

**Caroline County  
Board of Supervisors Agenda  
Executive Summary**

---

**Meeting Date:** September 13, 2022

**Title:** Consent Agenda – Proposed Supplemental Appropriation to  
FY 2023 Planning Budget

---

*(Check Mark)*

<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Closed Meeting
<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Public Hearing
<input type="checkbox"/> No Action (Information Only)	<input type="checkbox"/> Ordinance
<input type="checkbox"/> Resolution	<input type="checkbox"/> PowerPoint Presentation

**Summary:** The newly hired Combination Planning/Building Plans Reviewer (Jason Phipps) in the Department of Planning & Community Development has attained certification as an Erosion and Sediment Control Inspector. County policy provides a 5% pay increase for inspectors who attain certifications deemed essential to County operations, as is the case with the Erosion and Sediment Control Inspector certification.

**Budget Impact:** A supplemental appropriation to the FY 2023 Planning Budget in the amount of \$3,710.56 is needed to accommodate the pay increase associated with the certification.

**Requested Action from Board of Supervisors:** Approval of the supplemental appropriations as recommended by staff.