

**Caroline County
Board of Supervisors Agenda
Executive Summary**

Meeting Date: May 10, 2022

Title: New Business – Supplemental Appropriation and Approval of Expenditures - FY 2021/2022 Dawn Wastewater Fund

(Check Mark)

<input type="checkbox"/> Consent	<input type="checkbox"/> Closed Meeting
<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Public Hearing
<input type="checkbox"/> No Action (Information Only)	<input type="checkbox"/> Ordinance
<input type="checkbox"/> Resolution	<input type="checkbox"/> PowerPoint Presentation

Summary: Attached is a memorandum from Director of Public Works/Utilities Joseph Schiebel regarding the need for a supplemental appropriation to the Dawn Wastewater Fund in FY 2021/2022. The adopted FY 2021/2022 budget includes revenue and expenditures associated with one (1) new connection to the Dawn Wastewater System. However, in reality a total of three (3) new connections have been made to date to the Dawn Wastewater System in the current fiscal year.

As a result, an additional \$35,000 in revenue (from the two new connections not included in the adopted FY 2021/2022 budget) needs to be appropriated to the Dawn Wastewater Fund to cover expenditures made to connect these two additional homes.

Additional details are included in Mr. Schiebel’s memorandum.

Budget Impact: Explained above

Action requested of the Board of Supervisors: The following actions are requested from the Board:

- 1) Approve supplemental appropriation in the amount of \$35,000 to the FY 2021/2022 Dawn Wastewater Fund from two additional connections; and

- 2) Approve expenditures in the amount of \$25,000 to line item 099400-6014 and in the amount of \$10,000 to line item 099400-3310 in the FY 2021/2022 Dawn Wastewater Fund

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MEMORANDUM

TO: Charles M. Culley, Jr.
County Administrator

FROM: Joseph C. Schiebel
Director of Public Works/Utilities

DATE: May 2, 2022

REGARDING: **Additional Funds Appropriations to the Dawn
Wastewater Fund**

The Dawn Decentralized Wastewater System has had three new connections to the system this year. Below are the fees collected for each of the new connections.

32142 Mt. Gideon Road	\$16,090
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30386 Richmond Turnpike	\$17,890
TOTAL	\$50,070

Out of the \$50,070 collected in fees from the new connection, \$9,600 was associated with the availability fees. Therefore, as the connection fees for the Dawn system are the actual cost of the connection, we have had an expenditure of \$40,470. These funds have been spent on tanks, pumps, electrical parts, piping, REC fees, contractor installation, and road bores.

The current budget has included fees for one (1) new connection. Since we have completed three connections, we have over spent our budget line items 099400-3310 & 099400-6014 resulting in insufficient funds to pay repair bills and purchase parts and pumps.

Staff requests that the Board of Supervisors appropriate funds from the Dawn revenue line item to the Dawn expense line item 099400-3310 for \$10,000 and to line Item 099400-6014 for \$25,000 for a total appropriation of \$35,000. This will provide funding so that the Finance Department can pay some outstanding bills and approve two outstanding purchase order requests that have been held due to insufficient funds because of the new connections.