

**CAROLINE ELECTORAL BOARD
MEETING MINUTES
JUNE 15, 2021
9:00 A.M.
212 NORTH MAIN STREET
BOWLING GREEN, VA**

MEMBERS PRESENT: Chairman John Nunnally, Gloria Taylor, and Cheryl Johnson.

MEMBERS ABSENT:

STAFF: Kathy McVay, General Registrar

OTHERS PRESENT: IT Manager David Sadler

The Chairman called the meeting to order at 9:05 A.M. and determined that a quorum was present.

IT Update: Sadler stated that the Board needed to consider and approve election security policies that had been sent to them by the Registrar earlier. He explained the requirements for these policies. Sadler answered several questions from the Board. Sadler stated that the Caroline Electoral Board would probably need a MOU (Memorandum of Understanding) with Caroline County to perform the IT specific duties needed for election security.

On Motion by Johnson, seconded by Taylor, the Board voted to approve the Election Security Policies as presented (The Board signed each policy): Voting Aye: Nunnally, Taylor, and Johnson.

Server for Registrar's Office: Sadler stated that the new server should be installed on Wednesday, June 16, 2021. This new server will improve the computer usage for the Registrar's Office.

Minutes – May 11, 2021, and June 9, 2021: On Motion by Johnson, seconded by Taylor, the Board voted to approve the minutes as presented: Voting Aye: Nunnally, Taylor, and Johnson.

Registrar's Report:

Abstract of Votes: The Registrar presented the Board the Abstracts for the June 8, 2021, Democratic Primary for their signature. The Secretary affixed the seal and made the appropriate copies for distribution.

Split Precincts: The Registrar stated she had sent to the Board a copy of the approval from the State to allow split precincts for 2021. She stated based on the census figures and redistricting that additional precincts might have to be created at Bowling Green, Sparta, Woodford, and Milford precincts.

Training – November 2, 2021: A recommendation was made to have IT Manager David Sadler at the training to explain the importance of election security to the Officers of Election.

Adjournment: The meeting was adjourned at 10:12 a.m. Voting Aye: Nunnally, Taylor, and Johnson.

_____ Secretary