12, 2021 for a joint meeting with the School Board.

<i>Roll Call Vote:</i>	<i>Black</i>	<i>Yea</i>
	<i>Forehand</i>	<i>Yea</i>
	<i>Long</i>	<i>Yea</i>
	<i>Sili</i>	<i>Yea</i>
	<i>Thomas</i>	<i>Yea</i>
	<i>Underwood</i>	<i>Yea</i>

CLERK TO THE BOARD

CHAIRMAN