

**Caroline County  
Board of Supervisors Agenda  
Executive Summary**

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**Meeting Date:**       **May 24, 2022**

**Title:**               **Consent Agenda – A Resolution Adopting and Appropriating  
Funds for the Fiscal Year 2022/2023 Budget**

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*(Check Mark)*

<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Closed Meeting
<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Public Hearing
<input type="checkbox"/> No Action (Information Only)	<input type="checkbox"/> Ordinance
<input type="checkbox"/> Resolution	<input type="checkbox"/> PowerPoint Presentation

**Summary:** The Board of Supervisors approved the Fiscal Year 2022/2023 budget (July 1, 2022 through June 30, 2023) on April 19, 2022. The attached resolution will officially adopt the budget and appropriate funds for the upcoming fiscal year.

It should be noted that the appropriation resolution includes funding in the amount of \$94,000 for a \$1,000 bonus for all Compensation Board funded positions for constitutional officers (and their 100% locally funded counterparts at the County’s sole expense) as specified in the proposed state budget. However, as of May 18, 2022, the General Assembly and Governor Youngkin have yet to adopt a state budget. In the event the adopted state budget fails to include funds for the Compensation Board bonuses, they will likewise be removed from the County budget.

Following the adoption of the appropriation resolution by the Board of Supervisors, the School Board will need to adopt the Fiscal Year 2022/2023 budget for Caroline County Public Schools (CCPS). This will enable the Board of Supervisors to adopt a resolution appropriating school funds by category for FY 2022/2023 prior to July 1.

**Action Requested of the Board of Supervisors:** Adopt attached resolution as presented

**R15/22**

**A RESOLUTION ADOPTING AND APPROPRIATING  
FUNDS FOR THE FISCAL YEAR 2022/2023 BUDGET**

Be it resolved by the Board of Supervisors of the County of Caroline that the following appropriations are hereby made for the fiscal year from July 1, 2022 through June 30, 2023.

**GENERAL FUND**

The General Fund Budget is hereby adopted and funds are hereby appropriated by department as follows:

**Revenues**

Local	\$50,356,824
State	\$5,544,193
Federal	\$1,186,588
Non-Revenue Receipts	<u>\$2,168,002</u>

**Projected Total Revenues** **\$59,255,607**

**Expenditures**

Board of Supervisors	\$273,293
County Administrator	\$750,566
Legal Services	\$274,500
Professional Services	\$106,000
Legislative Audit	\$105,000
Public Communications Office	\$11,200
Summer Employment Program	\$13,531
Commissioner of Revenue	\$1,008,435
Treasurer	\$870,402
Finance Department	\$490,990
Information Technology	\$636,833
Electoral Board	\$127,028
Registrar	\$274,635
Circuit Court	\$117,694
General District Court	\$33,870

Magistrates	\$2,300
Juvenile and Domestic Relations Court	\$21,390
Clerk of Circuit Court	\$754,675
Juvenile Crime Control Act	\$49,189
Commonwealth Attorney	\$712,074
Victim/Witness Program	\$126,124
Sheriff – Law Enforcement	\$5,666,019
School Resource Officers	\$476,613
Forest Fire Control	\$17,536
Fire & Rescue	\$7,226,616
Regional Correctional Institutions	\$2,194,667
Inspections	\$363,600
Board of Building Code Appeals	\$1,600
Animal Control	\$509,230
Medical Examiner	\$400
E-911 Dispatch	\$1,826,391
Public Works Administration	\$359,483
Street Lights	\$3,500
Solid Waste	\$2,341,336
General Properties	\$2,612,266
Health Department Contribution	\$275,404
Contributions-Outside Agencies	\$298,126
Community Colleges	\$7,209
Recreation	\$608,153
Library	\$592,639
Planning Department	\$1,144,875
Planning Commission	\$54,573
Board of Zoning Appeals	\$6,750
Economic Development	\$340,997
Regional Planning Contribution	\$64,477
Economic Development Authority	\$1,000
Soil and Water Conservation District	\$69,618
Cooperative Extension Program	\$84,076
Transfer to Schools:	
Operating Fund	\$15,346,962
School Bus Lease	\$227,685
School Bus Purchase	\$513,140
School Capital Improvements	\$-
School Textbook Fund	\$195,613
Transfer to Debt Retirement Fund:	
Dedicated Personal Property Taxes	\$2,332,913
Additional Debt Retirement Transfer	\$4,042,517
Transfer to Social Services Fund	\$667,246
Transfer to Comprehensive Services Act Fund	\$748,853
Transfer to Capital Improvements Fund	\$-

Transfer to Caroline Utilities Fund	\$957,271
Transfer to Dawn Wastewater Fund	\$295,226
Transfer to Tourism Fund	\$21,299
Transfer to Reserves	\$ -
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<b>Total General Fund Expenditures</b>	<b>\$59,255,607</b>

**SOCIAL SERVICES FUND**

The Social Services (VPA) Department Budget is hereby adopted and funds are hereby appropriated by category as follows:

**Revenues**

Local	\$-
State	\$1,087,848
Federal	\$1,540,366
General Fund Transfer	\$667,246
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**Total Revenues** **\$3,295,460**

**Expenditures**

Welfare Administration	\$2,632,078
Public Assistance	\$515,614
Local Only Public Assistance	\$1,000
Purchase of Services	\$141,927
Local Only/Non-Reimbursable	\$4,841
Grant Programs	\$ -
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**Total Expenditures** **\$3,295,460**

**COMPREHENSIVE SERVICES ACT (CSA) FUND**

The Comprehensive Services Act (CSA) Fund Budget is hereby adopted and funds are hereby appropriated by category as follows:

**Revenues**

Local	\$1,200
State and Federal	\$1,549,947
General Fund Transfer	\$748,853
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**Total Revenues** **\$2,300,000**

**Expenditures**

Mandated Services	\$2,300,000
Non-Mandated Services	\$ -
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**Total Expenditures** **\$2,300,000**

**OTHER FUNDS**

Budget for other County Budgeted Funds are adopted and funds are hereby appropriated as follows:

Law Library Fund	\$5,748
Courthouse Maintenance Fund	\$26,574
Tourism Fund	\$228,105
Confiscated Asset Fund	\$46,094
Fire/Rescue Grant Fund	\$162,120
Proffers Fund	\$55,750
Program Income Fund	\$5,000
Economic Development Fund	\$15,325
Sheriff's Special Revenue Fund	\$25,000
Debt Retirement Fund	\$9,031,340
CDF Fund	\$924,320
Environmental Management	\$497,740
CARES ACT Fund	\$42,000
Capital Improvement Fund	\$4,252,675
School Capital Projects Fund	\$1,914,509
<b>Total Other Funds</b>	<b>\$17,232,300</b>
Enterprise Funds:	
Caroline Utilities Fund	\$9,756,850
Dawn Wastewater Fund	\$391,451
<b>Total Enterprise Funds</b>	<b>\$10,148,301</b>

*Adopted this 24<sup>th</sup> day of May 2022.*

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Charles M. Culley, Jr.  
Clerk to the Board