

**Caroline County
Board of Supervisors Agenda
Executive Summary**

Meeting Date: September 27, 2022

Title: New Business – Supplemental Appropriation to Fiscal Year 2022/2023 Sheriff’s Office Budget (Dispatcher Supervisor Position)

(Check Mark)

- | | |
|---|--|
| <input type="checkbox"/> Consent | <input type="checkbox"/> Closed Meeting |
| <input checked="" type="checkbox"/> Action | <input type="checkbox"/> Public Hearing |
| <input type="checkbox"/> No Action (Information Only) | <input type="checkbox"/> Ordinance |
| <input type="checkbox"/> Resolution | <input type="checkbox"/> PowerPoint Presentation |

Summary: As part of its Fiscal Year 2022/2023 budget submission, the Caroline County Sheriff’s Office proposed the creation of a Dispatch Manager position and the promotion of an existing employee into the new position. This change was included in the adopted FY 2023 budget and the promotion of the employee to Dispatch Manager has occurred.

However, it was the intent of the Sheriff’s Office that the funding for the Dispatch Supervisor position vacated by the employee promoted to Dispatch Manager would remain in place and a replacement selected. Due to a Sheriff’s Office miscommunication, adequate funding for this Dispatcher Supervisor position is not included in the adopted FY 2023 Sheriff’s budget.

Budget Impact: A supplemental appropriation of \$7,622.51 will be needed from the FY 2023 Undesignated General Fund Balance to approve this request from the Sheriff’s Office. This action will change one of the newly created Dispatcher positions to the Dispatch Supervisor position.

Requested Action from Board of Supervisors: Approve supplemental appropriation in the amount of \$7,622.51 to the FY 2022/2023 Sheriff’s Office budget as outlined above