

**CAROLINE ELECTORAL BOARD
MEETING MINUTES
AUGUST 10, 2021
10:00 A.M.
212 NORTH MAIN STREET
BOWLING GREEN, VA**

MEMBERS PRESENT: Chairman John Nunnally, Gloria Taylor, and Cheryl Johnson.

MEMBERS ABSENT:

STAFF: Kathy McVay, General Registrar

OTHERS PRESENT: David Sadler, IT Manager Caroline County and Wade Murray, Consultant

The Chairman called the meeting to order at 10:00 A.M. and determined that a quorum was present.

DELEGATIONS: Wade Murray was present to answer any questions regarding the four Election Security Policies that had been sent to the Board for their review. A discussion was held regarding the policies. David Sadler was present to answer any questions as it pertained to County infrastructure.

On Motion by Johnson, seconded by Taylor, the Board voted to approve Policy SP, Policy 640, Policy 611 and Policy 605 as presented: Voting Aye: Nunnally, Taylor, and Johnson.

Minutes July 13, 2021: On Motion by Johnson, seconded by Taylor, the Board voted to approve the minutes as presented: Voting Aye: Nunnally, Taylor, and Johnson.

Registrar's Report:

November 2, 2021: The Registrar stated that she had provided the board with voter turnout for the last two gubernatorial races and needed the ballot order percentage. The Registrar stated that printing the ballots by precinct resulted in 16 ballot styles.

On Motion by Johnson, seconded by Taylor, the Board authorized the ordering ballots for 65% of the registered voters : Voting Aye: Nunnally, Taylor, and Johnson.

Training – November 2, 2021: There was a discussion regarding training and what supplies would be needed. More planning will be held at the next meeting.

June 2021 Data Transfer: The Board attempted to perform the data transfer with Clerk Susan Minarchi present but the card reader would not work.

FOIA Power Point: Nunnally provided a FOIA class for the Board.

June 2021 Post L&A Testing: Nunnally and Johnson performed post L&A testing on the two machines that were used for CAP. (Taylor had to leave to return to work)

Adjournment: The meeting was adjourned at 11:30 a.m. Voting Aye: Nunnally, Taylor, and Johnson.

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